

WINONA POLICE DEPARTMENT

NUMBER: 108-02 PAGES: 1

EFFECTIVE DATE: July 27, 2004

SUBJECT: ANIMAL OR DOG WARNING NOTICES

1.0 PURPOSE:

It is the purpose of this general order to establish policy and procedures for the issuance of animal or dog warning notices.

2.0 POLICY:

It is the policy of this department that the Animal Control Officer, or members of the Winona Police Department, will issue notices of various violations to animal owners through the use of the Warning Card attached as an appendix item with this general order.

3.0 PROCEDURE:

3.1 This warning card should be used whenever the owner of a dog or other animal cannot be contacted, and one of the situations listed on the card exists.

3.2 The notice is designed and intended to be used for attaching to a door knob or door latch at the residence in absence of the owner.

3.3 The officer shall complete the card with as much of the information that is known at the time of the call. The card should be signed and include the date and time of the noted violation.

3.4 This card is intended to be used as a warning only.