Winona City Council
Zoom Meeting Access and Procedures

September 21, 2020

Meeting type: The regular meeting of the Winona City Council is being conducted electronically pursuant to Minnesota State Statute 13D.021, following the adoption of Resolution 2020-17 Declaring a Special Emergency, as adopted by the Winona City Council on Monday, March 16, 2020.

All interested parties are invited to watch or listen to meeting via electronic means. This meeting is open to the public via web or phone. This meeting begins at 6:30 p.m.; please log in prior to the start of the meeting. You may exit the meeting at any time.

- To join the Zoom Meeting via the web, go to: https://zoom.us/j/896465916 and enter meeting ID:
  896 465 916

- To join via phone, dial either phone number:
  1-312-626-6799 US (Priority)
  1-646-558-8656 US (Backup)
  When prompted, enter the following Meeting ID: 896 465 916

For participants:

- Only use one audio source; audio from computer is preferred if available.
- Be aware of background noise from your location.
- If using phone, do not use the speaker function. Please note that your phone number and/or name will be visible to other participants.
- If using a web cam, be aware of what is in your background.
- If you have headphones, please use them as that will limit background noise.
- Please mute your audio until you wish to speak. Then unmute your audio, and ask the Mayor for permission to talk.

Winona City Council Agenda

Monday, September 21, 2020
6:30 P.M., Meeting No. 19
City Council Chambers – City Hall
3rd Floor - 207 Lafayette Street

Mayor Mark Peterson

1st Ward Al Thurley
2nd Ward Eileen Moeller
3rd Ward Pamela Eyden
4th Ward George Borzyskowski
At-Large Michelle Alexander
At-Large Paul Schollmeier

1. Call to Order – Mayor & City Manager's Comments – Roll Call	
2. Required Public Hearings	
Planning	1. Establish Zoning at 22839 County Road 17
Finance	2. Consider Resolution to Levy Assessments for Unpaid Charges
Community Development	3. Public Hearing – Consider Business Assistance/Subsidy to BCS Automotive Enterprises, LLC
3. Petitions, Requests, Communications	
City Clerk	1. Appointment to the Human Rights Commission
City Clerk	2. Katie's Place Street Closure Request
Engineering	3. Request for Stop Signs at Harriet and Wilson Street at 3rd Street Intersections
4. Unfinished Business	
5. New Business	
Finance	1. 2021 City Health Insurance Recommendations on Health Plan Designs
Finance	2. 2021 Ancillary Benefits
Finance	3. 2021 Dental Insurance Coverage and Rates
City Manager	4. 2021 Budgets and Tax Levy
City Manager	5. 2021 Budget and Levy - Announce Date for Public Comment Portion of the Regularly Scheduled Council Meeting
Finance	6. Proposed Fee Ordinance
City Clerk	7. Council Chambers Equipment Upgrades
City Clerk	8. Salary Increases for the Mayor and City Council
City Engineer	9. Report on Assessment Roll for 2020 Sioux Street Reconstruction
City Engineer	10. Resolution Ordering Assessment of Costs – 2020 Sidewalk Replacement Project
City Engineer	11. Report on Assessment Roll for 2020 Sidewalk Project

City Engineer	12. Resolution Ordering Assessment of Costs – 2020 Miscellaneous Utilities
City Engineer	13. Report on Assessment Roll for 2020 Miscellaneous Utilities
Parks & Recreation	14. City Hall Roof Leak
Parks & Recreation	15. Bud King Roof Leak & Security Projects
6. Reports of Committees	
7. Council Concerns	
City Clerk	1. Council Concerns
8. Consent Agenda	
City Clerk	1. Approval of Minutes – September 21, 2020
City Clerk	2. Ordinance Establish a Handicapped Parking Space on the Easterly Side of Lincoln Street
City Clerk	3. Ordinance to Establish a Handicapped Parking Space on the Westerly Side of Liberty Street
City Clerk	4. Claim by the City of Winona
City Clerk	5. Claim by the City of Winona
City Clerk	6. Claim by the City of Winona
City Clerk	7. Claim against the City by Dan Amundson
9. Adjournment	

REQUEST FOR COUNCIL ACTION

Agenda Section: **Required Public Hearings** *No:* **2**	*Originating Department:* **Planning**	*Date:* **9/21/20**

Item: **Establish Zoning at 22839 County Road 17**

No. **2.1**

Staff requests Council consider establishing R-3 Multi-Family Residence zoning for three acres of land at 22839 County Road 17. The R-3 zoning is being requested to facilitate development of a maximum 36-unit senior CO-OP. The Comprehensive Plan land use designation of the subject property was recently changed to Urban Residential to support the proposed R-3 zoning and CO-OP project. On August 10th, the Planning Commission recommended approval of the R-3 zoning district 3-2 with the following conditions:

1. All land use, zoning, subdivision, and site plan approvals to construct a three story CO-OP senior living facility with up to 36 units shall be obtained by June 2021; and

2. If the above condition is not met, application of the R-3 zoning shall be null and void and the property shall return to an un-zoned classification.

These conditions are reflected in the attached ordinance of approval. For this item, the following alternatives are available to Council:

1. Approve the request as submitted. Under this option, a motion to introduce the attached ordinance for adoption should be made.
2. Deny the request. Under this option, Council will need to state on the record findings supporting the denial of the request.
3. Postpone a decision on the item to allow staff additional time to answer any outstanding questions.

Attachments:

1. Ordinance to Establish R-3 Zoning
2. Planning Commission Report

Department Approval:	**City Manager Approval:**

ORDINANCE NO. _____

AN ORDINANCE TO AMEND THE ZONING MAP OF THE CITY OF WINONA

THE CITY OF WINONA DOES ORDAIN:

SECTION 1. That the real property described in Exhibit A, which is attached hereto and incorporated herein by reference, and which has not yet been zoned by the City of Winona following annexation thereof, be, and hereby is, zoned R-3 (multi-family residence district).

SECTION 2. That the above application of zoning is conditioned on the following:

a. All land use, zoning, subdivision, and site plan approvals to construct a three-story CO-OP senior living facility with up to 36 units shall be obtained by June 30, 2021.

SECTION 3. That in the event that the above-stated condition in Section 2 is not timely met, the application of zoning of the real property to R-3 shall be null and void, and the zoning of the real property shall subsequently be brought back to the Winona Planning Commission and City Council for further consideration of establishing the initial zoning of the real property pursuant to City Code, Section 43.02.14 (E).

SECTION 4. That the zoning map be amended accordingly.

SECTION 5. That this ordinance shall take effect upon its publication.

Passed by the City Council of the City of Winona, Minnesota, this ____ day of _____, 2020.

_____
Mayor

ATTEST:

_____
City Clerk

EXHIBIT A

Legal Description

That part of the Southeast Quarter of the Southwest Quarter of Section 1, Township 106, Range 7, Winona County, Minnesota, described as follows:

Commencing at the southeast corner of said Section 1; thence South 89 degrees 10 minutes 09 seconds West, oriented with the Winona County Coordinate System, NAD 1983 (1996 adjustment), along the south line of the Southeast Quarter of said Section 1, a distance of 2515.00 feet; thence South 26 degrees 24 minutes 51 seconds East, 55.50 feet; thence North 73 degrees 35 minutes 09 seconds East, 224.32 feet; thence North 20 degrees 12 minutes 51 seconds West, 197.28 feet; thence South 74 degrees 00 minutes 09 seconds West, 19.22 feet; thence North 19 degrees 59 minutes 51 seconds West, 250.00 feet; thence North 74 degrees 00 minutes 09 seconds East, 232.85 feet to the westerly line of Winona County Highway Right of Way Plat No. 1017, according to the recorded plat thereof, said Winona County; thence northerly along said westerly line, 290.14 feet along the arc of a non-tangential curve, concave easterly, having a radius of 17238.73 feet and a central angle of 00 degrees 57 minutes 52 seconds, the chord of said curve bears North 27 degrees 40 minutes 42 seconds West and measures 290.13 feet; thence South 62 degrees 38 minutes 58 seconds West, 36.73 feet; thence South 74 degrees 50 minutes 42 seconds West, 509.19 feet; thence South 15 degrees 09 minutes 18 seconds East, 66.00 feet; thence North 74 degrees 50 minutes 42 seconds East, 75.00 feet to the point of beginning of the land to be described; thence South 74 degrees 50 minutes 42 seconds West, 75.00 feet; thence South 74 degrees 47 minutes 22 seconds West, 228.82 feet; thence South 15 degrees 09 minutes 01 seconds East, 305.02 feet; thence South 72 degrees 55 minutes 12 seconds East, 402.31 feet; thence North 19 degrees 10 minutes 00 seconds West, 521.11 feet to the point of beginning.

PLANNING COMMISSION

AGENDA ITEM: 3. Public Hearing – Application of R-3 Zoning at 22839 County Road 17

PREPARED BY: Carlos Espinosa

DATE: August 10, 2020

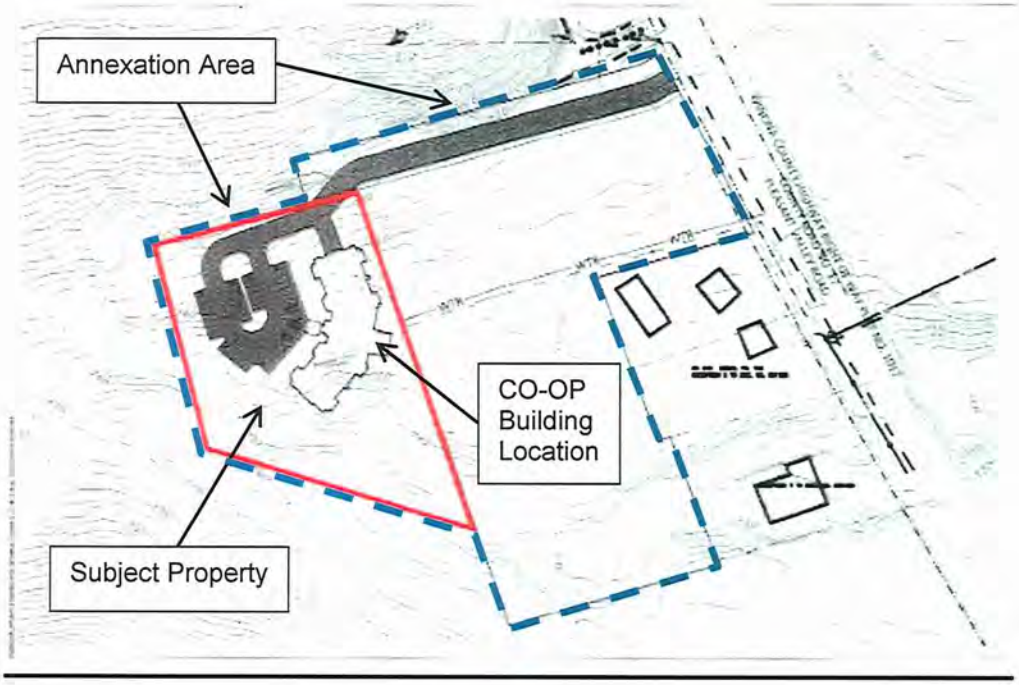
INTRODUCTION

Bradford Development has submitted a petition to zone approximately 3 acres of land R-3 Multi-Family residential at 22839 County Road 17. The R-3 zoning district will facilitate development of a three story maximum 36 unit senior CO-OP building. This property was recently approved for an Urban Residential land use designation by the City Council. The format for this item is the following:

A. Chair shall state the case to be heard.
B. Chair shall ask the applicant to present his/her case.
C. Chair shall call on the City Planner, to present staff comments.
D. The hearing shall be opened and interested persons, upon giving their name and address, are invited to speak to the Commission. Following recognition by the Chair, Commission members may ask questions of persons addressing the Commission in order to clarify facts. Any statement by a member, other than to question, may be ruled out of order.
E. After all new facts and information have been brought forth, the hearing shall be closed, and interested persons shall not be heard again unless the hearing is reopened and unless all interested parties shall be allowed to be heard again. Upon completion of the hearing, the Commission shall discuss the item at hand and render a decision or recommendation.

BACKGROUND

On July 6th, the City Council approved an Urban Residential Land Use designation for the subject property (below). On July 20th, the Council approved annexation of the subject property and an additional 6 acres of adjacent land (also below). Following that, Bradford Development submitted a request to zone the property R-3 - which is the subject of this item's public hearing. Again, the purpose of the R-3 zoning is to facilitate construction of a three story maximum 36 unit senior CO-OP building.



ANALYSIS

The recent change to the Urban Residential land use designation was done to facilitate application of the R-3 zoning district and future construction of the proposed CO-OP building. In approving the Urban Residential land use designation, Council made the following findings:

1) The amendment facilitates residential development, which meets the current and future needs of Winona's population in accordance with the Housing Section of the Comprehensive Plan.

2) Since adoption of the 2007 Comprehensive Plan, sewer and water utilities were installed adjacent to the subject property.

3) The potential uses supported by Urban Residential designation will be buffered from existing single-family homes by a 250' buffer that supports future low-density residential development.

As noted, Council also approved annexation of the subject property and an adjacent 6 acres of land. Information considered by Council related to that decision is provided in Attachment A.

NEXT STEPS

Given the subject property's Urban Residential land use classification, staff would recommend approval of the requested R-3 zoning for the property. Since the request is specifically related to the CO-OP building project, staff would recommend the conditions below:

1) All land use, zoning, subdivision, and site plan approvals to construct a three story CO-OP senior living facility with up to 36 units shall be obtained by June 2021; and

2) If the above condition is not met, application of the R-3 zoning shall be null and void and the property shall return to an unzoned classification.

In consideration of this matter, the following actions are available to the Commission:

1. Recommend approval of the request with the conditions above.
2. Recommend denial of the request. If denial is recommended, specific reasons should be given.
3. Table the item to allow staff additional time to answer questions.

ATTACHMENT

- Selected portions from Council Bublitz Annexation Item

REQUEST FOR COUNCIL ACTION

Agenda Section: **Required Public Hearing** *No:* **2.**	*Originating Department:* **Finance**	*Date:* **09/21/20**
Item: **Consider Resolution to Levy Assessments for Unpaid Charges** *No.* 2.2		

SUMMARY OF REQUESTED ACTION:

This is a public hearing pursuant to mailed and published notice to consider adoption of the attached resolution to levy special assessments for unpaid charges against the real property benefited with water and sanitary sewer, repair of frozen water meters, water tap and storm water drainage fees and the removal of rubbish/junk/debris or mowing and snow/ice removal.

The total amount proposed to be specially assessed is $242,338.13 (excluding administration fee and interest) in varying amounts against 428 properties. The assessment roll regarding this matter is also attached.

(An opportunity should be given to anyone affected wishing to speak for or against the proposed special assessments.)

After the hearing, if Council concurs, a motion to adopt the attached resolution to levy the special assessments would be in order.

Note:

1. Prior to the Council meeting, some of the bills listed on the attached assessment roll may have been paid. Accordingly, the paid bills will not be assessed.

2. Those persons that appeal unpaid charges before the City Council (at this meeting) would be given through September 28, 2020, to pay the charges in question before the 15% administrative fee is added, unless Council determines otherwise.

(See Attachments)

Department Approval:	**City Manager Approval:**
Jessica L Wojtha	

RESOLUTION

WHEREAS, pursuant to proper notice duly given as required by law, the City Council of the City of Winona, Minnesota, met on the 21st day of September, 2020, for the purpose of considering assessing costs incurred by the City against the real estate benefited pursuant to Section 22.17 of the Winona City Code and state statute. The unpaid charges relate to one or more of the following: water and sanitary sewer service, repair/replacement of water meters, water tap fees, storm sewer charges, the removal of rubbish, junk, debris, weeds or snow/ice from the property, or other miscellaneous unpaid charges pursuant to applicable law and Winona City Code; and

WHEREAS, a public hearing was held pursuant to said notice; and

WHEREAS, the assessment roll and other matters brought before the City Council were duly considered.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winona, Minnesota, that

1. The assessment roll, a copy of which is attached hereto and made a part hereof, is hereby accepted and adopted shall constitute a special assessment against the lands described, and each tract of land is hereby found to be benefited in the amount of the assessment levied against it and such amount is found to be reasonable under the City's regulatory authority.

2. Each assessment shall be payable in one single installment bearing interest at the rate of 10 percent per annum after the date of the adoption of this assessment resolution.

3. The owner of the property assessed may, at any time prior to certification to the County Auditor, pay the assessment, with interest accrued to the date of payment to the City Treasurer, except that no interest shall be charged if the assessment if paid within thirty days from the adoption of this resolution.

4. The City Clerk shall forthwith transmit a certified copy of said assessment roll to the County Auditor of the county and such assessments shall be collected and paid in the same manner as property taxes, if not paid prior to the time for certification.

Dated this _____day of _____, 2020

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
512 CENTER	32-455-1310	5_2 5_6 LLC	183.70	27.56	211.26
516 CENTER	32-455-1320	5_2 5_6 LLC	29.31	4.40	33.71
561 SECOND E	32-200-0790	ADE LLC	79.25	11.89	91.14
561 SECOND E	32-200-0790	ADE LLC	17.76	2.66	20.42
566 SIOUX	32-505-0240	CHARLES/JACQUELINE ALEXANDER	295.96	44.39	340.35
254 FOURTH E	32-001-1000	JOHN ALEXANDER	129.56	19.43	148.99
1074 GLEN ECHO LN	32-175-0440	JOHN ALEXANDER	72.82	10.92	83.74
258 FOURTH E	32-001-1010	JOHN M ALEXANDER	66.57	9.99	76.56
662 JOHNSON	32-310-0210	JOHN M ALEXANDER	60.73	9.11	69.84
369 FIFTH W	32-000-6360	JOHN M/ROUGINA ALEXANDER	3,827.31	574.10	4,401.41
556 KING E	32-240-1320	JOHN M/ROUGINA ALEXANDER	1,143.04	171.46	1,314.50
318 SARNIA W	32-350-0970	JOHN M/ROUGINA ALEXANDER	113.42	17.01	130.43
576 SANBORN W	32-000-7350	ALEXANDER FAMILY PROP LLC	39.64	5.95	45.59
612 LAFAYETTE	32-310-0930	JACQUELINE ALEXANDER TRUST	76.63	11.49	88.12
178 BROADWAY E APT 3	32-000-3270	JOSEPH/ERIN ALEXANDER TRUST	36.10	5.42	41.52
323 OLMSTEAD	32-000-7090	LE ROY/JACQUELINE ANDERSON	83.87	12.58	96.45
869 WABASHA E	32-200-7180	KARI E ARNDT	531.09	79.66	610.75
972 BROADWAY E	32-155-0860	ERIC BANICKI	204.06	30.61	234.67
672 HOWARD E	32-240-1860	DAVID G BARUM	203.07	30.46	233.53
902 SANBORN E	32-200-6210	NICHOLAS T BEATTY	275.93	41.39	317.32
1009 BROADWAY W	32-090-0090	ADAM W BELLMAN	167.63	25.14	192.77
726 FOURTH E	32-200-3430	JAMES & SHERRIE BELTER	652.80	97.92	750.72
628 CENTER	32-310-0880	GERALD A & DAWN BENEDICT	115.17	17.28	132.45
317 HOWARD E	32-075-0040	BROOKE BENSON	229.45	34.42	263.87
471 DEBORAH AVE	32-440-0140	JACKSON/DIANA BENSON	898.02	134.70	1,032.72
82 FAIRFAX	32-030-0170	DOUGLAS BERG	138.92	20.84	159.76
1714 GILMORE AVE	32-320-1710	JEREMY BERG	37.23	5.58	42.81
59 BROADWAY E	32-000-3430	CHRISTOPHER R BIESANZ	155.11	23.27	178.38
829 FIFTH W	32-160-0200	JORDAIN E BLANCHARD	237.33	35.60	272.93
64 FIFTH E	32-000-2480	BLUFF CITY PROPERTIES	4,379.50	656.93	5,036.43
171 FOURTH W	32-000-2700	BLUFF CITY PROPERTIES	984.12	147.62	1,131.74
175 FOURTH W	32-000-2710	BLUFF CITY PROPERTIES	2,416.00	362.40	2,778.40
179 FOURTH W	32-000-2720	BLUFF CITY PROPERTIES	1,539.34	230.90	1,770.24
270 CENTER	32-000-2970	BLUFF CITY PROPERTIES	5,261.59	789.24	6,050.83

