

## HERITAGE PRESERVATION COMMISSION MINUTES

**DATE:** June 12, 2013

**TIME:** 4:00 p.m.

**PRESENT:** Kendall Larson, Andy Bloedorn, Wes Hamilton, Shaune Burke, Robert Sebo, Lynn Englund, Mary Edel Beyer, Merle Hanson and Carolyn Larson

**ABSENT:** Susan Briggs

**STAFF PRESENT:** Mark Moeller

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The meeting was called to order at 4:00 p.m. by Chairman Sebo.

The minutes from the Commission's meeting of May 8, 2013, were reviewed and upon motion by Commissioner Hanson and second by Commissioner Carolyn Larson, were unanimously approved as submitted.

Chairman Sebo again noted that the Commission's Open House celebrating preservation month will begin at 4:30 this afternoon. However, he did want to have a short business meeting before the open house. With that, he called on Mark Moeller, City Planner, to discuss this afternoon's agenda.

Given the limited time available and the fact that the Commission has a number of new members, Mr. Moeller noted that he thought it might be a good opportunity to review goals that had been established during the Commission's last goal setting sessions. Although the list was generated in 2012, he felt that it did include a number of successes as well as projects to yet be undertaken. Given this, he reviewed information included on Exhibit A of the permanent minutes.

Since adoption of the 2012 Goals, Mr. Moeller noted that completed projects had included the preparation of a National Register Nomination Form for the Amtrak Station and a Local Historic Site Form for 275 Harriet Street. Along with that, preliminary discussions had ensued relative to the establishment of a Commission website. Although the City's website does include contacts for the Commission and some of its activities, the Commission has stated a desire to expand its visibility through this site to include interactive features. Mr. Moeller noted that since the Commission's meeting with City staff on this issue, little has been done to expand the site. As such, this activity may be an appropriate Legacy Grant application.

Mr. Moeller further noted that the Winona Main Street process has been moving along fairly rapidly and, most recently, the City was informed that its Main Street application had been approved. He further noted that an administrator had been retained to implement the program, and suggested that it might be a good time to see if that person could attend a future meeting in order to provide information as to how the implementation of the program will evolve and what role the HPC would play in this.

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Mr. Moeller stated that 2012 Goals incorporated an idea would include an HPC orientation session for all members. In response, he referred to a letter he had received from the State Historic Preservation Office offering SHPO staff to attend a Commission meeting in order to provide training among three different areas. This program was initiated in April. All in attendance felt that it would be appropriate and desirable to invite a SHPO representative to a future meeting to provide some sort of orientation training. Mr. Moeller noted that he would arrange for this.

Following further discussion, Commissioner Edel Beyer suggested that St. Stans. Basilica be added as a potential National Register Nomination. At present, no churches are listed. Commissioner Englund further suggested that consideration be given to National or Local listing of one of the City's older bars.

Chairman Sebo stated that he would like to see the freight house building (located adjacent to Amtrak) retained as part of a City wide transportation hub. Commissioner Hamilton responded that he was unsure as to how stable the building was.

Mr. Moeller stated that the information package he had distributed included a draft set of proposed amendments to the City's preservation ordinance. Since these have not yet been approved, and given that a number of new members had been appointed to the Commission during the past year, he thought it might be appropriate to discuss these at the Commission's next meeting. Those in attendance felt that that would be appropriate.

### **Other Business**

Chairman Sebo noted that the Commission's July 10<sup>th</sup> meeting would be his last meeting since he is intending to relocate after that time.

Commissioner Burke stated that a number of downtown historic banners have been lost. She asked if there was some way these could be replaced including the one adjacent to her store. Mr. Moeller stated that he would take a look at this issue.

### **Adjournment**

Chairman Sebo noted that it being 4:30 p.m., it was necessary to adjourn the meeting. The meeting was adjourned.

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Mark Moeller  
City Planner

# WINONA HPC TO DO LIST 2012

- HPC orientation session for all members (could be special meeting)
- Local/NR Nomination Ideas
  - WSU Buildings (Including Greenhouses) (Possible District?)
  - Amtrak
  - Christenson Property (Current NR Site)
  - Watkins Administration Building (Current NR Site)
  - Athletic Club
  - Cotter Campus Buildings (Possible District?)
  - Tea House (Former St, Ts Campus)
  - Ex neighborhood grocery stores
  - Local bars

(Potential funding source – Legacy Grants. Begin with local designation of present NR sites.)
- Thompson Home (East Wabasha St.) – Commendation Award as part of Preservation Month
- Develop/Maintain a list of “most threatened” structures/properties
  - Middle School Auditorium
  - Masonic Temple (Backdrops)
  - Other
- Formalize a City HPC website  
(Funding Source – Legacy Grant)
- Develop a map with all (NR/Local) historic site/district locations shown
- Preservation related redevelopment opportunities (with available funding)
  - Neighborhood surrounding Middle School Auditorium
  - Acquire Freighthouse Property (adjacent to Amtrak) for a multi-use transportation campus
- Encourage sustainability in preservation rehabilitation activities
- Continue to be informed in Main Street effort, as the HPC is an integral part of the CBD
- Promote continual information networks with district/site property owners
- Work with MnDOT in securing the preservation data base that has been developed for the Interstate Bridge Relocation/Reconstruction Project
- Participate in Winona Radio Home Show activities (March)
- Keep Central School reuse issues on the HPCs radar

MINNESOTA HISTORICAL SOCIETY  
STATE HISTORIC PRESERVATION OFFICE

MEMORANDUM

**Date:** March 7, 2013  
**To:** Certified Local Governments  
**From:** Michael Koop, Historic Preservation Program Specialist  
**Subject:** Training for Heritage Preservation Commissions

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The Minnesota State Historic Preservation Office (SHPO) is excited to inform you about a new initiative to help train Heritage Preservation Commission (HPC) members and staff. As part of our ongoing efforts to provide additional educational opportunities to our HPCs, SHPO staff will be available to attend commission meetings and give illustrated presentations on a variety of topics to help HPCs in their day-to-day work and activities.

Initially, three different subjects will be offered as training modules:

1. Local Designations: Best Practices
2. How to Run an Effective Meeting
3. Design Review: Preserving Heritage and Improving Physical Environment

Beginning in April, 2013, Heritage Preservation Commissions will be able to request that SHPO staff attend either a regularly scheduled HPC meeting or a special meeting to give a presentation on one of the three topics listed above. We are also curious to know if there are other topics of interest to you. If so, please let us know what those are, so we can begin to prepare teaching materials for future training cycles.

During 2013, six training appointments will be available on the topics listed above, to be provided on a first-come, first-served basis. We look forward to hearing from you about topic selection and scheduling. For further information, or to make a reservation, please contact Michael Koop at 651-259-3452 or at [michael.koop@mnhs.org](mailto:michael.koop@mnhs.org).

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## HERITAGE PRESERVATION COMMISSION

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Vacant			

Heritage Preservation Commission - Advisory to the City Council, the purposes of this Commission is to identify, designate, protect, and promote significant historic resources of the City.

Meetings - the Heritage Preservation Commission meets the second Wednesday of every month in the Heritage Room (Second Floor) of City Hall.

### AGENDAS

- May 8, 2013
- April 10, 2013
- February 13, 2013
- January 9, 2013
- December 12, 2012
- October 10, 2012
- September 19, 2012
- August 15, 2012
- June 13, 2012
- May 9, 2012
- April 11, 2012
- March 14, 2012
- February 8, 2012
- January 11, 2012

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**CITY HALL HOURS:**  
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