



**CITY HALL**

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April 6, 2016

Heritage Preservation Commissioners  
Winona, Minnesota 55987

Dear Commissioner:

The next meeting of the Heritage Preservation Commission will be held on **Wednesday, April 13th 2016 at 4:00 P.M. in the Wenonah Room (Third Floor, next to elevator)** of the Winona City Hall.

1. **Call to Order**
2. **Approval of Minutes – March 9, 2016**
3. **May is Preservation Month**
  - A. Discussion of recognition
  - B. This Place Matters Campaign
4. **Meeting Overview**

Board President Larson and Staff Member White met with the Mayor and members of City Staff to discuss some of the HPC-related issues. Kendall and I will report on the meeting.
5. **Opportunity Winona**

Staff will provide a short monthly update on Opportunity Winona activities
6. **Ongoing Business/Discussion Items**
  - A. Committee Reports
    - Web Development
    - Downtown Outreach
    - Communications and Display
  - B. Windom Park Update
  - C. Map Review
    - Review of maps highlighting any discrepancies between the National and Local Downtown Historic Designations
  - D. Winona Athletic Club Designation
7. **Other Business**
8. **Adjournment**

Sincerely,

Myron White  
Development Coordinator

## HERITAGE PRESERVATION COMMISSION MINUTES

**DATE:** March 9, 2016

**PRESENT:** Merle Hanson, Kendall Larson, Susan Briggs, Carolyn Larson, Andy Bloedorn, Preston Lawing, Dennis McEntaffer and Peter Shortridge

**ABSENT:** Mary Edel Beyer and Wes Hamilton

**STAFF:** Myron White, Development Coordinator

**VISITORS:** City Manager Steve Sarvi, St. Mary's Grad Student Hannah Hutchins

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### **1. Call to Order**

Kendall Larson called the meeting to order at 4:03 pm.

### **2. Approval of February Minutes**

Commissioner Shortridge noted that he was not indicated as present for the February meeting. Commissioner Shortridge made a motion to approve the February 17, 2016 minutes as edited, seconded by Commissioner Lawing. All those present voted aye.

### **3. Hannah Hutchins**

Hannah presented her Windom Park graduate project to the Commission. Commissioner Bloedorn commented that he liked the "scroll down" version of the project. The Commission thanked Hannah for her efforts.

### **4. Opportunity Winona**

Staff Member White provided a brief update on Opportunity Winona. Commissioner Shortridge wondered if the Port would consider setting aside funds to study what it might take to stabilize the Middle School Theater building. Commissioners Bloedorn and Chairperson Larson voiced their support for such a project. Commissioner Shortridge made a motion to forward a request to the Port Authority Board asking them to set aside funds from the Opportunity Winona Project for the stabilization of the Middle School Auditorium and discuss ownership with Metro Plains. The motion was seconded by Commissioner Bloedorn. All those present voted aye.

### **5. Ongoing Business/Discussion Items**

**A. Committee Reports:** Board President Larson asked that committees meet to set goals and action items. It was also reported that the Web Development Committee had met with Julie Johnson and she was nearing completion of the web site research and writing project.

**B. Windom Park:** The Commission was presented with Resolution #68: Stating that the Heritage Preservation Commission Desires to Initiate the Process of Designating the Windom Park Neighborhood as a Local Historic District. After a

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reading of the resolution, Commissioner Shortridge made a motion to adopt the resolution as drafted. The motion was seconded by Commissioner Hanson with all members present voting to support the resolution.

- C. **Map Review:** Staff presented maps to the Commission showing differences in boundaries between the Downtown national and local districts. Staff was directed to inquire on how the properties left off the local district might be included.

## 6. Other Business

Commissioner Bloedorn asked about the status of the Winona Athletic Club designation. Staff responded that they had not begun the process. Board President Larson presented a communication citing various issues to be addressed and asked staff to communicate with the City Planner.

## 7. Adjournment

A motion was made by Commissioner Lawing and seconded by Commissioner Shortridge to adjourn the meeting. Meeting adjourned at 5:10 pm.

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Myron White  
Development Coordinator