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
319 CENTER	32-000-3650	BLUFF CITY PROPERTIES	554.90	83.24	638.14
321 FOURTH W	32-000-5460	BLUFF CITY PROPERTIES	7,908.35	1,186.25	9,094.60
211 HUFF	32-000-5460	BLUFF CITY PROPERTIES	2,269.20	340.38	2,609.58
264 WABASHA W	32-000-6600	BLUFF CITY PROPERTIES	3,115.87	467.38	3,583.25
376 SANBORN W	32-000-7790	BLUFF CITY PROPERTIES	833.17	124.98	958.15
327 SANBORN W	32-000-8520	BLUFF CITY PROPERTIES	1,953.36	293.00	2,246.36
401 OLMSTEAD 4	32-000-9070	BLUFF CITY PROPERTIES	747.77	112.17	859.94
401 OLMSTEAD 3	32-000-9070	BLUFF CITY PROPERTIES	573.59	86.04	659.63
401 OLMSTEAD 1	32-000-9070	BLUFF CITY PROPERTIES	423.82	63.57	487.39
401 OLMSTEAD 2	32-000-9070	BLUFF CITY PROPERTIES	401.91	60.29	462.20
550 KING W	32-000-9350	BLUFF CITY PROPERTIES	1,278.52	191.78	1,470.30
459 GRAND	32-000-9980	BLUFF CITY PROPERTIES	825.31	123.80	949.11
578 BROADWAY W	32-070-0540	BLUFF CITY PROPERTIES	858.47	128.77	987.24
423 MARK W	32-245-0290	BLUFF CITY PROPERTIES	225.35	33.80	259.15
417 SARNIA W	32-250-0160	BLUFF CITY PROPERTIES	627.79	94.17	721.96
413 BROADWAY E	32-300-2350	BLUFF CITY PROPERTIES	538.26	80.74	619.00
655 HUFF	32-350-0990	BLUFF CITY PROPERTIES	521.89	78.28	600.17
663 HUFF	32-350-1070	BLUFF CITY PROPERTIES	610.40	91.56	701.96
673 HUFF	32-350-1080	BLUFF CITY PROPERTIES	478.95	71.84	550.79
677 HUFF	32-350-1120	BLUFF CITY PROPERTIES	1,754.97	263.25	2,018.22
521 HUFF	32-455-0210	BLUFF CITY PROPERTIES	420.48	63.07	483.55
50 KING E	32-455-0560	BLUFF CITY PROPERTIES	1,213.54	182.03	1,395.57
452 CENTER	32-455-0610	BLUFF CITY PROPERTIES	342.20	51.33	393.53
53 KING W	32-455-0720	BLUFF CITY PROPERTIES	2,158.36	323.75	2,482.11
463 CENTER	32-455-0770	BLUFF CITY PROPERTIES	802.94	120.44	923.38
515 CENTER	32-455-1140	BLUFF CITY PROPERTIES	1,962.82	294.42	2,257.24
516 MAIN	32-455-1160	BLUFF CITY PROPERTIES	439.23	65.88	505.11
520 MAIN	32-455-1170	BLUFF CITY PROPERTIES	1,470.09	220.51	1,690.60
58 MARK W	32-455-1180	BLUFF CITY PROPERTIES	711.08	106.66	817.74
62 MARK W	32-455-1190	BLUFF CITY PROPERTIES	444.60	66.69	511.29
50 MARK W	32-455-1200	BLUFF CITY PROPERTIES	3,332.50	499.88	3,832.38
528 MAIN	32-455-1220	BLUFF CITY PROPERTIES	318.98	47.85	366.83
520 CENTER	32-455-1330	BLUFF CITY PROPERTIES	177.10	26.57	203.67
72 MARK E	32-455-1370	BLUFF CITY PROPERTIES	994.69	149.20	1,143.89

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
66 MARK E	32-455-1390	BLUFF CITY PROPERTIES	719.25	107.89	827.14
107 HOWARD E	32-480-0350	BLUFF CITY PROPERTIES	581.63	87.24	668.87
577 SIOUX	32-505-0360	BLUFF CITY PROPERTIES	976.70	146.51	1,123.21
261 ORRIN D	32-540-0090	BLUFF CITY PROPERTIES	643.37	96.51	739.88
261 ORRIN A	32-540-0090	BLUFF CITY PROPERTIES	627.22	94.08	721.30
261 ORRIN B	32-540-0090	BLUFF CITY PROPERTIES	525.83	78.87	604.70
261 ORRIN C	32-540-0090	BLUFF CITY PROPERTIES	380.58	57.09	437.67
263 ORRIN A	32-540-0110	BLUFF CITY PROPERTIES	536.59	80.49	617.08
263 ORRIN B	32-540-0110	BLUFF CITY PROPERTIES	440.54	66.08	506.62
263 ORRIN	32-540-0110	BLUFF CITY PROPERTIES	430.10	64.52	494.62
263 ORRIN D	32-540-0110	BLUFF CITY PROPERTIES	280.25	42.04	322.29
517 LAFAYETTE	32-455-1290	BLUFF CITY PROPERTIES 1, LLC	407.17	61.08	468.25
528 CENTER	32-455-1400	BLUFF CITY PROPERTIES 7 LLC	3,258.21	488.73	3,746.94
62 MARK E	32-455-1350	BLUFF CITY PROPERTIES 9 LLC	671.62	100.74	772.36
721 THIRD E	32-200-3260	MARCELLA K BORGSCHATZ	374.33	56.15	430.48
618 FOURTH E	32-200-1410	GLENN & CAROL BRABBIT	109.93	16.49	126.42
576 WACOUTA	32-505-0350	CHRISTINE M BRAUN	412.91	61.94	474.85
559 SECOND E	32-200-0780	CHRISTOPHER A BRINK	413.59	62.04	475.63
1077 WABASHA W	32-170-0010	DAVID R/VICTORIA BROMMERICH	806.90	121.04	927.94
1320 BROADWAY W	32-520-0330	DAVID/VICTORIA BROMMERICH	820.46	123.07	943.53
200 SANBORN E	32-400-0550	LONNIE J BROTZMAN	728.04	109.21	837.25
416 SANBORN E	32-110-0490	JOSEPH BROWN	328.75	49.31	378.06
253 JACKSON	32-090-0880	BUCKS & BIRDS LLC	41.36	6.20	47.56
362 CUMMINGS	32-170-0020	BUCKS & BIRDS LLC	135.03	20.25	155.28
714 MARK E	32-240-2140	DONALD/GLORIA BUDD	67.87	10.18	78.05
817 WEST BURNS VALLEY RD	32-320-7690	MICHAEL S/JODIE BURKE	621.62	93.24	714.86
917 MARK E	32-197-0030	KAREN R BURROS	385.66	57.85	443.51
621 BELLEVIEW E	32-315-0510	MERLIN/JOANN BURT REV TRUST	130.01	19.50	149.51
216 OLMSTEAD	32-000-5850	JOSEPH BUSSE	181.41	27.21	208.62
661 SANBORN E	32-240-0950	THOMAS W & JODI BUTLER	701.31	105.20	806.51
62 VINE	32-200-0180	SUSAN CADA	103.44	15.52	118.96
534 FIFTH W	32-070-0860	BRIAN S CANAR	357.93	53.69	411.62
1015 FIFTH E	32-155-0650	MICHAEL K CARNEY JR	651.56	97.73	749.29
1870 FOURTH W	32-565-0230	CHRISTOPHER CAROTHERS	714.88	107.23	822.11

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
570 THIRD E	32-200-0880	ANDRE/NAKIYIA CARTER	60.13	9.02	69.15
1018 SANBORN E	32-200-7740	JERRY & SHIRLEY CARTER	302.55	45.38	347.93
728 KING W	32-040-0280	JASON/NICOLE CASEY	449.81	67.47	517.28
728 KING W 1/2	32-040-0280	JASON/NICOLE CASEY	213.47	32.02	245.49
68 HOWARD W	32-455-0820	JOEL CASPER	701.75	105.26	807.01
405 COTTONWOOD DR	32-320-0800	CHL WINONA LLC	383.94	57.59	441.53
1082 GALE	32-415-0510	JAMES & BRENDA CHRISTENSEN	54.60	8.19	62.79
521 THIRD E	32-200-1050	ROBERT C CHRISTOPHERSON	437.73	65.66	503.39
200 THIRD E	32-001-0190	ROBERT CHRISTOPHERSON	472.14	70.82	542.96
1484 HEIGHTS BLVD	32-225-0140	REBECCA CLELAND	571.74	85.76	657.50
603 FIFTH E	32-200-2020	DWIGHT/BONNIE CLICKNER	388.90	58.34	447.24
121 GLEN MARY RD	32-181-0090	PAUL C CONWAY	316.25	47.44	363.69
526 FOURTH E	32-200-1090	JEROME & DIANE CORDES	350.83	52.62	403.45
907 BROADWAY E	32-430-1010	GERIANNE M COREY	475.28	71.29	546.57
506 HOWARD E	32-100-0460	JEREMY/JENNIFER COREY	634.53	95.18	729.71
523 SANBORN W	32-000-9110	BRYAN M CRIGLER	269.42	40.41	309.83
326 MANKATO AVE	32-200-5650	ANTHONY CROWSON	628.79	94.32	723.11
387 DRESSER DR	32-278-0060	MAURELLA CUNNINGHAM	145.07	21.76	166.83
716 FIFTH E	32-200-3200	MATTHEW H DAIS	213.09	31.96	245.05
523 FOURTH E	32-200-1780	PAUL J DECKER	594.93	89.24	684.17
165 SARNIA W	32-340-0630	SARAH DELANO	313.46	47.02	360.48
515 BELLEVIEW E	32-115-0150	JENNIFER M DENEFF	571.07	85.66	656.73
121 BAKER N	32-320-2350	DAVID D DICKSON	347.73	52.16	399.89
213 OAK LEAF DR	32-522-0410	ROCCO/JACQUELIN DIMECO	619.36	92.90	712.26
712 KING E	32-240-0820	SCOTT H DOBLAR	309.32	46.40	355.72
419 BROADWAY E	32-300-2340	KELI S DOBRZYNSKI	598.99	89.85	688.84
106 HIGH FOREST	32-200-4310	STEPHEN J DOERR	200.00	30.00	230.00
313 LAFAYETTE	32-000-3410	BRIAN/MICHELLE DONAHUE	69.77	10.47	80.24
513 DACOTA	32-001-1430	TIMOTHY M DRAZKOWSKI	69.77	10.47	80.24
827 SANBORN E	32-240-2770	CAMILLE DUELLMAN	684.15	102.62	786.77
710 WILSON	32-250-0080	JAMES D DUFSETH	1,149.56	172.43	1,321.99
117 LAIRD	32-300-0480	NOREEN C DURANT	86.30	12.95	99.25
1065 MARIAN	32-415-0220	DONNA L DZWONKOWSKI	177.70	26.66	204.36
709 KING W	32-040-0420	HELEN M EBERTOWSKI	667.97	100.20	768.17

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
601 WABASHA E	32-240-0290	EDGE ASSEMBLY OF GOD WINONA	289.85	43.48	333.33
627 SANBORN E	32-240-1060	DAVID R EIDE	552.07	82.81	634.88
1205 FOURTH W	32-095-0190	SAMUAL ENRIGHT	594.43	89.16	683.59
117 CHESTNUT	32-300-0390	FEDERAL NATIONAL MORTGAGE ASSO	340.33	51.05	391.38
614 WABASHA W	32-070-0240	JOHN FEND	260.78	39.12	299.90
1002 SECOND W	32-510-0020	SHAWN/DEBRA FENSKE	109.93	16.49	126.42
412 THIRD E	32-300-0430	SUSAN FEULING	152.43	22.86	175.29
412 THIRD E	32-300-0430	SUSAN FEULING	19.95	2.99	22.94
371 SANBORN E	32-400-0910	RANDY/AMY FISH	119.97	18.00	137.97
60 RIVERS OAK CT	32-529-0030	KEVIN & LAURA FITZGERALD	612.50	91.88	704.38
511 FIFTH E	32-300-1630	THOMAS J FLAK	306.38	45.96	352.34
415 BROADWAY W	32-000-6860	TIMOTHY/STACY FLANAGAN	1,158.75	173.81	1,332.56
759 THIRD E	32-200-4490	ROBERT H FORT	194.28	29.14	223.42
626 SIOUX	32-505-0540	SHARON R FOSS	712.99	106.95	819.94
105 STONE	32-510-0200	HELMA K FRAHM	357.48	53.62	411.10
822 BROADWAY E	32-200-5460	MATTHEW J FUNK	119.97	18.00	137.97
1443 BROOKVIEW DR	32-012-0140	RICHARD/JULIE GALEWSKI	401.44	60.22	461.66
19 HAMILTON	32-200-0040	JULIE P GARDNER	233.57	35.04	268.61
738 FOURTH W	32-465-0040	SHARAL M GEE	871.13	130.67	1,001.80
1221 SUGAR LOAF RD	32-320-7310	MONTANA H GIBBS	788.43	118.26	906.69
52 RIVERS OAK CT	32-529-0010	THOMAS/JANANN GILBERTSON	1,359.24	203.89	1,563.13
252 FRANKLIN	32-400-0060	DANIEL GISH	563.71	84.56	648.27
1601 CLUBVIEW RD	32-385-0040	MORGAN EDSTROM GISH	269.39	40.41	309.80
318 CHESTNUT	32-300-2400	DANIEL J GLUBKA	162.96	24.44	187.40
615 OLMSTEAD	32-505-0620	DAWN M GOODWILL	277.27	41.59	318.86
705 KING E	32-240-1930	SEAN A & JODI L GRAFTON	652.64	97.90	750.54
421 SARNIA W	32-250-0170	GARRY E & LINDA GROVER	415.19	62.28	477.47
656 GRAND	32-250-0180	GARRY E & LINDA GROVER	225.57	33.84	259.41
26 HILLSDALE CT	32-275-0620	MICHAEL/SHEILA HADAWAY	5,062.75	759.41	5,822.16
719 THIRD E	32-200-3280	SHAWN D HAGEDORN	542.33	81.35	623.68
803 KING W	32-040-0650	MICHAEL/MELISSA HALBAKKEN	155.11	23.27	178.38
161 BAKER N	32-405-0300	SCOTT/GWEN HALBAKKEN	686.51	102.98	789.49
850 SANBORN E	32-200-6010	KATHLEEN A HALEK	64.75	9.71	74.46
716 FIFTH W	32-150-0230	PAMILLA L HALL	300.05	45.01	345.06

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
1022 BROADWAY W	32-090-1030	ERICA M HARLOS	89.85	13.48	103.33
710 PRAIRIE ISLAND RD N	32-329-0140	RENEE HELLER	32.16	4.82	36.98
302 FOURTH E	32-001-0890	RANDY E HEMKER	356.20	53.43	409.63
60 FREMONT CT	32-275-0470	PAUL D HENGEL	98.46	14.77	113.23
379 WABASHA E	32-300-2820	CRAIG S/JENAH M HENSEL	67.61	10.14	77.75
262 MANKATO AVE	32-200-5360	JOSE A HERNANDEZ	395.82	59.37	455.19
263 WABASHA E	32-400-0640	THOMAS H HILL	134.77	20.22	154.99
173 BAKER N	32-405-0330	GARY & LAURIE HOFF	452.20	67.83	520.03
51 FOURTH E P.LOT	32-000-2440	CHASE/WENDY HOFFMANN	35.72	5.36	41.08
51 FOURTH E	32-000-2450	CHASE/WENDY HOFFMANN	2,044.82	306.72	2,351.54
861 BROADWAY E	32-430-0850	MATT & CLAUDIA HOLDORF	502.64	75.40	578.04
836 WABASHA W	32-320-2770	JOHN & SIERRA HOMOLA	506.64	76.00	582.64
59 HOWARD E	32-455-1260	HOWARD 59 LLC	514.74	77.21	591.95
906 SANBORN E	32-200-6230	MICHAEL F HUFF	457.68	68.65	526.33
1227 BROADWAY W	32-090-0410	WILLIAM/NANCY HULL	484.96	72.74	557.70
466 FOURTH E	32-300-0840	STACY INGALLS	634.13	95.12	729.25
216 KING E	32-400-1460	BRENT J INGHAM	168.63	25.29	193.92
501 GRAND	32-245-0010	ISLAMIC CENTER OF WINONA	444.37	66.66	511.03
1009 GILMORE AVE	32-315-1460	GERALD J JACKMAN	172.65	25.90	198.55
1730 GILMORE VALLEY RD	32-329-1720	JOSEPH M & LISA JACOBSON	878.42	131.76	1,010.18
302 THIRD E	32-300-3040	RICHARD/VICKI JACOBSON	217.72	32.66	250.38
828 SARNIA W	32-495-0130	RICHARD/VICKI JACOBSON	44.73	6.71	51.44
567 SANBORN W	32-000-9260	JOSHUA D JASKOLA	493.24	73.99	567.23
876 SECOND E	32-430-0250	ZACHARY/AMANDA JOB	280.19	42.03	322.22
470 WEST BURNS VALLEY RD	32-329-2620	BENJAMIN/CHERIE JOHNSON	135.03	20.25	155.28
220 MECHANIC	32-160-0590	VALERIE A JOHNSON	366.05	54.91	420.96
252 HOWARD E	32-400-1630	PATRICIA JONSGAARD	302.95	45.44	348.39
1717 BROADWAY W	32-320-1370	K N S PROPERTIES, LLC	295.58	44.34	339.92
721 WABASHA E	32-240-0570	DAVID/JENNIFER KANNE	752.43	112.86	865.29
464 THIRD E	32-300-0580	NICHOLAS J KELLY	192.07	28.81	220.88
461 HOWARD E	32-110-0060	RICHARD/CHRISTINE KENT	494.52	74.18	568.70
162 HIGH FOREST	32-200-4540	RYAN P & JAMIE KING	124.99	18.75	143.74
1637 CLUBVIEW RD	32-390-0100	PAUL B KINTZLE	200.79	30.12	230.91
859 THIRD E	32-430-0490	CHADWICK A & CRYSTAL KLEINSCHMIDT	700.45	105.07	805.52

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
718 FIFTH E	32-200-3220	CARTER L KLINKNER	155.11	23.27	178.38
649 CLARKS LN	32-320-4960	MICHAEL JR/RACH KNOX	310.22	46.53	356.75
661 SECOND E	32-200-5890	RICHARD KOSTUCK ET AL	49.69	7.45	57.14
873 WABASHA E	32-200-7160	ROBERT & SHERRY KOWALEWSKI	485.18	72.78	557.96
515 SECOND E	32-200-0970	JOSEPH KOZLOWSKI	198.60	29.79	228.39
921 WABASHA W	32-320-2830	KYLE M KRAGE	258.88	38.83	297.71
1423 GILMORE VALLEY RD	32-329-1310	BRADLEY/LOIS KRAMER	357.87	53.68	411.55
1023 SECOND W	32-510-0160	BRIAN/TRACY KRAUSE	348.99	52.35	401.34
1017 SECOND W	32-510-0170	BRIAN/TRACY KRAUSE	451.13	67.67	518.80
515 LAFAYETTE	32-455-1300	SHANE/JOAN KREIDERMACHER	138.61	20.79	159.40
637 BROADWAY W	32-070-0280	BENJAMIN KUBIS	708.72	106.31	815.03
1485 EAST BURNS VALLEY RD	32-320-7040	KENNETH & CAROL KUCHEL	353.55	53.03	406.58
500 FIFTH W	32-000-6020	LA PROPERTIES OF WINONA LLC	1,019.10	152.87	1,171.97
612 SIOUX	32-505-0450	SHAWN D & LISA LAEHN	485.32	72.80	558.12
528 KANSAS	32-075-0080	TIMOTHY/LAUREL LAIB	36.37	5.46	41.83
563 WABASHA E	32-240-0090	MARCI M LAROCQUE	440.51	66.08	506.59
502 SECOND E	32-200-0170	ALI A LEBBAD	84.83	12.72	97.55
502 SECOND E	32-200-0170	ALI A LEBBAD	7.69	1.15	8.84
606 OLMSTEAD	32-505-0730	DEVON C LEGERE	386.53	57.98	444.51
58 CENTER	32-000-0321	LEVEE ENTERPRISES LLP	7,790.19	1,168.53	8,958.72
856 SANBORN E	32-200-6030	ALAN D LIGHT	422.39	63.36	485.75
725 JIMMY CARTER PLACE	32-198-0140	ALYCIA ANNE LOCKWOOD	135.61	20.34	155.95
921 BIRCH BLVD	32-060-0060	GEMMA A LOHNES	104.16	15.62	119.78
713 FOURTH E	32-200-3100	MICHAEL/JESSICA LOOMAN	573.93	86.09	660.02
610 BELLEVIEW E	32-315-0630	DONALD LOSINSKI	694.27	104.14	798.41
458 DACOTA	32-000-9810	RICHARD J LOTH	155.11	23.27	178.38
850 THIRD E	32-430-0320	JACOB J LYNCH	420.68	63.10	483.78
1022 FIFTH E	32-155-0450	JOSEPH/ARLENE LYNCH	691.98	103.80	795.78
405 THIRD E	32-300-0940	KARI M MADLAND	318.14	47.72	365.86
623 HOWARD E	32-240-2320	SARA B MAGIN	313.12	46.97	360.09
1670 GILMORE VALLEY RD	32-489-0050	MICHELE A MAGNUSON HUNT	194.03	29.10	223.13
562 SANBORN E	32-240-0170	THOMAS P/DENISE M MALEWICKI	81.59	12.24	93.83
959 SANBORN E	32-200-6370	CLARA R MARCUM	604.49	90.67	695.16
870 FIFTH E	32-430-1320	CLARA R MARCUM	349.77	52.47	402.24

