

PLANNING COMMISSION MINUTES

DATE: April 11, 2016

TIME: 4:30 p.m.

PRESENT: Vice Chair Hahn, Commissioners Boettcher, Buelow, Ballard, M. Olson, and Shortridge

ABSENT: Commissioners L. Olson and Porter

STAFF PRESENT: City Planner Carlos Espinosa

The meeting was called to order at 4:30 p.m. by Vice Chair Hahn.

Approval of Minutes – March 28, 2016

The minutes for March 28, 2016 were approved without changes upon motion by Commissioner M. Olson and second by Commissioner Shortridge. All present voted aye.

Site Plan Review – 919 Shives Road

Vice Chair Hahn asked Mr. Espinosa to review the staff report. Mr. Espinosa summarized the item and noted that a revised site plan had been submitted which includes a sidewalk along Frontenac Drive and painted crosswalks between the buildings in the development. In consideration of these additions and the responses provided by the developer to staff's review of the original plan, Mr. Espinosa stated that staff has determined that the project is consistent with applicable provisions of City Code.

Following a brief discussion, Commissioner Boettcher made a motion to approve the revised plans as submitted. The motion was seconded by Commissioner Buelow and approved unanimously.

Other Business

Mr. Espinosa notified the Commission that Chairperson Davis had resigned from the Commission due to scheduling conflicts. As such, chair duties would fall to Vice Chair Hahn. Mr. Hahn stated that he was comfortable assuming the chair position until a new chair is elected.

Mr. Espinosa noted that the Mayor is currently reviewing applications for people to fill Ms. Davis's spot on the Commission.

The consensus of the Commission was to discuss options for filling the Vice Chair position at the next meeting.

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Next, Commissioner M. Olson asked how the Commission could encourage that the sidewalk constructed at 919 Shives Road be connected to the existing sidewalk on Mankato Avenue. Mr. Espinosa responded that he could draft a resolution for the next Commission meeting.

Commissioner M. Olson and other Commissioners also voiced support for adding sidewalks in other commercial areas of the City. Mr. Espinosa stated that he could add this to the resolution.

Commissioner M. Olson asked what the next steps would be for the resolution after adoption. City Manager Steve Sarvi, who was in the audience, stated that the resolution would go to the City Council.

The consensus of the Commission was for staff to draft a resolution as discussed for consideration at the next meeting.

Adjournment

There being no further business to come before the Commission, the meeting was adjourned at 4:55 p.m.



Carlos Espinosa
City Planner