

## HERITAGE PRESERVATION COMMISSION MINUTES

**DATE:** April 13, 2016

**PRESENT:** Kendall Larson, Susan Briggs, Carolyn Larson, Andy Bloedorn, Preston Lawing, Dennis McEntaffer and Peter Shortridge

**ABSENT:** Mary Edel Beyer, Merle Hanson, and Wes Hamilton

**STAFF:** Myron White, Development Coordinator and Carlos Espinosa, City Planner

**VISITORS:** Steve Sarvi, City Manager

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### **1. Call to Order**

Kendall Larson called the meeting to order at 4:04 p.m.

### **2. Approval of March Minutes**

Commissioner Lawing made a motion to approve the March 9, 2016 minutes, seconded by Commissioner Lawing. All those present voted aye.

### **3. Carlos Espinosa – Update on Development Code**

City Planner Espinosa was present to discuss various items including the draft of the letter written by Board President Larson to the Planning Commission/Hoisington-Koegler Group regarding zoning code updates.

- Streetscape Plans: Mr. Espinosa discussed plans for a cohesive streetscape in the downtown area and they were working on bike racks, lighting and seating.
- With regard to the development code updates and some of the issues referenced in Board President Larson's letter, Carlos noted that the scope of work regarding the code update includes design standards for downtown and the "downtown fringe" areas.
- Mr. Espinosa went on to reference the letter. He outlined which items of concern that would be addressed in the new development code and which items might best be addressed by proposing changes to the City Code as it pertains to the HPC.

### **4. May is Preservation Month**

Chairperson Larson indicated May will be Preservation Month. Ms. Larson noted that we had created some "This Place Matters" posters and encouraged members of the Commission to distribute them for display throughout the community.

Chairperson Larson also suggested that the HPC had typically recognized building owners who have worked to upgrade and preserve their historic buildings/structures in the past year. Commissioner McEntaffer made a motion to work to recognize the

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Latsch Building and the downtown Fastenal building. The motion was seconded by Commissioner Bloedorn with all Present voting aye.

**5. Meeting Overview – Mayor Peterson, Chad Ubl, Carlos Espinosa, Mark Moeller, Kendall Larson and Myron White**

The group met to discuss State Historic Preservation Office funding to prioritize projects and make sure we are not competing with one another for the same grant funds. It was noted that each entity was applying for "funds from a different pot". It was also noted that perhaps a discussion was in order to determine how the Preservation Office deals with multiple applications from the same community.

**6. Opportunity Winona**

Development Coordinator White provided an update on Opportunity Winona activities and where monies have been spent to date.

**7. Ongoing Business/Discussion Items**

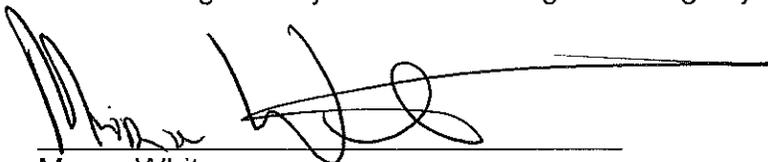
- Web Development – Mr. White discussed the need for "critical readers" for the web site narrative.
- Downtown Outreach – It was discussed as a form of outreach that members consider volunteering on a Winona Downtown Main Street committee.
- Windom Park Update – Mr. White provided an update indicating he hoped to have the neighborhood designation document ready for submittal to the State Historic Preservation Office in early May.
- Winona Athletic Club – Mr. White reported that he had reached out to the Athletic Club regarding designation and had not heard a response.

**8. Other Business**

Commissioner Bloedorn asked about the status of the Winona Athletic Club designation. Staff responded that they had not begun the process. Chairperson Larson presented a communication citing various issues to be addressed and asked staff to communicate with the City Planner.

**9. Adjournment**

A motion was made by Commissioner Lawing and seconded by Commissioner Shortridge to adjourn the meeting. Meeting adjourned at 5:10 pm.



Myron White  
Development Coordinator