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
53 MARK W	32-315-1262	MARK 53 LLC	553.23	82.98	636.21
1715 FIFTH W	32-320-1480	ERICA A MATZKE	580.94	87.14	668.08
515 WALL	32-200-8030	ANTON/GLADYS MAUSZEWSKI	316.76	47.51	364.27
196 HARVESTER AVE	32-405-0080	DAVID E MC DONALD	301.24	45.19	346.43
563 FOURTH E	32-200-1660	CURTIS A MEIER	266.90	40.04	306.94
609 MARKET	32-310-1240	TAMMY S MEIER	174.96	26.24	201.20
925 KING W	32-320-2890	ERIK R MEINKE	385.85	57.88	443.73
825 HOWARD W	32-040-0800	JAMES/THERESA MENDELL	130.01	19.50	149.51
166 TREETOPS LN	32-517-0250	JOHN/AMY MERCHLEWITZ	101.22	15.18	116.40
711 JOHNSON	32-340-0790	DANIEL & MELANIE MESSMANN	124.99	18.75	143.74
516 WILSIE	32-040-1640	MGW HOLDINGS LLC	89.85	13.48	103.33
1510 MARK W	32-080-0330	CHRISTOPHER L MIKKELSEN	54.71	8.21	62.92
1173 MARK W	32-360-0800	MARK E/NADIA A MIRANDA	86.40	12.96	99.36
917 FOURTH E	32-155-0100	JOSEPH MISICO	64.75	9.71	74.46
453 FOURTH E	32-300-1400	ANDREW/MARGARET MODJESKI	913.56	137.03	1,050.59
872 FOURTH E	32-430-0580	LORA J MOLITOR	95.40	14.31	109.71
1805 MARK W	32-500-0030	RALPH/SOPHAY MONAHAN	268.42	40.26	308.68
1314 CROCUS CIRCLE	32-330-0170	ROGER/LORETTA MORGAN	524.69	78.70	603.39
1215 MARK W	32-360-0880	JOSH ALLEN MORKEN	449.97	67.50	517.47
615 THIRD E	32-200-1340	EDWARD A MORRELL	585.22	87.78	673.00
312 HARRIET	32-000-6680	JEFFREY&TIRINA MOYNAGH	1,392.58	208.89	1,601.47
109 FAIRFAX	32-030-0730	CHRIS/CRISTI MUELLER	259.67	38.95	298.62
716 OLMSTEAD	32-505-1580	ARTHUR J & NADI MYERS	293.37	44.01	337.38
630 SARNIA E	32-315-0590	RACHEL MYHRE	535.09	80.26	615.35
458 HIGH FOREST	32-240-3160	CHERYLE M NATION	154.33	23.15	177.48
703 KING W	32-040-0400	SCOTT & VALORIE NATION	624.50	93.68	718.18
517 MARK W	32-505-0080	ENG TAT/ENG KWEE NG	944.47	141.67	1,086.14
517 MARK W OUT.L	32-505-0130	ENG TAT/ENG KWEE NG	27.90	4.19	32.09
568 SANBORN W	32-000-7370	MEE LEE NG	176.55	26.48	203.03
701 MARK E	32-315-0230	DANIEL/ANGELA NISBIT	286.88	43.03	329.91
269 OAK LEAF DR	32-523-0360	DAN & JESSICA NISSALKE	443.91	66.59	510.50
879 WABASHA E	32-200-7130	DANIEL P NISSALKE	45.70	6.86	52.56
763 BLUFFVIEW CIRCLE	32-220-0040	DANIEL P NISSALKE	109.08	16.36	125.44
1013 SECOND W	32-510-0180	ILENE T OGBURN	168.92	25.34	194.26

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
1052 BROADWAY W	32-090-0991	CHARLES A/RUBY OIAN	1,027.33	154.10	1,181.43
1214 FOURTH W	32-095-0420	ROBERT OIUM	151.37	22.71	174.08
68 FREMONT CT	32-275-0490	MATTHEW/MEGAN OLSEN	97.76	14.66	112.42
775 WABASHA W	32-040-0150	DONALD/MONICA ORDWAY	649.70	97.46	747.16
131 JEDERMAN DR	32-288-0140	MICHAEL S OVERING JR	87.44	13.12	100.56
603 FIFTH W	32-070-0610	P B J M PROPERTIES LLC	84.83	12.72	97.55
573 FOURTH W	32-070-0942	P B J M PROPERTIES LLC	119.97	18.00	137.97
15 FAIRFAX	32-030-0300	P B J M PROPERTIES TWO, LLC	145.07	21.76	166.83
126 HOWARD E	32-480-0300	BRANDON J PAGE	408.93	61.34	470.27
301 KNOPP VALLEY DR	32-280-0470	RORY/KIMBERLY PALMER	325.00	48.75	373.75
507 SIOUX	32-001-1530	BROOKE M PELOWSKI	507.63	76.14	583.77
603 OLMSTEAD	32-505-0560	MICHAEL D PEPLINSKI	109.78	16.47	126.25
603 OLMSTEAD	32-505-0560	MICHAEL D PEPLINSKI	60.27	9.04	69.31
318 LAFAYETTE	32-000-3340	KOLEEN M PESHON	209.09	31.36	240.45
354 MARK E	32-485-0220	BRADLEY L PIPER	232.85	34.93	267.78
159 CHATFIELD	32-200-4690	LEAH A PODJASKI	587.02	88.05	675.07
875 HOWARD W	32-345-0070	CORA MAY L POLACHEK	378.20	56.73	434.93
663 WABASHA E	32-240-0410	WILLIAM/ANGIE J POMEROY	417.43	62.61	480.04
1052 FIFTH E	32-155-0480	MATTHEW C POPP	179.17	26.88	206.05
360 ZUMBRO	32-240-0450	RAYMOND E POULIN	84.83	12.72	97.55
606 WABASHA W	32-070-0220	WILLIAM/SHANNON PRINGLE	552.04	82.81	634.85
957 FOURTH E	32-155-0240	COREY M PROLO	114.95	17.24	132.19
508 HARRIET	32-350-0540	QUAD 2.0 LLC	29.31	4.40	33.71
307 HOWARD W	32-455-0180	QUAD 2.0 LLC	4,365.11	654.77	5,019.88
306 HOWARD E	32-400-1800	CHLOE QUINN	64.75	9.71	74.46
321 MILL W	32-350-1200	TRICIA LEIGH RASMUSSEN	342.21	51.33	393.54
972 MARK W	32-260-0040	GREGORY J RATAJCZYK	236.71	35.51	272.22
429 KING W	32-001-0120	DAVID & REBECCA RAYFIELD	341.98	51.30	393.28
476 KING E	32-100-0320	KYLE L REED	436.60	65.49	502.09
526 HAMILTON	32-100-0840	ARNEL N REMOTICADO	216.63	32.49	249.12
325 KNOPP VALLEY DR	32-280-0410	TED/SUSAN RESIDENCE	303.12	45.47	348.59
711 FOURTH W	32-530-0030	TED RICE	410.22	61.53	471.75
753 MARK E	32-315-0110	DENNIS W RILEY	167.81	25.17	192.98
1170 GILMORE AVE	32-360-0760	JESSICA RISLOV	54.71	8.21	62.92

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
822 HOWARD W	32-040-0710	PATRICIA ROJAS	110.30	16.55	126.85
201 HOWARD E	32-235-0190	WESLEY S ROMINE	109.93	16.49	126.42
407 FIFTH E	32-300-1960	JAMI L ROSENBUSH	79.81	11.97	91.78
710 WABASHA E	32-200-2540	HAROLD/STACY L ROSSIN	443.71	66.56	510.27
429 FIFTH E	32-300-1900	JEFFREY M ROSSIN	412.25	61.84	474.09
3610 FIFTH W	32-320-1921	JEFFERY C RUMPCA	28.28	4.24	32.52
3610 FIFTH W OUT.L	32-320-1922	JEFFERY C RUMPCA	71.88	10.78	82.66
1626 FIFTH W	32-320-1270	WILLIAM L RUMPCA III	640.39	96.06	736.45
622 FOURTH W	32-070-1620	WILLIAM/BETTY RUMPCA	39.65	5.95	45.60
671 THIRD W	32-070-1470	JAKE C RUSSEAU	60.00	9.00	69.00
1067 KING W	32-170-0120	CLARENCE T RUSSELL	129.50	19.43	148.93
933 EVERGREEN LN	32-320-7070	JEFFREY M/STEPHANIE RYAN	325.58	48.84	374.42
208 BAKER N	32-410-0020	ALEX R SANDER	506.12	75.92	582.04
521 HOWARD E	32-100-0530	BARBARA SARDEGNA	237.16	35.57	272.73
759 BROADWAY E	32-200-5710	BARBARA SARDEGNA	29.34	4.40	33.74
315 MANKATO AVE	32-200-5740	BARBARA SARDEGNA	29.34	4.40	33.74
313 MANKATO AVE	32-200-5750	BARBARA SARDEGNA	182.92	27.44	210.36
319 MANKATO AVE	32-200-5780	BARBARA SARDEGNA	401.70	60.26	461.96
406 HIGH FOREST	32-240-3010	BARBARA SARDEGNA	662.77	99.42	762.19
406 HIGH FOREST	32-240-3010	BARBARA SARDEGNA	272.67	40.90	313.57
450 MANKATO AVE	32-240-3343	BARBARA SARDEGNA	653.83	98.07	751.90
707 FOURTH W	32-530-0020	BARBARA SARDEGNA	726.76	109.01	835.77
512 WABASHA E	32-240-2470	ROBERT A/DEBRA SCHAEFER	371.59	55.74	427.33
722 FOURTH E	32-200-3420	MICHAEL J SCHELL	758.60	113.79	872.39
163 LAIRD	32-300-1020	CHARLES/CHERYL SCHENDEL	140.05	21.01	161.06
513 WALL	32-200-8020	SANDRA L SCHMIEG	393.77	59.07	452.84
512 COLLEGEVIEW	32-190-0040	ANDREW/SHARI SCHNEIDER	280.10	42.02	322.12
172 HARVESTER AVE	32-405-0040	STEVEN J SCHREIBER	850.21	127.53	977.74
219 BAKER N	32-405-0420	SUSAN V SCHROETKE	114.95	17.24	132.19
801 LAKE BLVD E	32-320-7570	MICHAEL/COLLEEN SCHUELER	326.09	48.91	375.00
801 LAKE BLVD E	32-320-7570	MICHAEL SCHUELLER	93.83	14.07	107.90
723 FOURTH W	32-530-0050	LUCAS/KIMBERLY SCHULTZ	94.87	14.23	109.10
556 WABASHA E	32-240-2530	TAMMY SCHULTZ KENNER	396.57	59.49	456.06
827 MARK E	32-450-0070	GREGORY S SCHULZ	866.56	129.98	996.54

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
617 WABASHA W	32-000-7250	BRANDON/AMBER SCOTT	177.16	26.57	203.73
557 BROADWAY E	32-200-2970	BRACH/KATHLEEN SEITZ ET AL	79.81	11.97	91.78
555 BROADWAY W	32-070-0200	CRAIG/CHRISTINA SERLEY	733.98	110.10	844.08
1010 SANBORN E	32-200-7730	DEBRA K SIEGEL	260.06	39.01	299.07
568 FOURTH W	32-070-1830	GREGORY WALTER SIMPSON	47.70	7.16	54.86
125 BAKER N	32-320-2360	ROBERT J & MARY SINGER	59.73	8.96	68.69
1221 FOURTH W	32-095-0220	JAMES J SJOBERG	557.84	83.68	641.52
179 TREETOPS LN	32-517-0390	JAY A/VIVIEN C SKRANKA	453.56	68.03	521.59
856 KING E	32-200-6750	DAVID M.J. SMITH	651.68	97.75	749.43
861 KING E	32-200-6870	GEORGE LEE SMITH	604.67	90.70	695.37
966 BROADWAY W	32-015-0200	ROBERT E SMITH	98.10	14.72	112.82
966 BROADWAY W	32-015-0200	ROBERT E SMITH	39.65	5.95	45.60
469 HOWARD E	32-110-0040	ALLYN J & DEBRA SMOKEY	554.65	83.20	637.85
472 RONALD AVE	32-230-0450	RICHARD/ANNETTE SODDY	770.85	115.63	886.48
461 ST CHARLES	32-240-1720	JACOB J SPARKS	668.03	100.20	768.23
716 WABASHA E	32-200-2550	ERIC J/CASSANDRA L SPELTZ	511.19	76.68	587.87
302 PLEASANT HILL DR	32-280-0010	ERIC/CASSANDRA SPELTZ	145.12	21.77	166.89
855 BROADWAY E	32-430-0870	AMY J SPRINGER	576.23	86.43	662.66
1379 FOURTH W	32-125-0220	STEVEN/TAMERA STAMPKA	589.79	88.47	678.26
1265 LAKEVIEW AVE	32-255-0360	DANIEL P/DEANNA STEVENS	952.80	142.92	1,095.72
1606 KRAEMER DR	32-320-1580	JASON S STEVENS	597.95	89.69	687.64
627 HARRIET	32-350-0870	DONNA J STRAIN	353.45	53.02	406.47
419 VINE	32-100-0310	DAVID A STUTZKA	670.10	100.52	770.62
360 LAIRD	32-105-0030	THOMAS/MARY STYBA	451.57	67.74	519.31
902 FIFTH W	32-035-0040	ERIC R SULTZE	563.53	84.53	648.06
617 MARK E	32-315-0650	STEVEN D SULTZE	323.13	48.47	371.60
763 MARK W	32-040-1440	SUNRISE SUNSET RENTALS WINONA	185.23	27.78	213.01
763 MARK W	32-040-1440	SUNRISE SUNSET RENTALS WINONA	98.16	14.72	112.88
947 KING W	32-320-3050	SUNRISE SUNSET RENTALS WINONA	337.38	50.61	387.99
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	6,976.93	1,046.54	8,023.47
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	418.51	62.78	481.29
730 PRAIRIE ISLAND RD N	32-329-0130	MARK C SWENSON	25.62	3.84	29.46
176 THIRD E	32-000-0730	MARK SWENSON	199.10	29.87	228.97
460 HARRIET	32-350-0030	MARIANN TAINTER	935.71	140.36	1,076.07

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
401 MARK E	32-485-0420	ANNE C TAYLOR	546.29	81.94	628.23
353 HOWARD E	32-485-0190	JACOB A TEICHROEW	433.83	65.07	498.90
1288 WINCREST DR	32-580-0130	JAMES K & JULIE TEPE	631.62	94.74	726.36
400 MANKATO AVE	32-240-2780	TIMOTHY J THEIS	150.00	22.50	172.50
724 FIFTH W	32-530-0120	IAN J THOMAS	564.76	84.71	649.47
272 CHESTNUT	32-300-1990	JAMES/LISA THOMAS	73.69	11.05	84.74
275 BAKER S	32-015-0120	JAMES & CARLA THOMPSON	70.95	10.64	81.59
1402 MCNALLY DR D	32-370-0190	LYLA JEAN THOMPSON	59.73	8.96	68.69
422 BAKER S	32-575-0130	THOMAS W TIMM	731.86	109.78	841.64
572 FOURTH W	32-070-1840	JODI TOEDTER	204.80	30.72	235.52
1754 FIFTH W	32-320-1330	CAROLE A TOMASZEWSKI	145.07	21.76	166.83
98 HILLSDALE CT	32-275-0800	SCOT A TYE	826.57	123.99	950.56
23 FAIRFAX	32-030-0290	KYLE C VANDERMOON	239.79	35.97	275.76
860 THIRD E	32-430-0350	JON/JENNIFER VANKIRK	119.97	18.00	137.97
427 SANBORN E	32-110-0180	AMALIA VANNORMAN	495.62	74.34	569.96
413 KING W	32-001-0100	MONICA L VERAGUTH	59.73	8.96	68.69
1014 BROADWAY W	32-090-1010	BRENT LEE VOELKER	234.15	35.12	269.27
1014 BROADWAY W	32-090-1010	BRENT LEE VOELKER	59.72	8.96	68.68
1014 BROADWAY W	32-090-1010	BRENT LEE VOELKER	22.87	3.43	26.30
175 MCCONNON DR	32-320-1890	BRENT LEE VOELKER	222.08	33.31	255.39
1650 FIFTH W	32-030-0670	SHANE VOLKMAN	489.58	73.44	563.02
115 CHATFIELD	32-200-4230	MARK J WACHOWIAK	174.42	26.16	200.58
669 BELLEVIEW E	32-135-0040	STEVEN M WAGNER	135.03	20.25	155.28
477 FOURTH E	32-300-1340	MICHAEL E WALETZKI	809.00	121.35	930.35
226 MANKATO AVE	32-200-4960	CASSIE & ZADA WALLER	700.09	105.01	805.10
605 SANBORN E	32-240-1110	CASSIE WALLER	577.65	86.65	664.30
1316 MCNALLY DR D	32-380-0100	DIANE M WALTERS	372.84	55.93	428.77
821 FRONT E	32-200-3960	MICHELLE L WALTON	384.14	57.62	441.76
523 MARK W	32-505-0100	DAVID J WARNER	74.79	11.22	86.01
672 SANBORN E	32-240-0520	JON R WARNKE	193.63	29.04	222.67
318 HIGH FOREST	32-200-5770	PATRICIA A WATKOWSKI	91.29	13.69	104.98
1390 CONRAD DR	32-585-0990	CRAIG A & SANDY WEATHERHEAD	618.39	92.76	711.15
517 CHESTNUT	32-485-0270	JENNIFER L WELCH	639.08	95.86	734.94
559 FIFTH E	32-200-1840	WELLS FARGO BANK NA	331.91	49.79	381.70

ASSESSMENTS FOR UNPAID CHARGES-TO LEVY ONTO PROPERTY TAXES					
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ PENALTY	$ TOTAL
262 WABASHA E	32-400-0300	JERIDIAH WELTI	449.23	67.38	516.61
1063 FIFTH W	32-090-0890	BILLY JOE WHETSTONE	109.93	16.49	126.42
1420 LORRAI DR	32-560-0040	KIM LEE & JENNIFER WHETSTONE	515.84	77.38	593.22
114 BLUFFVIEW DR	32-037-0040	CHAD R WHETSTONE	94.87	14.23	109.10
524 WABASHA W	32-000-7160	SUSAN LEIGH WHITE	189.74	28.46	218.20
919 BROADWAY E	32-430-0980	RICHARD/KIMBERLY WICKA	217.19	32.58	249.77
1012 SECOND W 1/2	32-510-0040	RICHARD/KIMBERLY WICKA	299.29	44.89	344.18
1012 SECOND W	32-510-0040	RICHARD/KIMBERLY WICKA	295.13	44.27	339.40
1009 FOURTH E GARAG	32-493-0080	PAULA WIECZOREK	29.63	4.44	34.07
821 GILMORE VALLEY RD	32-329-0800	GUSTAV WIGGERT	65.65	9.85	75.50
376 MANKATO AVE	32-240-2760	GREG WIGNES	259.49	38.92	298.41
1354 BROOKVIEW DR	32-010-0240	IAN L/EMILY WILDENBORG	68.89	10.33	79.22
611 SANBORN W	32-000-9420	JEFFREY/CHERYL WILL	629.18	94.38	723.56
1403 GILMORE VALLEY RD	32-329-1320	CHAD M WILLIAMS	306.15	45.92	352.07
1146 SUGAR LOAF RD	32-320-6760	LLOYD R WILLIAMSON JR	284.33	42.65	326.98
1118 BROADWAY W	32-090-0830	WESLEY O/VIKKI WILSON	770.29	115.54	885.83
575 ZUMBRO	32-240-2381	KENNETH G/KELLY WIND	710.15	106.52	816.67
419 THIRD W	32-000-4970	LAURIE LEA WISEMAN	553.85	83.08	636.93
308 THIRD E	32-300-3050	CRYSTAL L WITT	1,122.00	168.30	1,290.30
726 GILMORE AVE	32-040-1160	LUCILLE P WITTENBERG	440.51	66.08	506.59
560 MILL W	32-505-1190	BEVERLY M WOBIG	220.20	33.03	253.23
855 HICKORY LN	32-195-0080	DAVID/LISA WOLVINGTON	94.87	14.23	109.10
221 LAKE BLVD E	32-320-4410	BRYAN J WURM	322.87	48.43	371.30
891 GILMORE VALLEY RD	32-329-0770	JAMES YATES	292.23	43.83	336.06
627 DACOTA	32-505-0550	KEITH & MICHELE ZELLER	99.89	14.98	114.87
356 OAK	32-210-0020	MICHAEL R ZELLER	661.82	99.27	761.09
565 KING E	32-240-1420	SHAWN M ZELLER	59.73	8.96	68.69
551 HAMILTON	32-115-0010	DIANE G ZIEMAN	419.01	62.85	481.86
124 HIGH FOREST	32-200-4430	MARY ZIEMAN	152.29	22.84	175.13
407 CHATFIELD	32-240-2840	SHERRI ZILL	901.29	135.19	1,036.48
976 KING E	32-200-6500	DUSTIN P ZIMMER	572.79	85.92	658.71
121 WATERFORD CIRCLE	32-531-0060	PAUL ZOLONDEK	150.09	22.51	172.60
TOTAL WATER, SANITARY SEWER, STORM SEWER & FINAL BILLS			**$ 228,587.59**	**$ 34,288.22**	**$ 262,875.81**

