

PLANNING COMMISSION MINUTES

DATE: January 13, 2014

TIME: 4:30 p.m.

PRESENT: Chairperson Porter, Commissioners Boettcher, Buelow, Davis, M. Olson, and Hahn

ABSENT: Commissioners Ballard, L. Olson, and English

STAFF PRESENT: Assistant City Planner, Carlos Espinosa

The meeting was called to order at 4:30 p.m. by Chairperson Porter.

Approval of Minutes – December 9, 2013

The minutes for December 9, 2013 were approved without changes upon motion by Commissioner Davis and second by Commissioner Hahn.

Election of Officers

Chairperson Porter stated that he and Commissioner Davis had spoken with Commissioners about a new slate of officers for 2014. Mr. Porter stated that a few Commissioners expressed the need to gain more experience on the Commission before assuming the role of Chairperson. As a result, Mr. Porter agreed to serve as Chair for one more year. Mr. Porter also stated that Commissioner Hahn had agreed to serve as Vice-Chair.

There being no further comments or questions from Commissioners, Mr. Porter called for a vote. The aforementioned slate of officers for 2014 was approved unanimously.

Commission Bylaws

Mr. Porter stated that Planning Commission bylaws call for a review of the rules on an annual basis.

Commissioner Boettcher asked if the Commission could establish a timeline for non-public hearing meetings. Mr. Espinosa responded that he could check with the City Attorney on the question.

Mr. Porter asked if Section 3.2 detailing hearing procedures could be modified to allow the Commission to ask questions of experts in the audience after a public hearing has been closed. Mr. Porter explained that the current wording of the bylaws indicates the public hearing would have to be reopened for Commissioners to ask questions. Mr. Espinosa responded that he could ask the City Attorney about this request as well and bring the response to next Commission meeting.

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Other Business

Commissioner Davis asked about what the City is doing in response to the recent fatal accident along Riverview Drive. Mr. Espinosa responded that he'd talk to the City Engineer and bring a status update to the next Commission meeting.

Commissioner Davis also asked about the status of amending the City Code to address the regulations which allow parking up to 300 feet away from buildings. Mr. Espinosa stated that City Planner Mark Moeller is currently working on an agenda item for the Commission.

Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 4:50 p.m.



Carlos Espinosa
Assistant City Planner