



COMMUNITY DEVELOPMENT

207 Lafayette Street
P.O. Box 378
Winona, MN 55987-0378
FAX 507-457-8212

August 3, 2020

Heritage Preservation Commissioners
Winona, Minnesota 55987

Dear Commissioner:

The next meeting of the Heritage Preservation Commission will be held on Wednesday, August 12, 2020 at 4:00 P.M. electronically via Zoom. Instructions for access to Zoom are attached this meeting notice.

1. Call to Order
2. Approval of Minutes – June 10, 2020
3. Evaluation and Nomination Updates
4. 2020 Annual Report
5. Other Business
6. Adjournment

Sincerely,

A handwritten signature in blue ink, appearing to read "Luke N. Sims", is written over a thin blue line.

Luke N. Sims
Assistant City Planner

**Notice of Certificate of Heritage Preservation Commission Meeting
By Electronic Means**

Notice is hereby given that on **Wednesday, August 12, 2020 at 4:00 pm in the Dakota Room, 207 Lafayette Street, Winona, MN**, the **Heritage Preservation Commission** will hold a regularly scheduled meeting.

This meeting is being conducted electrically following Minnesota State Statute 13D.021 pursuant to Resolution 2020-17 Declaring a Special Emergency, as adopted by the Winona City Council on Monday, March 16, 2020. Members of the COA Committee will be attending via electronic means as physical presence is unfeasible due to the ongoing health pandemic and emergency declaration.

All interested parties are invited to attend via Zoom. This meeting is open to the public via web or phone.

To join the Zoom Meeting via web, go to: <https://us02web.zoom.us/j/86300544614>

- and enter meeting ID: 863 0054 4614
- To join via phone, dial either phone number:
 - +1 312 626 6799 US (Priority)
 - +1 646 558 8656 US (Backup)

When prompted, enter the following Meeting ID: 863 0054 4614

THIS NOTICE OF REGULAR MEETING BY TELEPHONE OR OTHER ELECTRONIC MEANS IS GIVEN PURSUANT TO MINN. STAT. § 13D.04.

Dated: August 3, 2020

Luke Sims
Assistant City Planner

HERITAGE PRESERVATION COMMISSION MINUTES

DATE: June 10, 2020

PRESENT: Cynthia Jennings, Genia Hesser, Merle Hanson, Kendall Larson, Preston Lawing, Kelly Fluharty, Innes Henderson, Emily Kurash-Casey, Dennis McEntaffer, and Peter Shortridge

ABSENT: Connie Dretske

STAFF: Luke Sims, Assistant City Planner

1. Call to Order

Chairperson Genia Hesser called the meeting to order at 4:00 pm.

2. Approval of Minutes – May 13, 2020

Commissioner Lawing moved to approve the minutes. Commissioner Fluharty seconded the motion.

No discussion forthcoming, the Commission voted on the motion at hand. All members present voted aye via roll call vote.

3. Grant Updates

Mr. Sims provided an update on the grants currently underway by the Commission. Of note, the Winona Athletic Club has moved forward from the State Review Board to the Department of the Interior for nomination to the National Register of Historic Places; City staff received communication from MN SHPO that the application for a CLG Grant to nominate Windom Park to the NRHP was approved and that City staff will prepare an RFP and hopefully review proposals in August; City staff will apply on July 10, 2020 for a Legacy Grant to evaluate the historic Wagon Bridge for eligibility to the National Register of Historic Places.

4. Q3 2020 COA Committee Assignments and Updates

Mr. Sims noted that Commissioners Henderson, Dretske, and Hesser are the proposed Q3 COA Committee members and that Commissioner Larson would be an alternate. He also highlighted the approved sign change for the Edge Church at 69 East Third Street.

5. Other Business

Mr. Sims informed the Commission that this would be Commissioner Lawing's last meeting as he has chosen to step down from the Commission. As a result, there is an opening under general interest for the Commission as the Third Ward seat has been filled by Commissioner Kurash-Casey.

6. Adjournment

On a motion from Commissioner Lawing and a second from Commissioner Shortridge, the Commission unanimously voted to adjourn the meeting at 4:15 p.m.

Luke Sims
Assistant City Planner

Heritage Preservation Commission

AGENDA ITEM: 3. Evaluation and Nomination Updates

PREPARED BY: Luke Sims

DATE: August 12, 2020

Legacy Grant – Winona Lake Park Bandshell Evaluation

The Minnesota Historical Society (MNHS) grants portal has indicated that the Winona HPC has not received funding for the \$7500 Legacy grant applied for on April 10, 2020. City staff has not yet received official communication but, when communication comes, City staff recommends addressing deficiencies for a re-application by the October 9, 2020 deadline.

Legacy Grant – Wagon Bridge

City staff applied for a \$5000 Legacy grant for an evaluation of the Latsch Island Wagon Bridge for the July 10th deadline. The grant award has not yet been announced by MNHS. City staff has begun outreach to historians who have conducted bridge evaluations and nominations,

Certified Local Government Grant – Windom Park Nomination

The City of Winona has officially received word that a \$9,000 award has been given for the nomination of the Windom Park Local Historic District to the National Register of Historic Places. A grant agreement is still being finalized. In the interim, City staff has released an RFP which will expire on August 28, 2020. The Winona HPC will review proposals at the regularly-scheduled September 9, 2020 meeting.

Certified Local Government Grant – Old City Hall Evaluation

Due to the COVID-19 pandemic and subsequent shutdowns, an extension has been agreed to with the State Historic Preservation Office (SHPO) to complete the evaluation for the Old City Hall building located at 177 Lafayette Street. Tom Zahn and Associates will be providing a draft of the evaluation for HPC and SHPO review in the coming month.

Winona Athletic Club

The Winona Athletic Club has now officially been listed on the National Register of Historic Places. If the Commission concurs, City staff recommends reaching out to the Athletic Club leadership about local designation of the Athletic Club property and then pursuing the requisite steps at future meetings for local listing.

Heritage Preservation Commission

AGENDA ITEM: 4. 2020 Annual Report

PREPARED BY: Luke Sims

DATE: August 12, 2020

Pursuant to City Code 22.27(h), the Heritage Preservation Commission shall make an annual report to the Mayor, City Council, City Manager, Building Official, City Planner, and State Historic Preservation Officer by October 31st of each year. Traditionally, this is done through a written report.

City staff will begin working on the report this month and advises that a Committee of interested Commissioners be created to work with City staff to prepare a draft for the regularly-scheduled September 9, 2020 meeting of the HPC before final adoption at the regularly-scheduled October 14, 2020 meeting. Assistant City Planner Sims will be on paternity leave in September and recommends that a member of the Committee report back to the Commission for the September 9, 2020 meeting.