ASSESSMENTS FOR UNPAID CHARGES TO LEVY ONTO PROPERTY TAXES						
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ TOTAL	DESCRIPTION	INVOICE DATE
457 OLMSTEAD	32-000-9830	BRETT W ABTS	155.00	155.00	MOWING	8/13/2019
457 OLMSTEAD	32-000-9830	BRETT W ABTS	160.00	160.00	MOWING/BRUSH	5/21/2020
1362 SUMMIT DR	32-084-0030	BROADWAY BUILDERS & REMODELERS	173.75	173.75	MOWING	12/10/2019
1362 SUMMIT DR	32-084-0030	BROADWAY BUILDERS & REMODELERS	225.63	225.63	MOWING/BRUSH	6/9/2020
1065 MARIAN	32-415-0220	DONNA L DZWONKOWSKI	183.13	183.13	MOWING	7/24/2019
1065 MARIAN	32-415-0220	DONNA L DZWONKOWSKI	192.50	192.50	MOWING	9/6/2019
1065 MARIAN	32-415-0220	DONNA L DZWONKOWSKI	197.50	197.50	MOWING/BRUSH	6/9/2020
420 THIRD E	32-300-0461	RANDE M EDGAR	1965.83	1965.83	REMOVE BURNT GARAGE	1/21/2020
105 STONE	32-510-0200	HELMA K FRAHM	206.81	206.81	GARBAGE/JUNK FEE	10/21/2019
464 THIRD E	32-300-0580	NICHOLAS J KELLY	136.25	136.25	MOWING	9/6/2019
527 THIRD E	32-200-1040	SCOTT/ELISABETH KROMMINGA	173.75	173.75	MOWING	9/6/2019
527 THIRD E	32-200-1040	SCOTT/ELISABETH KROMMINGA	160.00	160.00	MOWING/BRUSH	6/22/2020
671 DACOTA	32-505-1160	SCOTT/ELISABETH KROMMINGA	155.08	155.08	GARBAGE/JUNK	12/31/2019
671 DACOTA	32-505-1160	SCOTT/ELISABETH KROMMINGA	149.34	149.34	GARBAGE/JUNK	7/13/2020
610 BELLEVIEW E	32-315-0630	DONALD LOSINSKI	1042.93	1042.93	GARBAGE/JUNK FEE	9/30/2019
869 GILMORE AVE	32-315-1290	JEFFREY & SARA MOREY	178.75	178.75	MOWING/BRUSH	6/16/2020
1013 SECOND W	32-510-0180	ILENE T OGBURN	192.50	192.50	MOWING	7/24/2019
1013 SECOND W	32-510-0180	ILENE T OGBURN	192.50	192.50	MOWING	9/30/2019
1013 SECOND W	32-510-0180	ILENE T OGBURN	310.04	310.04	MOWING/BRUSH	6/9/2020
1013 SECOND W	32-510-0180	ILENE T OGBURN	197.50	197.50	MOWING/BRUSH	7/13/2020
660 GRAND	32-250-0220	DENNIS D REHM	155.00	155.00	TRIM BUSH AND WEEDS	7/23/2019
933 EVERGREEN LN	32-320-7070	JEFFREY M/STEPHANIE RYAN	1011.56	1011.56	GARBAGE/JUNK FEE	12/10/2019
933 EVERGREEN LN	32-320-7070	JEFFREY M/STEPHANIE RYAN	680.00	680.00	REMOVE/DISPOSE CAMPER	12/17/2019
172 HARVESTER AVE	32-405-0040	STEVEN J SCHREIBER	155.00	155.00	MOWING	8/13/2019
172 HARVESTER AVE	32-405-0040	STEVEN J SCHREIBER	155.00	155.00	MOWING	9/6/2019
556 WABASHA E	32-240-2530	TAMMY SCHULTZ KENNER	149.71	149.71	JUNK TV	12/4/2019
1221 FOURTH W	32-095-0220	JAMES J SJOBERG	155.00	155.00	MOWING	7/23/2019
1221 FOURTH W	32-095-0220	JAMES J SJOBERG	155.00	155.00	MOWING	12/10/2019
360 LAIRD	32-105-0030	THOMAS/MARY STYBA	226.49	226.49	MOWING/BRUSH	6/22/2020
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	606.35	606.35	GARBAGE/JUNK FEE	1/21/2020
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	824.56	824.56	GARBAGE/JUNK	5/28/2020
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	160.00	160.00	MOWING/BRUSH	6/9/2020
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	545.82	545.82	MOWING/BRUSH	7/13/2020
130 BELLEVIEW E	32-320-8401	WILLIAMS COMMUNICATIONS	155.00	155.00	MOWING	12/10/2019
130 BELLEVIEW E	32-320-8401	WILLIAMS COMMUNICATIONS	160.00	160.00	MOWING/BRUSH	8/3/2020
TOTAL BRUSH/MOWING			**$ 11,643.28**	**$ 11,643.28**		

ASSESSMENTS FOR UNPAID CHARGES TO LEVY ONTO PROPERTY TAXES						
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ TOTAL	DESCRIPTION	INVOICE DATE
457 OLMSTEAD	32-000-9830	BRETT W ABTS	130.37	130.37	CLEAR WALK	2/11/2020
526 BELLEVIEW W	32-505-0160	JOHN M ALEXANDER	264.74	264.74	CLEAR WALK	2/11/2020
253 JACKSON	32-090-0880	BUCKS & BIRDS LLC	165.74	165.74	CLEAR WALK	2/11/2020
68 HOWARD W	32-455-0820	JOEL CASPER	154.37	154.37	CLEAR WALK	2/11/2020
1065 MARIAN	32-415-0220	DONNA L DZWONKOWSKI	413.71	413.71	CLEAR WALK	2/11/2020
77 THIRD W	32-000-1630	FRIENDLY FROGS LLC	195.74	195.74	SNOW REMOVAL	12/4/2019
172 HARVESTER AVE	32-405-0040	STEVEN J SCHREIBER	145.37	145.37	SNOW REMOVAL	12/31/2019
172 HARVESTER AVE	32-405-0040	STEVEN J SCHREIBER	145.37	145.37	CLEAR WALK	2/11/2020
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	165.74	165.74	SNOW REMOVAL	12/31/2019
416 FIFTH E	32-300-1310	SUPERIOR EXTERIORS MN	165.74	165.74	CLEAR WALK	2/11/2020
831 FIFTH W	32-150-0160	JONATHAN P WORNER	160.37	160.37	SNOW REMOVAL	12/31/2019
TOTAL ICE/SNOW			**$2,107.26**	**$2,107.26**		

ASSESSMENTS FOR UNPAID CHARGES TO LEVY ONTO PROPERTY TAXES						
PROPERTY ADDRESS	PARCEL NUMBER	PROPERTY OWNER	$ AMOUNT	$ TOTAL	DESCRIPTION	INVOICE DATE
None						
TOTAL METER CHARGES			-	-		

	AMOUNT	ADMIN FEE	TOTAL
TOTAL WATER & SEWER ASSESSMENTS	$ 228,587.59	$ 34,288.22	$ 262,875.81
TOTAL RUBBISH/GARBAGE REMOVAL & MOWING	11,643.28	-	11,643.28
TOTAL ICE & SNOW REMOVAL	2,107.26	-	2,107.26
TOTAL METER CHARGES	-	-	-
TOTAL OF ALL ASSESSMENTS	**$ 242,338.13**	**$ 34,288.22**	**$ 276,626.35**

REQUEST FOR COUNCIL ACTION

Agenda Section: **Required Public Hearings**	*Originating Department:*	*Date:*
No: **2**	**Community Development**	**09/21/20**

Item: **Public Hearing – Consider Business Assistance/Subsidy to BCS Automotive Enterprises, LLC**

No. **2.3**

SUMMARY OF REQUESTED ACTION:

Pursuant to a public hearing notice, published on September 8 2020, one component of the financing package for BCS Automotive includes a State of Minnesota Department of Employment and Economic Development Minnesota Investment Fund (MIF) grant/loan. MIF dollars are granted to the City with the understanding that grant proceeds be provided to the business for their proposed expansion. The MIF grant/loan for the BCS project is 600,000 with $500,000 of that amount forgiven provided BCS meets the following conditions within two years:

- Retains 90 existing jobs at the Winona facility located at 5752 Industrial Park Road; and
- Creates 117 new jobs with cash wages between $13.99 and $17.00; and
- Provides proper documentation of BCS's equity injection into the expansion in the amount of $2,287,000.

Under MN Statutes, the Business Subsidy Act (Minn. Stat. §116J.993 - §116J.995) it is required that the City and BCS enter into a Business Assistance/Subsidy Agreement (see attached). The Port Authority reviewed the proposed Business Assistance/Subsidy Agreement at their meeting on September 10, 2020 and recommended the City Council consider approval. After the public hearing, the City Council will be asked to consider entering into the agreement with BCS Automotive Enterprises, LLC.

Attachments:

1) Proposed Resolution
2) Loan Agreement – Minnesota Investment Fund (Business Subsidy Language found in Article "8", Pages 13-16)

Department Approval:	**City Manager Approval:**
Gary McMartin	

RESOLUTION
Approving Business Subsidy – BCS Automotive Interface Solutions U.S./Minnesota Investment Fund

WHEREAS, BCS Automotive Interface Solutions U.S. (BCS) has requested that the city of Winona, Minnesota (the "City") assist with the financing of certain costs in connection with the expansion of their manufacturing operations at 5752 Industrial Park Road, Winona, Minnesota (the "Project"); and

WHEREAS, BCS and the City have determined to enter into a Loan Agreement providing for the City's assistance in connection with the Project (the "Agreement"); and

WHEREAS, BCS has pledged to retain 90 jobs at their above-mentioned Winona facility as well as creating not less than 117 jobs within the next two years at wages ranging from $13.99 to $17.00 per hour; and

WHEREAS, the City, on this date, held a public hearing on the proposal to grant a business subsidy to BCS, following not less than 10 days and not more than 30 days published notice in the local newspaper of general circulation.

NOW, THEREFORE, BE IT RESOLVED by the City of Winona, Minnesota, as follows:

1. The City Council of the City of Winona hereby grants a business subsidy to BCS as outlined in the Minnesota Investment Fund Loan Agreement.
2. The City Council hereby approves the Agreement in substantially the form submitted, and the Mayor and City Clerk are hereby authorized to execute the Agreement.
3. The approval hereby given to the Agreement include approval of such additional details therein as may be necessary and appropriate and such modifications thereof, deletions therefrom and additions thereto as may be necessary and appropriate and approved by the City officials authorized to execute the Agreement shall be conclusive evidence of the approval of the Agreement in accordance with the terms hereof.

The motion for adoption of the forgoing resolution was made by Councilmember _____ and seconded by Councilmember _____ and, after full discussion thereof, and a vote being taken thereof, the following voted in favor thereof;

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

LOAN AGREEMENT
MINNESOTA INVESTMENT FUND

THIS AGREEMENT (the "Loan Agreement") is made and entered into as the ___ day of _____, 20____ by and between the City of Winona, MN at 207 Lafayette Street Winona, Minnesota, 55987 (the "Lender") and BCS Automotive Interface Solutions US at 5752 Industrial Park Road Winona, MN 55987 (the "Borrower");

Recitals

1. The Lender has applied to the Minnesota Department of Employment and Economic Development (DEED) for a Minnesota Investment Fund Grant (the "MIF Grant") pursuant to an application (the "Grant Application") and received approval for the MIF Grant; and

2. Grant Contract Number CDAP-20-0006-H-FY21 (the "Grant Contract") between the Minnesota Department of Employment and Economic Development (the "State") and the Lender has been executed and requires that the Borrower provide sufficient funds to complete financing and agree to loan terms with the Lender regarding the MIF Grant; and

3. The parties hereto agree to incorporate into this Loan Agreement by reference the Grant Application and Grant Contract; and

4. The work anticipated to be performed for the Borrower's Project is not geographically dependent. It therefore could have been located at any number of locations either within or outside of the State of Minnesota. The subsidy has been provided to enhance the financial attractiveness and financial feasibility of locating or retaining the Borrower's operations in the Jurisdiction, rather than at some other location.

5. Borrower and Lender wish to set forth the terms and conditions upon which Lender will make the Loan to Borrower and for the repayment thereof.

NOW THEREFORE, it is agreed by and between the parties hereto as follows:

ARTICLE 1
Definitions

Section 1.1. **Definitions**. In this Loan Agreement, unless a different meaning clearly appears from the context:

"Benefit Date" means the earlier of the date equipment financed through a Minnesota Investment Fund loan is fully operational or the date a building certificate of occupancy is issued for real property improvements financed through a Minnesota Investment Fund. or No later than December 31, 2020.

"Benefit" is defined as one or more of the following non-mandated compensation items paid by the Borrower on behalf of employees: health, dental, life and disability insurance, retirement program or profit-sharing.

"City" means Winona, MN

"County" means Winona County.

"Compliance Date" means the date, December 31, 2022, that is two (2) years after the Benefit Date.

"Development Property" means the real property described in Exhibit A attached.

"Effective Date" means _____N/A_____.

"Expiration Date" means three months after the Compliance Date as defined in the Grant Contract.

"Equipment" means the machinery & equipment purchased by the Borrower with the Loan Proceeds and described in Exhibit B attached.

"Full-Time Equivalent (FTE)" is one or more people working a sum of 2,080 hours in a calendar year, which includes paid time off.

"Grant Contract" means Minnesota Department of Employment and Economic Development Grant Contract # CDAP-20-0006-H-FY2021 and attached as Exhibit C.

"Initial Disbursement Date" means the date of the first disbursement of any Loan Proceeds by the Lender to the Borrower.

"Jurisdiction" means within the corporate boundaries of the Lender.

"Loan" means the funds loaned by the Lender to the Borrower pursuant to this Loan Agreement.

"Loan Documents" means this Loan Agreement, the Promissory Note, Security agreement, Collateral and evidence of security filings will be required

"Loan Proceeds" means the proceeds of the Loan disbursed to the Borrower pursuant to this Loan Agreement.

"MIF Program" means the Minnesota Investment Fund, Minn. Stat. § 116J.8731 and Minn. Rules Chapter 4300.

"MIF Grant" means the award of funds by the State to the Lender pursuant to the Grant Contract.

"New Jobs" means the new permanent, Full-Time Equivalent, non-contract, non-seasonal jobs to be created by the Borrower.

"Other Project Funds" means all funds required to complete the Project as defined in the Grant Application.

"Project" means Winona facility at 5752 industrial Park Road Winona, MN 55987 is an existing and a BCS Automotive owned the facility that will undergo an extensive renovation. This plant will need to install physical separation, IT network and corresponding security measures of a significant size area of the Plant. Total project cost is I change the amount to show the new total project costs for the renovation of the existing building with 117 new job to be created.

"Promissory Note" means a legal document that represents the Borrower's promise to repay the Loan per a given payment schedule, in substantially the form set forth by the State.

"State" means the Minnesota Department of Employment and Economic Development.

"**Termination Date"** means the date of the final payment made by the Borrower to the Lender under the terms of the Loan Agreement and Promissory Note (or the date that the Loan is forgiven by the State).

ARTICLE 2
Loan, Use of Proceeds and Conditions of Repayment

Section 2.1. **MIF Loan/Funds**. The Lender agrees, on the terms and subject to the conditions hereinafter set forth, to make a loan to the Borrower in an aggregate principal amount not to exceed $600,000 for building Renovation the obligation of the Borrower to repay the Loan shall be evidenced by the Promissory Note. The Borrower's obligations under this Loan Agreement are expressly contingent on the Lender's receipt of the MIF Grant from the State in an amount adequate to make the Loan.

Section 2.2. **Non-MIF (Other) Project Funds.** The Borrower has secured a commitment for the private financing necessary to complete the Project, in a form and under conditions satisfactory to the Bank, Borrower and Lender.

(a) The Borrower shall commit not less than $$2,287,000 of equity and not less than $0.00of other private financing for the completion of the Project.

(b) Other Project Funds described in the Grant Application must be used at the same amount, for the same purposes and under the same terms, rates and conditions as specified unless written consent is received from the State prior to expenditure.

Section 2.3. **Loan Terms.** LOAN WITH PARTIAL FORGIVENESS

(a) Up to $500,000 of the Loan principal will be forgiven by the Lender upon satisfaction by the Borrower of the terms of this Loan Agreement. In the event a portion of the Loan is not forgiven, the Loan shall be repayable as set forth in Section 8.2 of this Loan Agreement. Forgiveness will be available after the repayable portion has been disbursed.

(b) The repayable portion of the Loan, $100,000 shall bear interest at a rate of 0.00% percent per annum. Interest shall begin to accrue as of the Initial Disbursement Date.

(c) The term of the Loan shall be 7 years.

(d) These loan terms may not be modified without prior written approval from the State.

Section 2.4. **Early Repayment.** The Promissory Note may be prepaid in whole or in part at any time without penalty. A prepayment shall first be applied against any accrued interest, and then against any outstanding and past due payments which are due and owing hereunder or under the Loan Agreement, and then the remaining portion of such prepayment shall be applied against the remaining outstanding and unpaid principal balance.

Section 2.5. **Maintenance and Operation of the Project.** As long as any portion of the Loan is still outstanding, Borrower shall maintain and operate the Project and use the Loan Proceeds in compliance with the terms of MIF, this Loan Agreement, and all applicable federal, state and local laws, regulations and ordinances, including but not limited to all environmental laws and regulations.

Article 3
Conditions of Lending

Section 3.1. **Condition Precedent to Any Advance.** The obligation of the Lender to close the Loan and disburse the Loan Proceeds thereof to Borrower shall, subject to waiver by the State, be subject to the condition precedent that the Lender shall have received on or before the date of such closing the Promissory Note duly executed by the Borrower. The Borrower shall provide identifying information for the equipment prior to disbursement of the Loan Proceeds in accordance with Section 9.3 hereof.

Section 3.2. **Further Conditions Precedent to Disbursement.** The obligation of the Lender to disburse the Loan Proceeds shall also be subject to the following conditions precedent:

(a) The Loan which is being made to the Borrower shall be consistent with the provisions of MIF.

(b) No Event of Default hereunder or event which would constitute such an Event of Default but for the requirement that notice be given or that a period of grace or time elapse, shall have occurred and be continuing.

Section 3.3. **Disbursement and Deposit of Loan Proceeds.** Upon the execution of this Loan Agreement and the satisfaction of all of the conditions specified in Article 6, the Lender shall disburse the full Loan Proceeds to the Borrower.

Section 3.4. **Termination**. This Loan Agreement shall automatically terminate without any notice to Borrower:

(a) If no Loan Proceeds have been disbursed to the Borrower prior to the Expiration Date; or

(b) If the Borrower fails to pay its debts as they become due, makes an assignment for the benefit of its creditors, admits in writing its inability to pay its debts as they become due, files a petition under any chapter of the Federal Bankruptcy Code or any similar law, state or federal, now or hereafter existing, becomes "insolvent" as that term is generally defined under the Federal Bankruptcy Code, files an answer admitting insolvency or inability to pay its debts as they become due in any involuntary bankruptcy case commenced against it, or fails to obtain a dismissal of such case within sixty (60) days after its commencement or convert the case from one chapter of the Federal Bankruptcy Code to another chapter, or is the subject of an order for relief in such bankruptcy case, or is adjudged a bankrupt or insolvent, or has a custodian, trustee, or receiver appointed for it, or has any court take jurisdiction of its property, or any part thereof, in any proceeding for the purpose of reorganization, arrangement, dissolution, or liquidation, and such custodian, trustee, or receiver is not discharged, or such jurisdiction is not relinquished, vacated, or stayed within sixty (60) days of the appointment.

ARTICLE 4
Acknowledgments, Incorporation, Representations, and Warranties

Section 4.1. **Acknowledgments/Incorporation.**

(a) The Borrower acknowledges that the Lender, in order to obtain funds for part of the

Borrower's activities in connection with the Project, has applied for the MIF Grant to the State under the Minnesota Investment Fund Program, Economic Development Division, and that the Lender has entered into the Grant Contract with the State attached as Exhibit C, setting forth the terms, conditions, and requirements of the MIF Grant. The Borrower further acknowledges that it has made certain representations and statements in the Grant Application concerning its activities relating to the Project, and that the Borrower is designated and identified under the Grant Contract.

(b) Under the Grant Contract, the Lender has undertaken certain obligations with respect to, and among other things, repayment to the State of the Loan Proceeds in the event certain conditions are not met. A copy of the Grant Contract and this Loan Agreement shall be on file in the offices of the Lender. In the event any provision of this Loan Agreement relating to the Borrower's obligations hereunder is inconsistent with the provisions of the Grant Contract relating to the Borrower's activities thereunder, the provisions of the Grant Contract shall prevail.

(c) The Borrower acknowledges that nothing contained in the Grant Contract or this Loan Agreement, nor any act of the State or the Lender, shall be deemed or construed to create between the State and the Borrower (or, except as Borrower and Lender between the Lender and the Borrower) any relationship, including but not limited to that of third party beneficiary, principal and agent, limited or general partnership, or joint venture. As such, the Borrower agrees to hold the State harmless from any claim, demand, suit, action, or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from this Loan Agreement, any events related to the Project or the Borrower's participation in this Loan, or Borrower's activities on the Development Property.

