

SUBJECT: IDENTIFICATION BASED INFORMATION SYSTEM (IBIS)

1.0 PURPOSE

The Winona Police Department has been chosen as a test site for the Identification Based Information System (IBIS) through the Minnesota Bureau of Criminal Apprehension. IBIS is a handheld remote data terminal that assists officers in the identification of individuals through the 2-Finger Rapid Identification system.

2.0 DEFINITIONS:

- 2.1** Automatic Fingerprint Identification System (AFIS) - The Minnesota Bureau of Criminal Apprehension's fingerprint system for identification of individuals in the criminal justice system.
- 2.2** Computerized Criminal History Data – All data maintained in criminal history records compiled by the Bureau of Criminal Apprehension and disseminated through the criminal justice information system including, but not limited to, fingerprints, photographs, identification data, arrest data, prosecution data, criminal court data, custody and supervision data.
- 2.3** Rapid Identification System – A subsystem of the Automatic Fingerprint Identification System (AFIS) that is capable of searching submitted index fingerprints and returning identification and/or criminal history data in a short time, typically less than three minutes.

3.0 GENERAL GUIDELINES

- 3.1** The Rapid Identification equipment is designed to aid law enforcement personnel in the identification of persons through the evaluation of fingerprints. Only personnel trained in Rapid Identification equipment use, through approved courses, shall be authorized to operate this equipment and have access to Rapid Identification data.
- 3.2** The Rapid Identification data is only an aid to the identification of a person. Information received from the Rapid Identification System shall not be used as the sole grounds for establishing probable cause for arrest. Licensed Winona officers and other operating the Rapid Identification equipment or accessing Rapid Identification data shall ensure that Fourth Amendment

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rights of the party being tested are not violated and that all policies and procedures are followed.

- 3.3** By means of the IBIS, an officer obtains the fingerprints of the individual. The prints are sent to the BCA through a wireless connection. A search of AFIS is completed through BCA. If a match is made, information is sent back to the IBIS that will include Computerized Criminal History Data of the subject. If there is no information on the subject, a “no hit” message will be received.
- 3.4** After each use of the Rapid Identification equipment, Winona officers will document the use of the Rapid Identification equipment on an Initial Complaint Report (ICR). The initiating officer will make a copy of the ICR and forward it to the Deputy Chief of Patrol.
- 3.5** Individuals that use the Rapid Identification System in a manner inconsistent with this policy, or the data practices statute may be subject to disciplinary action.

4.0 AUTHORIZATION TO OPERATE IBIS EQUIPMENT

- 4.1** To obtain access to the Rapid Identification System, the officer must complete the required training and any required testing. If the officer does not pass the test, the officer will not be eligible to access the Rapid Identification System.