

WINONA POLICE DEPARTMENT

NUMBER: 104-05 PAGES: 1

EFFECTIVE DATE: July 27, 2004

SUBJECT: INVENTORY SEARCH OF IMPOUNDED VEHICLES

1.0 PURPOSE:

It is the purpose of this General Order to establish policy and set forth procedures regarding the inventory search of impounded automobiles.

2.0 POLICY:

It is the general policy of this department that an inventory search will be conducted on all automobiles impounded by officers of the Winona City Police Department.

3.0 PROCEDURE:

3.1 Whenever a police officer of this department impounds an automobile, an inventory search of the automobile shall be conducted, including the areas of the passenger compartment, the glove compartment and the trunk.

3.2 Any closed containers in the vehicle shall be opened and the contents inside of the closed containers shall be inventoried.

3.3 Any inventory search of a vehicle impounded by the Winona Police Department shall be conducted specifically to secure and protect the vehicle of its contents within the custody of the Winona Police Department.

3.4 The officers conducting the inventory search shall complete the Vehicle Impoundment and Inventory Record, a copy of which is attached to this General Order.