Section 4.2. **Representations and Warranties**. The Borrower warrants and represents, in connection with the Loan and for the benefit of the State and the Lender, that:

(a) It is a Minnesota Corporation registered and in good standing under the laws of the State of Minnesota, and is authorized to enter into this Loan Agreement and perform any of the acts required herein.

(b) It has the legal authority and is duly authorized to operate the Project, to incur the indebtedness of the Promissory Note and to perform its obligations under this Loan Agreement, to execute and deliver the Loan Documents to which it is a party and it has taken all actions necessary and incident to its execution and delivery of the Loan Documents.

(c) Its execution and delivery of the Loan Documents to which it is a party, and its incurrence of the Loan does not violate any provision of law or Borrower's corporate documents.

(d) The Promissory Note was duly and validly authorized, executed and delivered, and it constitutes the legal, valid and binding obligation of the Borrower enforceable in

accordance with its terms. The Loan Documents to which it is a party, have been duly and validly authorized, executed and delivered, and are the legal, valid and binding obligations of the Borrower enforceable against the Borrower in accordance with their respective terms, except to the extent the enforceability thereof may be limited by bankruptcy, insolvency or other law affecting creditor's rights, or the application of equitable principles generally.

(e) It is not in violation of any provisions of its organizational documents or of the laws of local governments, State of Minnesota or U.S. Government, and there are no actions, suits or proceedings pending, or to its knowledge threatened, before or by any judicial body or governmental authority, against or effecting it, and it is not in default with respect to any order, writ, injunction, decree, or demand of any court or any governmental authority which would impair its ability to enter into this Loan Agreement or to perform any of the acts required of it in the Loan Documents to which it is a party.

(f) Neither the execution and delivery of the Loan Documents to which it is a party, nor compliance with any of the terms, conditions, requirements or provisions contained herein or in such referenced documents, is prevented by, is a breach of, or will result in a breach of any term, condition or provision of any agreement or document to which it is now a party or by which it is bound.

(g) It will maintain adequate capital for the proper operation and administration of its duties under this Loan Agreement.

(h) It will comply with Minn. Stat. § 116J.8731 and Minn. Rules Chapter 4300 and all of the terms, conditions, provisions and requirements, contained in the Loan Documents to which it is a party.

(i) Representations, statements, and other matters provided by the Borrower relating to those activities of the Project to be completed by the Borrower, which were contained in the Grant Application, were true and complete in all material respects as of the date of submission to the Lender and such representations, statements, and other matters are true as of the date of this Loan Agreement and there are no adverse material changes in the financial condition of the Borrower's business.

(j) The Borrower acknowledges that the State, in selecting the Lender as recipient of the Grant, relied in material part upon the assured completion of the Project to be carried out by the Borrower, and the Borrower warrants that said Project will be carried out as promised.

(k) The Borrower warrants that to the best of its knowledge, it has obtained all federal, state, and local governmental approvals, reviews, and permits required by law to be obtained in connection with the Project and has undertaken and completed all actions necessary for it to lawfully execute this Loan Agreement as binding upon it.

(l) The Borrower warrants that it shall keep and maintain books, records, and other documents relating directly to the Other Project Funds, and that any duly authorized representative of the State shall, at all reasonable times, have access to and the right to inspect, copy, audit, and examine all such books, records, and other documents of the Borrower for seven years after the termination of the Loan Agreement or until such time that the Lender and the State have both determined that all issues, requirements, and close-out procedures relating to or arising out of the Loan have been settled and completed, whichever is later.

(m) The Borrower warrants that no transfer of any or all of the Loan Proceeds by the Lender to the Borrower shall be or be deemed an assignment of Loan Proceeds, and the Borrower shall neither succeed to any rights, benefits, or advantages of the Lender under the Grant Contract, nor attain any right, privileges, authorities, or interest in or under the Grant Contract.

Section 4.3. **Affirmative Covenants**. Borrower further warrants and agrees that:

(a) It has sufficient funds to complete the purposes of the Project and sufficient capacity to administer the Project.

(b) The Project will be performed in full compliance with all applicable federal, state and local laws, regulations, rules and ordinances, which include but are not limited to all applicable environmental laws, regulations and rules.

(c) Borrower agrees to submit reports required in Article 7 and Article 8.

ARTICLE 5
Events of Default and Rights and Remedies

Section 5.1. **Events of Default.** Any one or more of the following events shall be deemed and shall constitute an "Event of Default":

(a) The interest or principal due under the Promissory Note, or any other payments due and payable under this Loan Agreement or any other document referred to herein, are not paid when due and such nonpayment is not remedied within ten (10) business days after written notice thereof to the Borrower by the Lender;

(b) The Borrower is in breach of any of the requirements, terms, conditions, covenants or other agreements in the Loan Documents and remains in breach in any material respect for thirty (30) business days after written notice thereof to the Borrower by the Lender; provided, however, that if such breach shall reasonably be incapable of being cured within such thirty (30) business days after notice, and if the Borrower commences and diligently prosecutes the appropriate steps to cure such breach, no default shall exist so long as the Borrower is proceeding to cure such breach in a reasonable period of time;

(c) Any representation or warranty made by the Borrower in the Loan Documents, any other document referred to in such documents, or any financial statement, certificate, or report furnished pursuant to this Loan Agreement, or any representation or warranty made order to induce the Lender to close the Loan or disburse the Loan Proceeds, which proves to have been untrue in any material respect or materially misleading as of the time such representation or warranty was made;

(d) Borrower shall make an assignment for the benefit of its creditors, or shall be dissolved, or shall commit an act of bankruptcy under the United States Bankruptcy Act (as now or hereafter amended), or shall admit in writing its inability to pay its debts as they become due, or shall file a petition in bankruptcy, or shall become or be adjudicated as bankrupt or insolvent, however defined, or shall file a petition seeking any reorganization, dissolution, liquidation, arrangement, composition, readjustment or similar relief under any present or future bankruptcy or insolvency statute, law or regulation, or shall file an answer admitting to or not contesting the material allegations of a petition filed against it in such proceedings, or shall not, within 60 days after the filing of such a petition against it, have the same dismissed or vacated, or shall seek or consent to or acquiesce in the appointment of any trustee, receiver or liquidator of a material part of its properties, or shall not, within 60 days after the appointment (without its consent or acquiescence) of a trustee, receiver or liquidator of any material part of its properties, have such appointment vacated;

(e) A court of competent jurisdiction shall enter an order, judgment or decree approving a petition filed against Borrower seeking any reorganization, dissolution or similar relief under any present or future federal, state or other statute, law or regulation relating to bankruptcy, insolvency or other relief for debtors, or any trustee, receiver or liquidator of such entity, shall be appointed without the consent or acquiescence of State;

(f) Borrower shall refuse to allow the State, at any reasonable time and upon prior written notice, to inspect, audit, copy or abstract, any and all of its books, records, papers or other documents relevant to the Borrower's use of the Loan Proceeds;

(g) Borrower shall refuse to allow the Minnesota Legislative Auditor or the State Auditor for the State of Minnesota, at any reasonable time and upon prior written notice, to inspect, audit, copy or abstract, any and all books referred to in Section 5.1(f);

(h) Borrower shall fail to provide annual reporting information as described herein.

(i) The Borrower sells, conveys, transfers, encumbers, or otherwise disposes of all or any part of the Development Property or the Equipment without the prior written approval of the State and Lender;

(j) The Borrower merges or consolidates with an entity that is not an affiliate of the Borrower wherein the Borrower or such affiliate are not the surviving entity after such merger or consolidation without the prior written consent of the Lender;

(k) There is a loss, theft, substantial damage, or destruction of all or any part of the Development Property or the Equipment that is not remedied to the Lender's satisfaction within sixty (60) business days after written notice thereof by the Lender to the Borrower; or

(l) The Borrower is in breach of the requirements of Article 7 and Article 8, the Business Subsidy Agreement and Progress Reporting.

(m) The occurrence of any other act or event that is noncompliant under the MIF Program.

Section 5.2. **Rights and Remedies**. Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of the Lender, the Lender may, at its option, exercise any and all of the following rights and remedies (as well as any other rights and remedies available to it):

(a) The Lender may, by notice in writing to the Borrower, refrain from disbursing any of the Loan Proceeds; provided, however, the Lender may make such disbursements after the occurrence of an Event of Default without thereby waiving its rights and remedies hereunder, or waiving its right to make any additional disbursements.

(b) The Lender may, by written notice to the Borrower, declare immediately due and payable all principal and interest due under the Promissory Note, together with all other sums payable under the Loan Documents and the same shall thereupon be immediately due and payable without presentment or other demand, protest, notice of dishonor or any other notice of any kind, all of which are hereby expressly waived.

(c) The Lender shall have the right, in addition to any other rights provided by law or equity, to enforce its rights and remedies under the Loan Documents.

(d) The Lender shall have the right, in addition to any other rights provided by law or equity, to initiate litigation for the breach of any term, condition, covenant, requirement or provision contained in the Loan Documents, and to recover damages for such breach.

(e) The Lender shall have the right, in addition to any other rights provided by law or equity, to apply to any court, state or federal, for specific performance of any term, condition, covenant, requirement or provision contained in the Loan Documents; for an injunction against any violation of any such term, condition, covenant, requirement and/or provision; or for such other relief as may be appropriate, since the injury to the Lender arising from a default under any of the terms, conditions, covenants requirements and/or provisions of the Loan Documents, would be irreparable and the amount of damage would be difficult to ascertain.

Section 5.3. **Rights and Remedies Cumulative.** The rights and remedies of the parties to this Loan Agreement, whether provided by operation of law or by this Loan Agreement, shall be cumulative, and the exercise by either party of any one or more of such remedies shall not be construed to preclude or waive its right to exercise, at the same or different times, any of the other such remedies for the same default or breach, or of any of its remedies for any other default or breach by the other party.

No waiver made by either such party with respect to the performance, manner or time thereof, of any obligation of the other party or any condition to its own obligation under this Loan Agreement or any document referred to herein, shall be considered a waiver of any rights of the party making the waiver with respect to the particular obligation of the other party or condition to its own obligation beyond those expressly waived in writing and to the extent thereof, or a waiver in any respect in regard to any other rights of the party making the waiver or any other obligations of the other party. No delay or failure by either party to exercise any right or remedy shall be a waiver of such right or remedy, and no single or partial exercise by either party of any right or remedy shall preclude other or further exercise thereof for the exercise of any other right or remedy at any other time.

Section 5.4. **Collection.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of the Lender and State, Borrower agrees to pay all costs and expenses of the Lender, including, but not limited to, reasonable attorney's fees, in the collection of any of the obligations or the enforcement of any of the Lender's rights. If any notice of sale, disposition or other intended action by the Lender is required by law to be given to Borrower, such notice shall be deemed reasonably and properly given if mailed to Borrower at the address specified in Section 9.15(b), or at such other address of Borrower as may be shown on the Lender's records, at least 15 days before such sale, disposition or other intended action.

The Lender shall have the right at its option and without demand or notice, to declare all or any part of the Loan immediately due and payable, and in addition to the rights and remedies granted hereby, the Lender shall have all of the rights and remedies available under the Uniform Commercial Code and any other applicable law.

Section 5.5. **Assignment.** If, prior to the Termination Date, the Borrower sells, conveys, transfers, further mortgages or encumbers, or disposes of the Development Property, or any part thereof or interest therein, or enters into an agreement to do any of the foregoing, the Borrower shall immediately repay all amounts then outstanding on the Loan. This shall be in addition to any other remedies at law or equity available to the Lender.

Section 5.6. **Appointment for Foreclosure.** Upon the occurrence of an Event of Default and at any time thereafter until such Event of Default is cured to the satisfaction of the Lender and State, Borrower agrees that the Lender may appoint an individual or entity to handle the default proceedings.

ARTICLE 6
Disbursement Provisions

Section 6.1. **Payment Requisition Documentation**. The Lender will disburse the loan funds upon receipt and approval by the Lender and the State of the following documentation:

(a) This Loan Agreement, fully executed;
(b) The Promissory Note;
(c) The Security Agreement or mortgage
(d) Evidence of equity injection in the amount of $2,287,000.
(e) Promissory notes from the following Lenders:
1) City of Winona in the amount of $100,000
(f) Invoices for items funded by the Loan and matching funds.
(g TIF Agreement or evidence of other public financial assistance

Upon receipt of such information, the Loan funds will be disbursed upon approval of the Lender and the State up to a total disbursement amount of $600,000.

Section 6.2. **Other Documentation.**

(a) Third party documentation of total project expenditures as outlined in the application sources and uses will be required prior to the Compliance Date.
(b) Evidence that equipment or other items purchased with the Loan are in the Jurisdiction must be provided on or prior to the Benefit Date.

Section 6.3. **Review of Documents.** The Borrower shall not be entitled to any disbursement of Loan Proceeds until the Lender's legal counsel and the State have reviewed and approved this Loan Agreement and the exhibits attached hereto.

Section 6.4. **Adverse Changes**. The Lender and the State will not authorize disbursement of funds if there has been any adverse change in the Borrower's financial condition, organization, operations or their ability to repay the project financing.

ARTICLE 7
Progress Reporting

Section 7.1. **Progress Information.** The Borrower shall provide to the Lender information for incorporation into the Minnesota Investment Fund progress reports, as required by the State and as needed by the Lender, to monitor the Project for compliance with State and Lender guidelines. This information must be provided until the goals set forth in Section 8.1 have been met or until the Compliance Date, whichever is later. At the discretion of the State or Lender additional reporting may be required. This information must be submitted to the Lender no later than:

(a) January 15, 2021 for the period ending December 31, 2020
(b) January 15, 2022 for the period ending December 31, 2021
(c) January 15, 2023 for the period ending December 31, 2022;
(d) Fifteen days after the Compliance Date.

Section 7.2 **Documentation to be provided to the Lender:**

(a) **Project status and the status of payments.**

(b) **Additional Leverage.** The Borrower must provide to the Lender invoices, sworn construction statements, and or any other information, with each progress report, to document Other Project Funds in addition to the originally included project costs.

(c) **Job Creation Documentation**. The Borrower shall provide to the Lender information on the hiring of each New Job on forms provided by the Lender. This information must include:

(1) Permanent jobs created;
(2) Job title of each New Job;
(3) Date of hire of each new employee;
(4) Hourly base wage paid;
(5) List of Benefits provided; and
(6) Hourly value of Benefits paid.

(d) **Payroll Report**. A formal payroll report verifying job information will be due as of the Compliance Date.

ARTICLE 8
Business Subsidy Agreement and Reporting

Section 8.1. **Business Subsidy Agreement.** The provisions of this Section constitute the "Business Subsidy Agreement" for purposes of the Minnesota Business Subsidy Act (Minn. Stat. § 116J.993 – § 116J.995 and its successor statute.)

(a) The Borrower acknowledges and agrees that the provisions of Minnesota's Business Subsidy Act apply to this Loan Agreement, as Borrower is receiving government assistance under the terms of this Loan Agreement.

(1) The subsidy provided to the Borrower includes the $600,000 loan made hereunder which will be used for Building renovation.

(2) The public purposes and goals of the subsidy are to increase Borrower's net jobs in the City and encourage economic development.
(3) The goals for the subsidy are to create jobs that pay a livable wage, per Section 8.1(b) of this Loan Agreement.
(4) If the goals are not satisfied, the Borrower shall make payment to the Lender as required in Section 8.2 of this Loan Agreement.
(5) The subsidy is needed because the Project cost is economically infeasible without the Loan.
(6) The Borrower must continue operations in the Jurisdiction for at least five years following the Benefit Date.
(7) The Borrower does not have a parent corporation.

(8) In addition to the assistance provided under this Loan Agreement, the Borrower has received or expects to receive as part of this Project, the following financial assistance from other "grantors" as defined in the Business Subsidy Act: $600,000 from the city of Winona, Minnesota.

(b) On the Compliance Date, the Borrower shall have:

(1) Maintained Ninety (90) permanent, non-contract, non-seasonal FTE jobs;
(2) Created at least One Hundred Seventeen (117) New Jobs at the Development Property with each job noted once within "wage brackets" as stated below:

(a) Eighty Two (82) paying at least $13.99 per hour in cash wages, exclusive of Benefits. The Borrower is entitled to forgivable loan proceeds in the amount of $4,926 for each job created in this wage bracket,

(b) Fifteen (15) paying at least $16.99 per hour in cash wages, exclusive of Benefits. The Borrower is entitled to forgivable loan proceeds in the amount of $6,404 for each job created in this wage bracket,

(c) Twenty (20) paying at least $17 per hour in cash wages, exclusive of Benefits. The Borrower is entitled to repayable loan proceeds in the amount of $5,000 for each job created in this wage bracket

(d) Any job created between the Effective Date and the Compliance Date shall pay at least $13.86 per hour, including Benefits.
(e) New Jobs created on or after the Effective Date that meet the criteria outlined in 8.1(b)(2) will count toward the Borrower's job creation goal.

Section 8.2. **Default on Business Subsidy Act Requirements.**

(a) If the Borrower fails to meet the job creation goal and wage level commitment set forth in Section 8.1(b) above on the Compliance Date, the Lender may, after holding a public hearing, extend the Compliance Date for one year, after approval from the State. If no extension occurs, or if after the extension, the Borrower fails to meet the job creation goal and wage commitment, the Borrower will be required to repay to the Lender a pro rata share of the Loan principal plus interest as calculated in Section 8.2 (b) at an accelerated rate, based upon the difference between the wage bracket values defined in Section 8.1(b)(2) above and the wage bracket value of actual jobs created. Forgivable loan proceeds will be subject to collection first; once the forgivable funds are exhausted, repayable loan proceeds will be subject to accelerated repayment.

(b) In an Event of Default occurring as a result of a breach by the Borrower of any provision of Section 8.1 of this Loan Agreement, the Borrower agrees to repay the principal amount as calculated in Section 8.2(a) hereof plus interest set at the greater of five percent (5%) or the implicit price deflator for government consumption expenditures and gross investment for state and local governments prepared by the Bureau of Economic Analysis of the United States Department of Commerce for the 12-month period ending March 31st of the previous year

(c) Interest required in Section 8.2 (b) shall commence to accrue as of the Initial Disbursement Date;

(d) Nothing in this Section 8.2 shall be construed to limit the Lender's rights or remedies under any other provision of this Loan Agreement, and the provisions of Section 8.2 are in addition to any other such right or remedy the Lender may have available.

(e) The Borrower shall provide to the Lender information regarding job and wage goals and results for two years after the Benefit Date or until the goals are met, whichever is later. This reporting requirement will expire if the goals are met on the Compliance Date. If the goals are not met, the Borrower must continue to provide information on the Loan until the Loan is repaid. The information must be filed on the Non-JOBZ Minnesota Business Assistance form as found on the MN Department of Employment and Economic Development website and shall include the following:

(1) the type, public purpose, and amount of subsidies and type of district, if the subsidy is tax increment financing;
(2) the hourly wage of each job created with separate bands of wages;
(3) the sum of the hourly wages and cost of health insurance provided by the employer with separate bands of wages;
(4) the date the job and wage goals will be reached;
(5) a statement of goals identified in the subsidy agreement and an update on achievement of those goals;
(6) the location of the recipient prior to receiving the business subsidy;
(7) the number of employees who ceased to be employed by the recipient when the recipient relocated to become eligible for the business subsidy;

(8) why the recipient did not complete the project outlined in the subsidy agreement at their previous location, if the recipient was previously located at another site in Minnesota;
(9) the name and address of the parent corporation of the recipient, if any;
(10) a list of all financial assistance by all grantors for the project; and
(11) other information the Commissioner of the MN Dept. of Employment and Economic Development may request.

(f) This information must be provided to the Lender no later than March 1 of each year for the previous year. If the Borrower does not submit the report, the Lender shall mail the Borrower a warning within one week of the required filing date. If, after 14 days of the postmarked date of the warning, the Borrower fails to provide a report, the Borrower must pay to the Lender a penalty of $100 for each subsequent day until the report is filed. The maximum penalty shall not exceed $1,000.

ARTICLE 9
Other Conditions

Section 9.1. **Project Time Frame**. The time frame outlined in the Grant Application and Grant Contract pertaining to the Project shall be met by the Borrower.

Section 9.2. **Promissory Note**. The Borrower shall execute a Promissory Note in substantially the form set forth by the State.

Section 9.3. **Collateral.** The Borrower shall furnish the Lender description of collateral.

Section 9.4. **Annual Financial Statements.** For the term of the Loan, upon request of the Lender, the Borrower shall submit the most recent annual financial statement prepared in accordance with generally accepted accounting principles. The annual financial statements shall include a profit and loss statement, balance sheet, and statement of cash flow, notes and an opinion from the accountants of such statements acceptable to the Lender.

Section 9.5. **Discrimination on Account of Race, Creed, or Color.** The provisions of Minn. Stat. § 181.59 and any successor statutes, which relate to civil rights and discrimination, shall be considered a part of this Loan Agreement as though wholly set forth herein and the Borrower shall comply with each such provision throughout the term of this Loan Agreement.

