

HERITAGE PRESERVATION COMMISSION MINUTES

DATE: July 9, 2014
TIME: 4:00 p.m.
PRESENT: Wes Hamilton, Carolyn Larson, Mary Edel Beyer, Lynn Englund, and Andy Bloedorn
ABSENT: Merle Hanson, Kendall Larson, Susan Briggs and Shaune Burke
STAFF PRESENT: Mark Moeller

The meeting was called to order at 4:00 p.m. by Chairperson Englund.

The minutes from the Commission's meeting of June 11, 2014, were reviewed. Upon motion by Commissioner C. Larson and second by Commissioner Edel Beyer were unanimously approved as submitted.

Update: Meeting with Main Street Design Consultant

Chairperson Englund called on Mark Moeller, City Planner, to provide a summary of this item. Mr. Moeller explained that Winona Main Street has contracted with a preservation consultant for the purpose of preparing schematics for potential infill ideas relating to last year's Third Street fire. As part of this activity, the consultant, UDS (Urban Development Services), from San Antonio, Texas would be hosting an open house on July 15th. Although this meeting would be public, its primary purpose would be to include the participation of stakeholders having an interest in the project. As such, he noted that the Commission was invited to attend this meeting which would be held at 5:30 in the afternoon. Although a specific agenda and meeting place had not yet been defined, Mr. Moeller stated that those would be provided to the Commission within the next couple of days. All were encouraged to attend if possible.

Discussion – Commendation Award

Chairperson Englund noted that, given past discussion of the Commission, she would like the Commission to develop its consensus relative to a Commendation Award to be presented this year. She explained that although the award was not presented during Preservation Month this year, she thought it was important to yet hold an event for the purpose of presenting at least one award this year. Following consideration, those present felt that the commendation award should be presented to St. Stanislaus Basilica. Given this, Commissioner Edel Beyer stated that she would be willing to talk to the priest, head of the church, about this nomination.

HERITAGE PRESERVATION COMMISSION MEETING MINUTES

JULY 9, 2014

PAGE 2

Design Review (Certificate of Appropriateness Application) Process

Chairperson Englund called on Mr. Moeller to provide an overview of this item. Mr. Moeller stated that during the Commission's last meeting, he had committed to including a copy of the current design review committee appointment schedule. That schedule was attached to the Commission's agenda package. At this point, he spent some time with the Commission in reviewing the Certificate of Appropriateness (COA) process. In so doing, he provided copies of a policy, adopted on August 12, 2009, related to the creation and operation of the Design Review Committee. In concluding, Mr. Moeller emphasized that if any Commissioner has a question about the Committee or its operation or the Commission's role in it, to contact him.

Adjournment

There being no further business to come before the Commission, the meeting was adjourned.

A handwritten signature in black ink, appearing to read 'Mark Moeller', written over a horizontal line.

Mark Moeller
City Planner