



CITY OF WINONA
ENGINEERING DEPARTMENT
207 LAFAYETTE STREET
PO BOX 378
WINONA, MN 55987-0378

DRAIN LAYER’S LICENSING CHECKLIST

Please check the following boxes, sign, and send back to the above address

I have received, sent back, and/or have the following information updated with the City of Winona Engineering Department:

- Application for Drain Layer’s License
- \$25.00 Yearly Licensing Fee
- Certificate of Liability Insurance showing \$1.5 million per occurrence
- Original \$10,000 Bond with Notarized Signatures, on City of Winona Bond Form
- Workman’s Comp Insurance
- Master Plumber’s Licensing Information

AND

I have received and read the following materials:

- Guidelines and Procedures for Drain Layers (2 pages)
- City of Winona Right-of-Way Ordinance Policy Statement (13 pages)
- Excavation & Trenching Policy & Checklist (8 pages)
- Chapter 26-Water Service (8 pages)
- Chapter 27-Sewers and Sewer Service (15 pages)

OR

- I choose not to be Drain Layer’s Licensed with the City of Winona at this time.**
(You may choose to become licensed at any time by submitting the proper documentation.)

Signature of Authorized Person

Company

Date