Section 9.6 **Affirmative Action.** The Borrower is encouraged to prepare and implement an affirmative action plan for the employment of minority persons, women, and the qualified disabled.

Section 9.7. **Job Listing Agreement.** (Minn. Stat. § Section 116L.66 and any successor statutes). When the Loan is for $200,000 or more, the Borrower shall enter into a Job Listing Agreement

with the local CareerForce Center, MN Department of Employment and Economic Development.

Section 9.8. **Prevailing Wage**. If the Borrower is awarded $500,000 or more of Loan Proceeds and the Loan is used for construction, installation (including equipment), remodeling and or repairs, the Borrower shall fully and completely comply with all applicable prevailing wage requirements contained in Minn. Stat. § 116J.871 and § 177.42, subd. 6.

(a) **Documentation**. The Borrower shall maintain or ensure access to all documentation necessary to establish that the required prevailing wage was paid and shall allow the Lender, the Commissioner of the Department of Labor and Industry and the State reasonable access to such data.

(b) **Penalty.** It is a misdemeanor for the Borrower, who has certified that prevailing wages will be paid to laborers and mechanics to subsequently fail to pay the prevailing wage. Each day a violation of this subdivision continues is a separate offense.

Section 9.9. **Surety Deposits Required for Construction Contracts**. If the Loan is used for construction, and the Borrower is hiring, contracting, or having a contract with a nonresidential person or foreign corporation to perform construction work, the Borrower must comply with Minnesota Statutes 290.9705, as amended, by deducting and witholding eight percent of cumulative calendar year payments to the contractor which exceeds $50,000.

This condition may be waived if (1) the contractor gives the commissioner a cash surety or a bond, secured by an insurance company licensed by Minnesota, conditioned that the contractor will comply with all applicable provisions of this chapter and chapter 297A, or (2) the contractor has done construction work in Minnesota at any time during the three calendar years prior to entering the contract and has fully complied with all provisions of this chapter and chapter 297A for the three prior years.

Section 9.10. **Publicity and Endorsement**

(a) **Publicity.** Any publicity regarding the subject matter of this Loan Agreement must identify the State as the sponsoring agency. For purposes of this provision, publicity includes notices, informational pamphlets, press releases, research, reports, signs, and similar public notices prepared by or for the Borrower individually or jointly with others, or any subcontractors, with respect to the MIF Program, publications, or services provided resulting from this Grant Contract.

(b) **Endorsement**. The Lender and the Borrower must not claim that the State endorses its products or services.

Section 9.11. **Workers Compensation Insurance.** The Borrower has obtained workers compensation insurance as required by Minn. Stat. § Section 176.181, subd. 2. The Borrower's workers compensation insurance information is as follows:

(a) Company Name: _____

(b) Policy Number: _____

(c) Local Agent: _____

Section 9.12. **Effect on Other Agreements.** Nothing in this Loan Agreement shall be construed to modify any term of any other agreement to which the Lender and the Borrower are parties.

Section 9.13. **Release and Indemnification Covenants.** Except for any breach of the representations and warranties of the Lender or the negligence or other wrongful act or omission of the following named parties, the Borrower agrees to protect and defend the Lender and the governing body members, officers, agents, servants, and employees thereof, now and forever, and further agrees to hold the aforesaid harmless from any claim, demand, suit, action, or other proceeding whatsoever by any person or entity whatsoever arising or purportedly arising from the acquisition, construction, installation, ownership, maintenance, and operation of the Project and the Borrower's activities on the Development Property.

Section 9.14. **Modifications.** This Loan Agreement may be modified solely through written amendments hereto executed by the Borrower and the lender and approved by the State.

Section 9.15. **Notices and Demands.** Any notice, demand, or other communication under this Loan Agreement by either party to the other shall be sufficiently given or delivered only if it is dispatched by registered or certified mail, postage prepaid, return receipt requested, or delivered personally:

(a) **as to the Lender:**
City of Winona, MN
ATTN Chad Heltemes, Plant Manager
5752 Industrial Park Road
Winona, MN 55987

(b) as to the Borrower:
BCS Automotive Interface Solutions US
ATTN: Myron White, Development Coordinator
207 Lafayette Street
Winona, Minnesota, 55987

or at such other address with respect to any party as that party may, from time to time, designate in writing and forward to the others as provided in this Section 9.15(b).

Section 9.16 **Conflict of Interests; Representatives Not Individually Liable .**

(a) No employee, officer or agent of the Lender shall participate in the administration of a contract supported by this loan if a conflict of interest, real or apparent, would be involved. No employee, officer or agent of the Lender may obtain a financial interest in any agreement with respect to the Loan. No employee, officer, or agent of the Lender shall be personally liable to the Borrower or any successor in interest in the event of any default or breach by the Lender or for any amount that may become due to the Borrower or on any obligation or term of this Loan Agreement.

(b) To the best of the Borrower's knowledge, no member, officer, or employee of the Lender, or its officers, employees, designees, or agents, no consultant, member of the governing body of the Lender, and no other public official of the Lender, who exercises or has exercised any functions or responsibilities with respect to the Project during his or her tenure shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for work to be performed in connection with the Project or in any activity, or benefit there from, which is part of the Project.

Section 9.17. **Binding Effect**. The covenants and agreements in this Loan Agreement shall bind and benefit the heirs, executors, administrators, successors, and assigns of the parties to this Loan Agreement.

Section 9.18. **Provisions Not Merged With Deed**. None of the provisions of this Loan Agreement are intended to or shall be merged by reason of any deed transferring any interest in the Development Property and any such deed shall not be deemed to affect or impair the provisions and covenants of this Loan Agreement.

Section 9.19. **Titles of Articles and Sections.** Any titles of the several parts, Articles, and Sections of this Loan Agreement are inserted only for convenience of reference and shall be disregarded in construing or interpreting any of its provisions.

Section 9.20. **Counterparts**. This Loan Agreement may be executed in any number of counterparts, each of which shall constitute one and the same instrument.

Section 9.21. **Choice of Law and Venue**. This Loan Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota without regard to its conflict of laws provisions. Any disputes, controversies, or claims arising out of this Loan Agreement shall be heard in the state of Minnesota, and all parties to this Loan Agreement waive any objection to the jurisdiction of these courts, whether based on convenience or otherwise.

Section 9.22. **Waiver**. The failure or delay of any party to take any action or assert any right or remedy, or the partial exercise by any party of any right or remedy shall not be deemed to be a waiver of such action, right, or remedy if the circumstances creating such action, right, or remedy continue or repeat.

Section 9.23. **Entire Agreement**. This Loan Agreement, with the exhibits hereto, constitutes the

entire agreement between the parties pertaining to its subject matter and it supersedes all prior contemporaneous agreements, representations, and understandings of the parties pertaining to the subject matter of this Loan Agreement.

Section 9.24. **Separability.** Wherever possible, each provision of this Loan Agreement and each related document shall be interpreted so that it is valid under applicable law. If any provision of this Loan Agreement or any related document is to any extent found invalid by a court or other governmental entity of competent jurisdiction, that provision shall be ineffective only to the extent of such invalidity, without invalidating the remainder of such provision or the remaining provisions of this Loan Agreement or any other related document.

Section 9.25. **Immunity.** Nothing in this Loan Agreement shall be construed as a waiver by the Lender of any immunities, defenses, or other limitations on liability to which the Lender is entitled by law, including but not limited to the maximum monetary limits on liability established by Minn. Stat. § Chapter 466.

IN WITNESS WHEREOF, the Lender has caused this Loan Agreement to be duly executed in its name and behalf and the Borrower has caused this Loan Agreement to be duly executed in its name and behalf as of the date first above written.

Lender: City of Winona, MN

By _____

Its _____

By _____

Its _____

Borrower: BCS Automotive Interface Solutions US

By _____

Its _____

By _____

Its _____

EXHIBIT A
Legal Description of Development Property

EXHIBIT B
Equipment List

EXHIBIT C
Grant Contract

REQUEST FOR COUNCIL ACTION

Agenda Section: **Petitions, Requests, Communications**	*Originating Department:*	*Date:*
No: **3**	**City Clerk**	**09/21/20**

Item: **Appointment to the Human Rights Commission**

No. **3.1**

SUMMARY OF REQUESTED ACTION:

Sarah Ventura has applied for vacant seat on the Human Rights Commission. If appointed, her term would be effective September 22, 2020 through September 16, 2023.

Resolution

BE IT RESOLVED by the City Council of the City of Winona, Minnesota that it hereby appoints Sarah Ventura to serve on the Human Rights Commission for a term effective September 22, 2020 through September 16, 2023.

Department Approval:	**City Manager Approval:**
Monica Hennessy Mohan	

REQUEST FOR COUNCIL ACTION

Agenda Section: **Petitions, Requests, Communications**	*Originating Department:*	*Date:*
No: **3**	**City Clerk**	**09/21/20**

Item: **Katie's Place Street Closure Request**

No. 3.2

SUMMARY OF REQUESTED ACTION:

Councilmembers,

Katie's Place of Winona LLC is hosting a live music performance outside on Saturday, October 10, and is requesting Buchanan Street between 8th and 9th Street blocked off that day from 2:00 – 7:00 p.m. We have spoken with the neighbors involved and they are agreeance with the use of the street space for this event.

Katie Zimmer
Owner
1000 East King Street

Note: No alcohol will be allowed on City streets or sidewalks.

Department Approval:	**City Manager Approval:**
Monica Hennessy Mohan	

REQUEST FOR COUNCIL ACTION

Agenda Section: **Petitions, Requests, Communications**	*Originating Department:*	*Date:*
No: **3**	**Engineering**	**9/21/2020**

Item: **Request for Stop Signs at Harriet and Wilson Street at 3rd Street Intersections**

No. **3.3**

SUMMARY OF REQUESTED ACTION:

The Safety Coordinator has been informed by the Police, Fire and Street Departments that the two uncontrolled intersections of Harriet and Wilson Streets at 3rd Street intersections are unsafe due to sight lines and predictability. It would be more predictable if both Harriet and Wilson Streets would be Stop Intersections and 3rd Street would be through traffic. Engineering supports this due to the sight distances being impeded due to buildings being built close to the intersections.

If Council concurs, a motion to introduce the attached ordinance would be in order.

Department Approval:	**City Manager Approval:**

ORDINANCE NO. _____

AN ORDINANCE AMENDING WINONA CITY CODE,
CHAPTER 61 – TRAFFIC, SCHEDULE C

THE CITY OF WINONA DOES ORDAIN (new material is underlined; deleted material is lined out; sections which are not proposed to be amended are omitted; sections which are only proposed to be re-numbered are only set forth below as to their number and title):

SECTION 1. That Schedule C of Winona City Code, Chapter 61 – Traffic, Section 61.43, Through Highways and Stop Intersections, be amended as follows:

STOP INTERSECTIONS:

Right of Way Street	Traffic Traveling on Street Listed Below Shall Stop
Third Street	Harriet Street
Third Street	Wilson Street

SECTION 2. That this ordinance shall take effect upon its publication.

Passed by the City Council of the City of Winona, Minnesota, this ____ day of _____, 2020.

_____
Mayor

Attested By:

_____
City Clerk

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**Finance**	**09/21/20**

Item: **2021 City Health Insurance Recommendations on Health Plan Designs**

No. **5.1**

SUMMARY OF REQUESTED ACTION:

The City Health Insurance Committee met in May and August with representatives from the firm of Mercer. An RFP for plan year 2021 was conducted and several vendors and plan options were discussed. The following actions are recommended by the Health Insurance Committee.

Effective January 1, 2021

- Continue self-insured plan arrangement with Blue Cross Blue Shield of Minnesota (BCBSM) as third-party administrator.
- Continue $115,000 stop-loss deductible per member.
- Continue to offer city employees three health plan options:
  - Green Plan single/family deductible of $3,000/$6,000 using BCBSM's AWARE network
  - Red Plan single/family deductible of $3,500/$7,000 using BCBSM's AWARE network
  - Purple Plan single/family deductible of $2,000/$4,000 using BCBSM's High Value Network (HVN) which considers all Mayo facilities to be non-network.
- Reduction in overall actuarial cost of 6.5%.
- All plans include the ability to implement a Health Savings Account (HSA). Employees with Health Reimbursement Accounts (HRAs) can convert 50% of those funds to HSAs in any of the plans.
- Employees can choose any of the three plan options, regardless of the plan option that they are currently enrolled in (change may only occur on January 1).
- Continue Doctor on Demand (telemedicine) to cover at 100% after the deductible is satisfied-all plans.
- Continue ShareCare fitness incentive program through BCBS to provide a $20 incentive for achieving a specific number of steps per month.

If the Council concurs, a motion to approve the City Health Insurance Committee's recommendations for 2021 would be in order. (Attachment: 2021 Plan Coverage Summary)

Department Approval:	**City Manager Approval:**
Jessica L Wojtha	

City of Winona
2021 Plan Options – Summary of Benefits and Monthly Cost

	Green Plan $3,000/$6,000 Deductible		Red Plan $3,500/$7,000 Deductible		Purple Plan $2,000/$4,000 Deductible	
	Single	**Family**	**Single**	**Family**	**Single**	**Family**
Total Actuarial Cost	**$848**	**$2,381**	**$824**	**$2,309**	**$778**	**$2,187**
	Green Plan $3,000/$6,000 Deductible		**Red Plan $3,500/$7,000 Deductible**		**Purple Plan $2,000/$4,000 Deductible**	
	Network	Non-Network	Network	Non-Network	Network	Non-Network**
Deductible	Individual $3,000 Family $6,000 *Embedded Deductible (Deductible cross-applies)*		Individual $3,500 Family $7,000 *Embedded Deductible (Deductible cross-applies)*		Individual $2,000 Family $4,000 *Non-embedded deductible*	Individual $2,000 Family $4,000 *Non-embedded deductible*
Funding Options	• HSA Qualifying Plan • Flexible Spending Account		• HSA Qualifying Plan • Flexible Spending Account		• HSA Qualifying Plan • Flexible Spending Account	
Coinsurance	90% coverage	60% coverage	80% coverage	60% coverage	90% coverage	50% coverage
Office Visit	90% after deductible	60% after deductible	80% after deductible	60% after deductible	90% after deductible	50% after deductible
Preventative Care	Covered in full	Covered in full*	Covered in full	Covered in full*	Covered in full	Covered in full*
Prescription Drugs	90% after deductible for generic, brand and non-formulary		70% after deductible for generic, brand and non-formulary		80% after deductible for generic, brand and non-formulary	
Inpatient Hospital	90% after deductible	60% after deductible	80% after deductible	60% after deductible	90% after deductible	50% after deductible
Out-of-Pocket Maximum Includes Deductible	Individual $4,000 Family $8,000	Individual $10,000 Family $20,000	Individual $6,000 Family $12,000		Individual $3,500 Family $7,000	Individual $10,000 Family $20,000
Emergency Room	90% after deductible		80% after deductible		90% after deductible	
Primary Care Clinic	No		No		No	

*Plus pay charges that exceed allowed amount
**Includes all Mayo facilities

There is no requirement to enroll in coverage

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**Finance**	**09/21/20**
Item: **2021 Ancillary Benefits**		
No. **5.2**		

SUMMARY OF REQUESTED ACTION:

LIFE INSURANCE –

Continue with Minnesota Life, through Ochs Inc., to provide Life Insurance coverage for City employees. Rates are unchanged from 2020. Life coverage for 2021 will be $1.20 per employee per month for $15,000 of coverage, and $0.30 per employee per month for $15,000 of Accidental Death and Dismemberment coverage. This is a multiyear contract which will expire on 12/31/2022.

LONG TERM DISABILITY INSURANCE -

Remain with Madison National Life through Ochs, Inc. The rate will remain unchanged from 2020. The cost is $0.18 per $100 of each payroll. This is a multiyear contract which will expire on 12/31/2021.

FLEXIBLE SPENDING & HEALTH REIMBURSEMENT ACCOUNT ADMINISTRATION

Continue with 121 Benefits of Minneapolis, MN for the flexible spending and health reimbursement arrangement administration. The rate will remain unchanged from 2020. This is a multiyear contract which will expire on 12/31/2021.

	Actual 2020 Rates	2021 Rates
Enrollment set-up fee, Discrimination testing & annual re-enrollment	$500.00	$500.00
One account per participant: FSA (Medical or Dependent Care) or HRA per month	$5.00	$5.00
Two accounts per participant: HRA or FSA (Medical & Dependent Care) per month	$7.00	$7.00

EMPLOYEE ASSISTANCE PROGRAM –

Continue to use the established Employee Assistance Program (EAP) through Sandcreek Group. A three year agreement with a rate reduction to $20 per employee per year was received. The multiyear contract will expire on 12/31/2023.

If the Council concurs, a motion to approve the City's Life Insurance, Long Term Disability, Short Term Disability, and Flexible Spending & Health Reimbursement Account Administration would be in order.

Department Approval:	**City Manager Approval:**
Jessica L Wojahn	

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**Finance**	**09/21/20**
Item: **2021 Dental Insurance Coverage and Rates**		
No. **5.3**		

SUMMARY OF REQUESTED ACTION:

DENTAL INSURANCE

Coverage will continue with Principal Financial Group brokered through Ochs, Inc. The rate increase is 0%. The plan design will remain the same as 2020.

	Actual 2020 Rates	2021 Rates
Single Coverage	$41.46	$41.46
Family Coverage	$122.42	$122.42

The single coverage deductible is $25 and the family coverage deductible is $75.

Services will continue to be covered at: 100% for preventative care, 80% for basic and 50% for major services. Orthodontia coverage will continue at 50% to a plan maximum of $1,500 for dependents 19 years or younger.

Maximums for preventive, basic, and major procedures are combined. In-network and non-network calendar year maximums are $1,000 per person.

If the Council concurs, a motion to approve the City's Dental Insurance would be in order.

Department Approval:	**City Manager Approval:**
Jessica L Wojahn	

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date:*
No: **5.**	**City Manager**	**09/21/20**
Item: **2021 Budgets and Tax Levy**		
No. **5.4**		

SUMMARY OF REQUESTED ACTION:

State law requires the Council to adopt a proposed budget for 2021 and certify its proposed property tax levy for payable 2021 to the County Auditor on or before September 30, 2020 (Port Authority and the City).

Attached are the following:
The Proposed Budget and Proposed Levy for 2021
The 2021 Proposed Levy Request (to be certified to the County Auditor)
The Resolution Adopting the Proposed Tax Levy Collectible in 2021

Council Action:
A motion would be in order, by the Council, for the following:
1. Adopt the "Proposed 2021 Budget"
2. Adopt the "Resolution for the Proposed Tax Levy Collectible in 2021"

(See attachments)

Department Approval:	**City Manager Approval:**

RESOLUTION FOR THE PROPOSED
TAX LEVY COLLECTIBLE IN 2021

WHEREAS, in order to comply with the State of Minnesota Law, the City of Winona does certify the proposed levy, for payable 2021, for the City per the 2021 levy request;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winona, Minnesota, that a copy of this resolution and the 2020 levy request be certified to the Winona County Auditor.

Dated this _____day of _____, 2020

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

CITY OF WINONA AND PORT AUTHORITY OF WINONA

PROPOSED BUDGET & PROPOSED LEVY - FOR 2021 (AMOUNTS IN $)

FD #	FUND NAME (PORT AUTHORITY="PT")	REVENUES & OTHER SOURCES			REVENUES & OTR SRCS	EXPEND. & OTHER USES
		TAX LEVY	OTHER	(UNFUNDED)		
	TOTAL CITY (WITHOUT PORT):					
101	**General Fund**	6,460,773	14,880,845	-	21,341,618	21,341,618
	Optional 2 Social Workers	225,000	-	-	225,000	225,000
203	Downtown 1994 C.D. Loan		20,000	-	20,000	20,000
204	Senior Advocacy Program		167,143	-	167,143	167,143
205	Central City Rehab		96,000	-	96,000	96,000
225	Emergency		5,000	-	5,000	5,000
	Debt Service Funds-City:					
301	Permanent Imprvt Revolving (PIR)-Bond	-	72,500	-	72,500	72,500
302	Equipment Certificates (2015A)	507,400	500	-	507,900	507,900
304	GO Tax Abatement Bonds (2017A)	519,829	500	-	520,329	520,329
	Capital Projects Funds-City:					
401	Perm. Imprv. Revolving Construction		50,000	-	50,000	50,000
403	Municipal State Aid		1,400,000	-	1,400,000	1,400,000
406	Engineering Dept Projects	65,000	15,000	-	80,000	80,000
410	Street Reconstruction	145,000	740,100	-	885,100	885,100
411	Softball Field Development		-	-	-	-
414	High Wagon Bridge Construction		4,220	-	4,220	4,220
419	Airport Construction		134,860	-	134,860	134,860
424	* Playground Bandshell Project	-	-	-	-	-
426	Broadway St Recon	-	3,300,000	-	3,300,000	3,300,000
	Proprietary Funds-City:					
601	Water		4,020,777	-	4,020,777	4,020,777
602	Sanitary Sewer		3,891,306	-	3,891,306	3,891,306
610	Public Transportation		1,406,229	-	1,406,229	1,406,229
612	Airport	167,810	192,999	-	360,809	360,809
617	Recreation	822,986	7,829,472	-	8,652,458	8,652,458
618	Library	525,680	654,765	-	1,180,445	1,180,445
651	Storm Sewer		438,120	-	438,120	438,120
652	Inspections		675,128	-	675,128	675,128
707	Equipment Replacement		944,000	-	944,000	944,000
708	Facilities		-	-	-	-
721	Park Revolving		-	-	-	-
872	**Fiduciary Fund-City:** Tourism Promotion		199,500	-	199,500	199,500
	TOTAL CITY FUNDS (WITHOUT PORT)	**9,439,478**	**41,138,964**	**-**	**50,578,442**	**50,578,442**

CITY OF WINONA AND PORT AUTHORITY OF WINONA

PROPOSED BUDGET & PROPOSED LEVY - FOR 2021 (AMOUNTS IN $)

FD #	FUND NAME (PORT AUTHORITY="PT")	REVENUES & OTHER SOURCES TAX LEVY	OTHER	(UNFUNDED)	REVENUES & OTR SRCS	EXPEND. & OTHER USES
	TOTAL PORT AUTHORITY:					
	Special Revenue Funds-Port(PT):					
911	PT-Port Authority General	334,240	567,304	-	901,544	901,544
921	PT-Federal Revolving Loan		75,000	-	75,000	75,000
922	PT-Revolving Loan (Not Federal)		157,500	-	157,500	157,500
923	PT-Local Econ Dev		50,000	-	50,000	50,000
	Debt Service Funds- Port:					
931	Port-Pelzer Street(2005)GO Bond-2015 Refnd	-	-	-	-	-
936	PT-Improvements Bond	134,760	100	-	134,860	134,860
	Capital Projects Funds-Port:					
945	PT-Commercial Harbor		626,500	-	626,500	626,500
946	PT-Riverbend Brownfields		55,000	-	55,000	55,000
948	PT-TIF Innovation Drive		114,000	-	114,000	114,000
949	PT-TIF 102 Walnut		15,000	-	15,000	15,000
950	PT-TIF 956 Mankato	-	70,000	-	70,000	70,000
	TOTAL PORT AUTHORITY FUNDS	469,000	1,730,404	-	2,199,404	2,199,404
	TOTAL ALL FUNDS (CITY AND PORT)	**9,908,478**	**42,869,368**	**-**	**52,777,846**	**52,777,846**
	Less: transfers or charges in budget twice				-	-
	Total after deduction-transf/chg in twice				**52,777,846**	**52,777,846**

TO SUBMIT TO: THE WINONA COUNTY AUDITOR'S OFFICE, WINONA COUNTY, MN

2021 PAYABLE -PROPOSED LEVY (2020 & 2019)

FOR: CITY OF WINONA AND PORT AUTHORITY OF WINONA

Fund #	FUND	(PROPOSED) 2021 NET LEVY	2020 NET LEVY	% CHANGE: 2021 from 2020	2019 NET LEVY
	CITY:				
	General Purpose:				
101	General	$ 6,460,773	$ 6,291,298		$ 6,049,479
	Optional 2 Social Workers	225,000	-		-
406	Engineering Dept. Projects	65,000	65,000		65,000
410	Street Reconstruction Projects	145,000	145,000		145,000
612	Airport	167,810	167,810		167,810
617	Recreation	822,986	753,907		662,967
618	Library	525,680	491,820		475,287
	TOTAL-GENERAL PURPOSE	8,412,249	7,914,835		7,565,543
	Debt:				
302	GO Equipment Certificates (2015A)	507,400	506,400		510,400
304	GO Tax Abatement Bonds (2017A) $5,040,000	519,829	522,874		520,460
	TOTAL-DEBT	1,027,229	1,029,274		1,030,860
	TOTAL CITY LEVY(without PORT)	9,439,478	8,944,109		8,596,403
	PORT AUTHORITY:				
	General & Debt:				
911	Port - General	334,240	343,000		169,000
931	Port - Pelzer Street (2005) GO Bond-2015 Refnd	-	-		288,500
936	Port - Improvements Bond	134,760	131,800		128,500
	TOTAL PORT LEVY	469,000	474,800		586,000
	TOTAL CITY and PORT LEVY	9,908,478	9,418,909	5.2%	9,182,403

Please return this form back to the Winona County Auditor's office (due date 9/30/21)

Authorized Signature/Date: **Approved by the City Council on** _____

_____ Jessica Wojahn, Finance Director

City of Winona, Minnesota
Tax Impact

		5.2% Levy Increase	$9,908,692
		2020 Levy	$9,418,909
	Estimated	Amount of Increase	$489,783
Property	Market	NTC	$22,730,057
Type	Value (a)	Est. Tax Rate (b):	2.155%
Residential	100,000		$ 15
Homestead	125,000		21
	143,900		**26**
	150,000		27
	175,000		33
	200,000		39
	225,000		45
	250,000		51
	275,000		57
	300,000		62
	500,000		108
	600,000		135
	750,000		175
	1,000,000		242
Commercial/	$100,000		$ 32
Industrial	250,000		92
	500,000		199
	1,000,000		415
	3,000,000		1,277
	5,000,000		2,139
	7,000,000		3,001
	10,000,000		4,293
Apartments	$ 100,000		$ 27
(4 or More	200,000		54
Units)	500,000		135
	1,000,000		269
	3,000,000		808
	5,000,000		1,347
	7,000,000		1,885
	10,000,000		2,693

City of Winona, Minnesota
Tax Impact

Seasonal/	$ 50,000		$	11
Recreational	100,000			22
(Residential)	150,000			32
	200,000			43
	250,000			54
Agricultural Homestead				
		(Excludes dwelling, up to $1.9M in total EMV)		
Value per Acre	5,000	Per Acre	$	1
	6,000	Per Acre		1
	7,000	Per Acre		1
Agricultural, Non-Homestead				
Value per Acre	5,000	Per Acre	$	1
	6,000	Per Acre		1
	7,000	Per Acre		2

(a) Estimated market value is the assessed value, the basis for how each property's taxable market value is calculated.

(b) The tax rate increase is derived by dividing the required amount levied by total net tax capacity for all properties in the City.

bakertilly
MUNICIPAL ADVISORS

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**City Manager**	**09/21/20**

Item: **2021 Budget and Levy - Announce Date for Public Comment Portion of the Regularly Scheduled Council Meeting**

No. **5.5**

SUMMARY OF REQUESTED ACTION:

This is a request to set the time and place of the City Council's regularly scheduled meeting at which the 2021 proposed budget and proposed property tax levy will be discussed and the public will be allowed to speak.

Time: December 21, 2020 at 6:30 p.m.
Place: City Hall Council Chambers, 207 Lafayette Street

The Council is requested to confirm the time and place as listed above. The dates will be submitted to the Winona County Auditor to include on the parcel specific notices.

Department Approval:	**City Manager Approval:**

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date:*
No: **5.**	**Finance**	**09/21/20**
Item: **Proposed Fee Ordinance**		
No. **5.b**		

SUMMARY OF REQUESTED ACTION:

Fee ordinance (Chapter 51 of the City Code):
Attached is the fee ordinance, which, upon adoption, would be effective January 1, 2021. The fees have been reviewed by the specific department responsible for the service or the activity associated with the fee. Many of these fees were discussed during the 2021 Budget Review Council Work Sessions.

Council Action:
If the Council concurs with the proposed fee ordinance, a motion to introduce the proposed fee ordinance would be in order.

Department Approval:	**City Manager Approval:**
Jessica L Wojdan	

ORDINANCE NO. _____

AN ORDINANCE AMENDING WINONA CITY CODE,
CHAPTER 51 – LICENSES AND PERMITS AND SERVICE CHARGES OF THE CITY

THE CITY OF WINONA DOES ORDAIN (new material is in red text and shall replace the current fee shown next to the new fee in red text on the attached spreadsheet):

SECTION 1. That Winona City Code, Chapter 51 – Licenses and Permits and Service Charges of the City, Sec. 51.01, Fees and Charges Established, be amended as shown on the spreadsheet, which is attached hereto and incorporated herein by reference as Exhibit A (new material/changes are shown in red text in the "2021 Proposed" column and shall replace the corresponding current fee in the adjacent "Current Fee" column).

SECTION 2. That this ordinance shall take effect on January 1, 2021.

Passed by the City Council of the City of Winona, Minnesota, this ____ day of _____, 20____.

_____
Mayor

Attested By:

_____
City Clerk

City Clerk's Office	2020 Fees	2021 Proposed
Application to Appeal Board of Adjustment Decision (Variance)	Fee set by Inspections	Fee set by Inspections
Application to Appeal Board of Appeals Decision		
Application to Appeal Conditional Use Permit Decision		
Application to Appeal Public Nuisance Abatement Order		
Application to Appeal Site Plan Decision		
Application to Appeal Wetland Decision		
Bus Fares (paid in advance)		
ADULT Single Ride Cash	$1.25	
Monthly Pass	$42.50	
Tokens	$1.25	
SENIOR CITIZEN Single Ride Cash (65 years or older)	$1.25	
Tokens	$1.00	
Monthly Pass	$35.00	
COLLEGE STUDENT Single Ride Cash (with current college ID)	$1.25	
Tokens	$1.00	
Monthly Pass	$35.00	
STUDENT/CHILD Single Ride Cash (Ages 4-17)	$1.25	
Tokens	$1.00	
Monthly Pass	$35.00	
Doorstep Deviation	$0.50	
DIAL A RIDE		
Cash fare	$2.50	
Tokens	$2.50	
Punch card - 11 rides	$30.00	
Subscription Rates	When provided, the charge shall be based on the current estimate operation cost per hour.	
Carnival License		
Per Day	$275.00	
Circus License		
Per Day	$275.00	
Code Book Copies		
Complete Book	$185.00	
Revisions	$55.00	
Council Person Filing Fee	$40.00	
Data Requests		
For 100 or fewer pages		
Black and White Copes, letter or legal size		
10 pages or less	No Charge	

City Clerk's Office	2020 Fees	2021 Proposed
Over 10 pages	$.20 per page including the first 10 pages	
Double sided	$.20 per side	
Color Copies, letter or legal size		
10 pages or less	No Charge	
Over 10 pages	$.25 per page including the first 10 pages	
Special sized copies will be charged at cost		
***In all other circumstances, in addition to the above costs, actual costs for searching for and retrieving the data, including the cost of employee time, and for making, certifying, compiling and electronically transmitting copies shall be charged as follows:**		
Employee Time		
more than 100 pages	$25.00/hour charged in increments of 1/4 hour	
*In special circumstances, where business necessity of the department requires that request for data, that employee's actual hourly rate will be charged.		
Manipulated Data	$25.00/hour charged in increments of 1/4 hour	
Certifications		
In addition to the copying or other associated charges	$5.00 each	
Mailing		
Reflects actual cost of mailing, including postage, envelopes and labels. No fee for e mail transmittal of data, except that the hourly employee time will be charged when searching for and retrieving data that takes more than a 1/2 hour.		
Computer Disks	$10.00 per disk	
Audiotapes	$15.00/tape	
Videotapes	$20.00 /tape	
Fortunetelling, Palmistry and Phrenology License		
Per Year	$168.00	
Per Day for less than one week	$24.50	
Liquor License Classes and Fees		
Off Sale Intoxicating Liquor	$335.00	
Off sale Microdistillery	$335.00	
Off sale Small Brewer tap room	$335.00	
Off sale Brewpub malt liquor license	$230.00	
Off Sale 3.2 % malt liquor	$76.00	
Club On-Sale Intoxicating Liquor		
Up to 200 members	$300.00	
Between 201-500 members	$475.00	
Over 500 members	$650.00	
Consumption and Display (bottle clubs and setups)	$103.00	

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T:\ORDINANCES\2021 - Proposed Fee worksheet

City Clerk's Office	2020 Fees	2021 Proposed
Sunday Only On Sale Intoxicating Liquor	$200.00	
On-Sale Intoxicating Liquor, Exclusive Liquor Store (Bar, Pub, Tavern)	$3,251.00	
On-Sale Intoxicating Liquor, Other (restaurant or hotel)	$3,251.00	
On-sale Microdistillery cocktail room	$3,251.00	
On-sale Brewer taproom	$1,155.00	
On-Sale Wine License	$680.00	
On Sale 3.2 % Malt Liquor	$460.00	
Temporary On Sale 3.2% Malt Liquor, per day	$29.00	
Temporary On-Sale Wine and Malt Beverage containing more than 3.2% malt liquor, per day	$29.00	
New Application Fee Processing	$240.00	
Original Processing Fee, Temporary On-Sale Licenses	$63.00	
Subsequent fee for Temporary Licenses from September 1 to August 31	$13.00	
Late fee for all liquor license classes	3%	
Mechanical Amusement Device License		
Per location	$15.00	
Per Machine	$15.00	
Mobile Food Units		
Annual license	$210.00	
Temporary license	$55.00	
Motor Vehicle Dealer License as in Section 54.02		
For first lot	$29.50	
For each additional lot	$14.75	
Moving Permit	$83.00	
Pawnbroker License		
Per Year	$58.00	
Portable Restroom Unit Placement on City Owned Property or Right of Way		
Per calendar year or a portion thereof	$130.00	
Renewals per calendar year or a portion thereof	$118.00	
Scrap Dealer or Scrap Peddler License		
Per year for first vehicle	$58.00	
Per year for each additional vehicle	$26.50	
Wastewater Discharged to City's Wastewater Treatment System		
Per calendar year or a portion thereof	$128.00	
Renewals per calendar year or a portion thereof	$117.00	

Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
Administration Fees		
Administrative Fee for notice to remove (garbage, ice and snow, junk vehicles, unhealthy property, weeds, etc.)	$85.00	**$90.00**
Application to Appeal Board of Adjustment Decision (Variance)	$215.00	
Application to Appeal Board of Appeals Decision	$215.00	
Application to Appeal Conditional Use Permit Decision	$215.00	
Application to Appeal Public Nuisance Abatement Order	$175.00	
Application to Appeal Site Plat Decision	$215.00	
Application to Appeal Wetland Decision	$263.00	
Floodplain Application	$215.00	
Land Disturbance Activity Permit	$215.00	
Certificate of Appropriateness- Appeal	$110.00	
Subordination Agreement- Fee for re-preparation of second Agreement	$55.00	
Annexation Request Processing Fee	$5.00 per acre with a minimum fee of $100 and a maximum fee of $600	
Boathouses		
Per running foot of real property assigned per year	$9.26	$10.00
Admin. Fee if paid after July 1 and prior to August 1	$8.00	$10.00
Admin Fee if paid after August 1	$25.00	$30.00
Building Permit Fees		
TOTAL VALUATION		
$1.00 TO $500.00	$64.00	$66.00
$501.00 TO $2,000.00	$64.00 for the first $500.00 plus $5.60 for each additional $100.00 or fraction thereof, to and including $2,000.00	$66.00 for the first $500.00 plus $5.75 for each additional $100.00 or fraction thereof, to and including $2,000.00
$2,001.00 to $25,000.00	$147.50 for the first $2,000.00 plus $16.10 for each additional thousand or fraction thereof, to and including $25,000.00	$150.50 for the first $2,000.00 plus $16.50 for each additional thousand or fraction thereof, to and including $25,000.00

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Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
$25,001.00 to $50,000.00	$517.80 for the first $25,000.00 plus $11.30 for each additional thousand or fraction thereof, to and including $50,000.00	$528.00 for the first $25,000.00 plus $11.55 for each additional thousand or fraction thereof, to and including $50,000.00
$50,001.00 to $100,000.00	$800.30 for the first $50,000.00 plus $8.00 for each additional thousand or fraction thereof, to and including $100,000.00	$816.00 for the first $50,000.00 plus $8.15 for each additional thousand or fraction thereof, to and including $100,000.00
$100,001.00 to $500,000.00	$1,200.30 for the first $100,000.00 plus $6.35 for each additional thousand or fraction thereof.	$1,224.00 for the first $100,000.00 plus $6.50 for each additional thousand or fraction thereof.
$500,000 to $1,000,000	$3,740.30 for the first $500,000 plus $5.30 for each additional thousand or fraction thereof.	$3,815.00 for the first $500,000 plus $5.40 for each additional thousand or fraction thereof.
$1,000,001 and up	$6,390.30 for the first $1,000,000.00 plus $3.50 for each additional thousand or fraction thereof.	$6,518.00 for the first $1,000,000.00 plus $3.60 for each additional thousand or fraction thereof.
**State Surcharge Fee is .0005 of Project Cost*		
Conditional Use Permit Application	$215.00	
Interim Use Permit Application	$215.00	
Solar Permits	$64.00 plus $1.00 state surcharge	
Demolition Permits		
Accessory structure	$65.75	
One and two family dwellings	$131.75	
Commerical, industrial or multi-family buildings	$231.75	
Gas Burning Equipment		
Examination Fee	$5.00	$10.00
Contractor's License per year	$66.00	$70.00
Reinstatement Fee for Contractors License prior to September 1	$30.00+ $3.00 for each month or fractional month thereafter up to June 30th	
Installer's Certificate per year	$24.00	

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Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
Reinstatement Fee for Installer's Certificate prior to September 1	$10.00+ $3.00 for each month or fractional month thereafter up to	
Including but not limited to Gas Burning Equipment, Conversion Burner or Gas Designed Heating Appliance, Alteration to Existing Gas Burner Equipment ~~or Remodeling Permit:~~ coal, oil, water, steam, conversion burners and wood-burning appliances.		
0 to 400,000 BTU's	$46.00 + $1.00 state surcharge + $46.00 duct work install	
over 400,000 BTU's	$91.50 per appliance + $1.00 state surcharge + $46.00 duct work install	
Duct Work Only	$46.00 + $1.00 state surcharge	
IRC Single Family, Two Family, Townhouse	$46.00 + $1.00 state surcharge	
All permits in this section: ***Gas Dryer, Gas Range, Gas Fireplace or any other Gas Appliance Permits, other than those used in connection with a primary or secondary heating system***	$33.00 + $1.00 state surcharge	$36.00 + $1.00 state surcharge
~~All Permits in this section~~	~~$33.00 + $1.00 state surcharge~~	Please Remove
Mechanical Base Fee		$20.00
All Gas Piping	$33.00 + $1.00 state surcharge	$36.00 + $1.00 state surcharge
~~Investigation fee for work done without a permit~~	~~$30.00~~	Please remove
Kennel License	$135.00/year	
Park Land Dedication		
Dedication Fee (Paid by Developer)	$600.00 /the number of dwelling units within the development to the Ctiy for park land	$625.00
Rental Housing--Due Every Five Years		
Per Building	$83.00	$ 85.00
Plus Additional per Rental Unit	$83.00	$85.00
Sleeping Rooms in owner occupied single family residences	$30.00	$32.00
Plus per rental unit	$83.00	$85.00

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Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
Reinstatement Fee following suspension or revocation	$500.00 for the first unit in the dwelling and $50.00 for each additional unit within such dwelling	
Other Inspections and Fees		
Inspections outside of normal business hours-minimum charge-two hours	$50.00	
Re-inspection fee (assessed under provisions of Section 108.8 of the Uniform Building Code, current edition	$40.00	
Inspections for which no fee is specifically indicated- minimum charge-1/2 hour	$40.00	
Plan review fee due at the time of submitting plans and specifications for review		
Non Residential - Commercial, Industrial, Multi-Family	65% of the building permit fee	
Residential - Single family, two family, and townhomes	40% of the building permit fee	
Plan review fee for residential decks	$50.00	
Plan review for residential garages	$75.00	
Additional plan review required by changes, additions or revisions to approved plans-minimum charge-1/2 hour	$40.00	
Fire Sprinkler Permit	$64.00 minimum or 2% of the job cost plus state surcharge	
Re-Roofing Permit (residential)	$64.00 plus $1.00 state surcharge	
Re-Roofing Permit (commercial)	$128.00 + $1.00 state surcharge	
Siding Permit	$64.00 plus $1.00 state surcharge	
Window Permit	$64.00 plus $1.00 state surcharge	
Pool Above Ground	$65.00 plus state surcharge	
Pool Below Ground	$105.00 plus state surcharge	
Other Inspection Fees	***Other Inspection Fees***	***Other Inspection Fees***
Annual license fee for person engaged in the business of operating an enterprise as defined in Section 52.17(b) (4) though (9) of this code	$1,500.00	
Annual investigation fee for purposes of issuing a license for person engaged in the business of operating an enterprise as defined in Section 52.17 (b)(4) through (9) of this code	$1,500.00	
Inspection of microwave receiving dish mounted on or supported by a principal or accessory building	$59.25	
Heat, Ventilating and Air Conditioning Equipment Permits--Included but not limited to: coal, oil, water, steam, wind, solar, conversion burners and wood burning appliances	$46.00 + $1.00 state surcharge	
Plumbing Permits		
For Each Permit	$15.00	$20.00

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Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
State surcharge on each permit	$1.00	No change
Gas Water Heaters	$18.00	$20.00
Electric Water Heaters	$18.00	$20.00
IN ADDITION:		
For each plumbing fixture or trap set of fixtures on one trap including water, drainage piping and backflow protection thereof.	$7.60	$9.00
Rainwater system, per drain, inside building	$7.60	$9.00
For each private sewage disposal system	$267.80	
For each private sewage disposal mound	$453.00	
~~For each water heater and/or vent~~	~~$7.60~~	Please Remove
For each industrial waste pre-treatment interceptor, including its trap and vent, excepting kitchen type grease interceptors functioning as fixture traps	$7.60	$9.00
For installation, alteration or repair of water piping and/or water treating equipment	$24.70	
For repair or alteration of drainage or vent piping	$24.70	
For vacuum breakers or backflow protective devices on tanks, vats, etc. or for installation on unprotected plumbing fixtures, including necessary water piping	$7.60	$9.00
**Whenever any work for which a plumbing permit is required has been commenced without first obtaining said permit, an investigation fee, in addition to the permit fee, shall be collected whether or not a permit is then or subsequently issued. The investigation fee shall be equal to the amount of the permit fee as shown above.*		
Preliminary Plat Fees in Chapter 42		
Preliminary Plat	$120.00	$125.00
For Each Lot	$25.00	$30.00
Final Plat	$115.00	$120.00
Each Lot	$20.00	
Site Plan Application	$220.00	$225.00
Sign Permits		
Wall, Roof, Church or Projecting Signs	$47.00	$48.00
Ground Signs	$95.00	$100.00
Sidewalk Sandwich Signs: Due on 12/31 of each year with a $10.00 late fee paid between January 1 and January 31 and a late fee of $25.00 if paid after February 1.	$33.00	$35.00
Private Sandwich Signs	$33.00	$35.00
Transfer Station License		

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Community Development, Inspections and Planning Departments	2020 Fees	2021 Proposed
Variance Requests		
Board of Adjustment Application	$215.00	$220.00
Wetland Application		
Exemption determination - per application	$215.00	$220.00
No-loss determination - per application	$215.00	$220.00
Delineation Review - per application - base wetland area up to 4 acres	$215.00	$220.00
Delineation Review - per application - base wetland area over 4 acres	$53.00 per acre	$55.00
Replacement Plan - per application - required placement area up to 4 acres	$424.00	$430.00
Replacement Plan - per application - required placement area over 4 acres	$106.00 per acre	$107.00
Wetland Bank Application	$424.00 plus $53 per bank acre	430+
Zoning Amendment Application		
Code Amendment	$500.00	$505.00
Amendment to Zoning Map	$500.00	$505.00

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Engineering and Public Works Department	2020 Fees	2021 Proposed
Collocation of each small wireless facility attached to a wireless support structure owned by the City	$150 per year for rent per samll wireless facility unit	
Collocation of each small wireless facility - annual maintenance	$25 per year for maintenance associated with the wireless support structure per small wireless facility unit	
Concrete Permits (Sidewalk, Driveway Approach, Curb and Gutter)		
Permit Fee	$10.00	
Delay Penalty	$300.00	
Concrete Contractor License Fee	$25.00	
Drainlayer's Contractor License Fee	$25.00	
Drainlayer Permit Fee (water, sewer, drains)	$25.00 each	
Flood Elevation Certificate	$250.00	
Hangar Rental Fees		
Hangars Numbered 1 and 8	$160.00/month	
Hangars numbers 2-7	$140.00/month	
Hangars numbered 2D-7D	$180.00/month	
Hangars numbered 2E-7E	$180.00/month	
Right-of-Way Fees and Charges		
Registration Fee	$40.00	
Excavation and Fill Permit	$25.00	
Excavation Permit Fee		
Hole	$85.00	
Trench	$60.00	
Boring	$30.00 per 100 lineal feet plus hole fee	
Permit Extension Fee	$30.00	
Delay Penalty Fee		
Up to 3 days late	$50.00	
Each day thereafter	$10.00	
Excavations and Land Disturbing		
Permit to engage in blasting or detonation of explosive materials	$500.00	
Permit to operate a quarry	$5,000.00	

Engineering and Public Works Department	2020 Fees	2021 Proposed
Appeal to City Council of decision of City Engineer	$170.00	
Machine Prints made in the City Engineer's Office		
Per Square foot	$.50 per square foot	
Colored prints/square foot	$1.00 colored prints/square foot	
Copies provided by City Engineer's Office		
Plans and specifications for City projects provided in advertisement for bids	$50.00 nonrefundable	
GIS Standard Data Fees		
Standard CD types are base vector and aerial raster. Includes roads, railroads, water, historical sites, city corporate limit boundary, parcel land ownership, land use, land cover, zoning district boundary, utilities, DEM (digital elevation model), terrain and aerial image		
GIS Standard Map fees		
8 ½ x11	$3.00	
11x17	$5.00	
18x24 (ANSI C)	$8.00	
24x36 (ANSI D)	$13.00	
34x44 (ANSI E)	$16.00	
GIS Dataset Parcels: $75.00 minimum plus the following		
1-5,000 parcels	$0.07 per parcel	
5,001-10,000 parcels	$0.05 per parcel	
Data List: $25.00 minimum- plus the following with a maximum for $250/layer		
For 1-2,000 parcels	$0.06 per parcel	
For 2,001-5,000 parcels	$0.04 per parcel	
Imagery	$100.00 per section	
Sign Marking		
Regulatory Parking Zones	$105.00 for the first parking stall and $35.00 for each additional parking stall requested at the same time	
Tree Removal License	$39.00/year	

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Engineering and Public Works Department	2020 Fees	2021 Proposed
Water Rates, Charges and Fees		
Rates		
* Generally, the minimum rate where a meter is installed and whether or not any water is supplied shall be an amount equal to the availability charge per quarter. Where water is supplied through a meter, the rates to be charged and collected each quarter shall be the availability charge per quarter, plus an amount for water use. Where more than one meter is located in a single building, under one ownership, and billing is rendered to same owner, the consumption may be combined. An administrative fee of 5% shall be added to the unpaid balance of any delinquent water, sanitary sewer or storm sewer bill and shall be added for each		
Meter readings June 1- November 30, Billing dates July-December	$2.81/100 cubic feet	$2.85/100 cubic feet
Meter readings December - May Billing dates January-June	$2.72/100 cubic feet	$2.75/100 cubic feet
Water Availability Charge Per Quarter For Customers Connected to the City Water		
In addition to the rate for water to be charged and collected for all properties where a meter is installed and water is supplied, a quarterly availability charge shall be		
Meter Size		
<1"	$23.20	$23.45
1"	$41.80	$42.20
1 1/2"	$54.05	$54.60
2"	$74.45	$75.20
3"	$103.00	$104.05
4"	$159.15	$160.75
6"	$409.05	$413.15
8"	$597.75	$603.75
Water Rates and Quarterly Availability Charge For Persons Outside City Limits		
In addition to the minimum quarterly rate for water established and the quarterly availability charge established, the charges for water supplied to persons at a point or points beyond the corporate limits shall be one and one-half times the rate		
Residential Meter Change out (as set fourth in Section 26.06) Rates		
Water	$49.50/quarter	$54.45/quarter
Sanitary Sewer	$43.80/quarter	$48.18/quarter
Service Call Fees		

Engineering and Public Works Department	2020 Fees	2021 Proposed
Service Call Fee to turn off water whether turned off or not	$30.00	
Second shut off service all during same billing quarter	$60.00	
Third shut off service call during same billing quarter	$90.00	
Turn water on outside normal business hours	$46.00	
*No charge if service call are made during normal business hours		
Service call fee to remove water meter	$30.00	
Reconnect Water Fee	$30.00	
Testing Meter Fee, 1/2" to 2" meter	$30.00	
Repair/Replacement of Meter	$50.00 for labor and equipment plus cost for	
Water Supplied in Bulk		
0 to 2,000 gallons	$25.00	
2,000 to 8,000 gallons	$66.00	
*A person wanting water after hours shall pay the salary or salaries of water department personnel according to current union contract		
Water Drawn Through Fire Hydrants		
Required refundable deposit	$50.00	
Service call and connection fee	$30.00	
Daily Equipment Fee	$5.00/day; $10.00 minimum	
Fee for setting a meter and valve on hydrant	$32.00	
*Water used through a hydrant meter shall be billed at the current rate		
Portable Reduced Pressure Zone Valve on Trailer (Two short sections of fire hose		
Required refundable deposit	$500.00	
Service call and connection fee	$30.00	
Daily Equipment Fee	$20.00	
Service Call and connection fee outside normal working hours	$50.00	
*Metered water at current rate		
Sewer and Water Access Fees		
All lots or unsubdivided parcels of record as of 10/01/2001	$7,500.00 for one water service line	
	$7,500.00 for one sanitary sewer service line	

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Engineering and Public Works Department	2020 Fees	2021 Proposed
*if both water and sanitary sewer lines are available to a property the access fee shall be $15,000.00 even though the property owner chooses to access only one of the services. If water and sewer lines existed adjacent to the property prior to 01/01/1997, the access fee shall be $6,000.00 total, unless a previous assessment		
All other property	$17,000.00/acre or portion thereof, excluding natural state areas, floodways, publicly dedicated storm water management features and publicly dedicated park land	
Water Supplied in Bulk		
0 to 2,000 gallons	$25.00	
2,000 to 8,000 gallons	$66.00	
*A person wanting water after hours shall pay the salary or salaries of water department personnel according to current union contract		
Water Tap Fees		
3/4" and 1" tap	$200.00	
1 1/4 ", 1 1/2" and 2" taps	$250.00	
4",6",8" taps	$300.00	
*plus actual and all labor costs incurred by the City		
Sanitary Sewer Charges		
Meters 5/8" up to 2" per 100 cubic feet	$2.30	$2.32
Meters 2" and above per 100 cubic feet	$2.50	$2.53
Availability charge per quarter for customers connected to city water service	$9.45	$10.00
Sanitary sewer availability charge per quarter for commercial and industrial establishments not connected to the city water service, in addition to sanitary		
Meter Size		
<1"	$12.10	$12.25
1"	$12.10	$12.25
1 ½ "	$14.50	$14.65
2"	$19.45	$19.65

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Engineering and Public Works Department	2020 Fees	2021 Proposed
3"	$60.40	$61.00
4"	$84.55	$85.40
Quarterly availability fee for sanitary sewer service to customers not connected to city water service	$64.60	$65.25
Storm water Drainage Rate	$71.82/year** A Minimum of $7.00 per Quarter as determined by Chapter 67 will be charged.	
Storm water Management Plan Permit		
Small Site	$50.00	
Large Site	$125.00	
Late Fee (application received after construction started)	50% of permit fee	
Appeal to City Council	$50.00	

Finance Department		
	2020 Fees	2021 Proposed
Dishonored checks service charge	$25.00	
Additionally a civil penalty as permitted by state statue may be imposed on checks returned for nonpayment after 30 days		
Dog and Cat Licensing Fee		
Per animal per calendar year	$15.00	
Duplicate licenses	$5.00	
Impound fees, plus boarding fees	$20.00	
Adoption fees, dogs and cats	$20.00	

Fire Department	2020 Fees	2021 Proposed
Fire Extinguisher License and/or Fire Extinguishing System License		
Per year for person engaged in the business of servicing, testing, filling, refilling, charging or recharging for the public.	$150.00	
Certificate of Competency-Fire Extinguishers Licenses: Master, Journeyman and Special	$20.00	
Certificate of Competency-Fire Extinguishing Systems	$20.00	
Fire Hose Repair		
2-1/2 inch coupling including expansion ring and gasket	$16.00	
1-1/2 inch coupling	$13.00	
2-1/2 inch expansion ring only	$9.00	
1-1/2 inch expansion ring only	$8.00	
All butt gaskets	$6.00 each	
Refill air tank for self contained breathing apparatus	$7.00	
Permits as in Section 46.01		
Per Year	$17.00	
Two or more $16.00 permits to one person in one year	$21.00 total fee	
Tank installation permit for flammable liquid	$200.00/per tank	
Tank removal permit for flammable liquid	$200.00/per tank	
Other		
Auto Extrication Fee	$500.00	
Fireworks Permit	$100.00	
Installation - Commercial Kitchen Suppression System	$150.00	
Installation - Special/Clean Agent Suppression System	$200.00	
Open Burning Permit - Single Family Residence - Trimming/Storm Damage	$15.00	
Open Burning Permit - Residential Lot (no structures present) - Clearing/Storm Damage	$50.00	
Open Burning Permit - Multi-Family Residence - Trimming/Storm Damage	$50.00	
Open Burning Permit - Commercial Property or New Subdivision - Clearing/Storm Damage	$200.00	
Formal Plan Review and Acceptance Tests of Fire Alarm Systems by Fire Department	.02 x job cost plus .005 x job cost (state surcharge).	

Library	2020 Fees	2021 Proposed
Non-resident family borrower's card fee (resides outside the State of MN)	$40.00 per annum, may be paid in installments	
Non-resident research requests	Free, not to exceed 30 minutes of staff time	
Interlibrary loan requests	Direct charges incurred by the library will be charged	
Borrower's card replacement	$1.00	
Overdue Charges		No Overdue Fines
After the four week loan period	$.10 /day for regular materials	0
After the two week loan period	$.25 per day for best sellers	0
For compact discs, magazines, pamphlets	$.10 /day for regular materials	0
Videocassettes, DVDs, story sacks, AV Equipment and software	$0.50/day	0
Lost or Damaged Materials Needing Replacement		
**Lost or damaged materials needing replacement: current replacement cost will be charged, and if that cannot be determined, the original list price. If the original list*		
Adult hardbound fiction	$25.00	
Adult hardbound non-fiction	$30.00	
Juvenile hardbound books	$20.00	
Adult Magazines	$5.00	
Juvenile Magazines	$3.00	
Adult Paperbacks	$9.00	
Juvenile Paperbacks	$9.00	
Juvenile multimedia	$22.00	
Computer Software	$22.00	
Compact Discs	$20.00	
DVDs	$27.00	
Story sacks	$130.00	
Book on cassette	$50.00	
Book on CD	$60.00	

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Refunds for material paid for by borrower and returned in good condition full price will be refunded if items returned within three months of date due.		

Library	2020 Fees	2021 Proposed
Damage Charges		
Per damaged page, other damage charges will be assessed up to the replacement costs of the item, depending on extent of the damage	$0.50	
Photocopying		
Per black and white copy	$0.10	
Computer printing copies	$0.10	
Per Microfilm copy	$0.15	
Per color copy	$0.50	
Faxing	$1.75 for first page; $1.00 for each additional page	

Police Department	2020 Proposed	2021 Proposed
False Burglary or Safety Alarms	$75.00 for the fifth alarm and $100.00 for each subsequent alarm.	
* If the fine has not been received by the City within 30 days of the day notice of fine was mailed by the Chief of Police and there is no appeal pending on the validity of the false alarm, a late fee of $25.00		
Permits for No Parking- Construction Area		
Per day for 7 days in one calendar month	$5.00	
Overtime Parking Violation		
If paid within 10 days of issuance of the overtime parking usage fee form	$ 15.00	
If not paid within 30 days of issuance	$ 50.00	
Public Safety No Parking Zone	$300.00	
Transient Dwelling Permit	$9.50	

Prairie Island Campground	2020 Fees	2021 Proposed
Prairie Island Campground Fees		
Per 24 hour period - Hook ups	$31.00 for site with electricity	$32.00 with electricity- general
		$36.00 with electricity - riverfront
		$40.00 with electricity - on the river
Per 24 hour period - Primative	$26.00 for site without electricity	$27.00 without electricity
		$30.00 withouth electricity - riverfront
		$15.00 without electricity - walk-in
Per week - Hook ups	$189.00 with electricity	$195.00 with electricity- general
		$218.00 with electricity - riverfront
		$240.00 with electricity - on the river
Per week - Primative	$157.00 without electricity	$159.00 without electricity
		$189.00 withouth electricity - riverfront
Per Month - Hook ups	$589.00 with electricity	$595.00 with electricity
		$623.00 with electricity - riverfront
		$650.00 with electricity - on the river
Per Month - Primative		$375.00 without electricity
		$400.00 with electricity - riverfront
Full Season- without electricity	$1,289.00	
Full Season –with electricity	$2,149.00	
After July 4th weekend	$1,074.00	
Beginning August 1st	$882.00	
Pumping of holding tanks	No charge for camper holding a valid Prairie Island Permit, Non-Camper $5.00	

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Prairie Island Campground	2020 Fees	2021 Proposed
Group Rates for Organized Camping		
Before the opening and after the closing of the camping season, clubs in existence three (3) years, for ten (10) spaces minimum	50% of individual rate	
During the camping season	Rates to be determined by the City Administration and	
Nonprofit organizations	50% off on electrical sites and 75% off on non-electrical sites. Proof of nonprofit status is required. 75% off on non-	
** Nightly rates are based upon single family occupancy. Additional camping units placed on the same site occupied by non-immediate family are charge the nightly rate. Family is defined as parents and unmarried children under the age of 18.*		

Recreation Fees										
	2019	2020	2020	2020	2020		2021	2021	2021	2021
Facility Rentals	Damage Deposit	Fee	Club / Nonprofit	Club/Non-Profit Tax Exempt	Damage Deposit		Fee	Club / Nonprofit	Club/Non-Profit Tax Exempt	Damage Deposit
Field (each field)		$71/day	$23/hour	$21.42/hour	$100/rental					
Maynard Johnson Field & Gabrych		$165/day	$28/hour	$26.08/hour	$100/rental					
Gazebo/Patio - full day		$191.00	$33/hour	$177.88	$100/rental					
Gazebo/Patio - half day (8 am - 3 pm OR 4 pm - 10 pm)		$106.00	$33/hour	$98.72/half day $30.73/hour	$100/rental					
Shelter - full day		$191.00	$33/hour	$177.88	$100/rental					
Shelter - half day (8 am - 3 pm OR 4 pm - 10 pm)	$100/rental	$106.00	$33/hour	$98.72/half day $30.73/hour	$100/rental					
Bandshell - full day	$100/rental	$191.00	$33/hour	$177.88	$100/rental					
Bandshell - half day (8 am - 3 pm OR 4 pm - 10 pm)	$100/rental	$106.00	$33/hour	$98.72/half day $30.73/hour	$100/rental					
Lodge - full day		$246.00	$38/hour	$229.10	$100/rental					
Lodge - Holzinger - half day (8 am- 3 pm OR 4 pm - midnight)	$100/rental	$140.00	$38/hour	$130.38/half day $35.39/hour	$100/rental					
Lodge - Valley Oaks - half day (8 am - 3 pm OR 4 pm - 10 pm)	$100/rental	$140.00	$38/hour	$130.38/half day $35.39/hour	$100/rental					
Historic Masonic Theatre		$412.00	n/a	$383.70	$1000/rental					
Recreation Center - full day		$246.00	$38/hour	$229.10	$100/rental					
Recreation Center - half day (8 am - 3 pm OR 4 pm - 10 pm)	$100/rental	$140.00	$38/hour	$130.38/half day $35.39/hour	$100/rental					
Bob Welch Aquatic Center	$100/rental	$328/hour	$328/hour	$305.47/hour	$100/rental					
Levee Park:										
Levee Park - Full Day		$405.00	$405.00	$377.18						
Levee Park - Half Day		$203.00	$203.00	$189.06						
Levee Park - Per Hour			$65.00	$60.54						
Small Event damage deposit	$250				$250					
Medium Event damage deposit	$500				$500					
Large Event damage deposit	$1,000				$1,000					
Park Fee:										
Full Day		$50.00	$50.00	$46.57						
Small Event damage deposit	$250				$250					
Medium Event damage deposit	$500				$500					
Large Event damage deposit	$1,000				$1,000					
License Agreement Fee		$100 first time $50 annually	$100 first time $50 annually							
Unity Park Canopy		$64.00/day	$64.00/day	$61.69/day						
Preparation Fee		$149.00/day	$149.00/day	$143.61/day						
Event Fee	$500/rental	$296.00/day	$296.00/day	$285.30/day	$500/rental					
City Hall Meeting Room		$50.00/hour	n/a	n/a						

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Recreation Fees

Recreation Coordinator		$38.00/hour	$38.00/hour						
Recreation Supervisor		$10.50/hour	$10.50/hour						
Disc Golf Course		$40.00/day	$40.00/day						
Holzinger Trail System		$40.00/day	$40.00/day						
Lake Park Path		$50.00/day	$50.00/day						
Docking Fee: Full Day		$30.00	$30.00	$27.94					

Fields Include:		
Shelters Include:		
Gazebos/Patios Include:		
Lodges Include:		
Recreation Centers Include:		

SPECIAL NOTES - Facility Rental

Recreation Fees

PROGRAMS	Current Discount Tier III	2020 Resident	2020 Discount Tier I	2020 Discount Tier II	2020 Discount Tier III	2021 Resident	2021 Discount Tier I	2021 Discount Tier II	2021 Discount Tier III
Friendship Center	45%		65%	55%	45%				
Minimum Fee	n/a	$3.00	n/a	n/a	n/a				
Maximum Fee	n/a	$55.00	n/a	n/a	n/a				
Special Programs	n/a	100%	n/a	n/a	n/a				
Adult Programs									
League Programs	n/a	100%	n/a	n/a	n/a				
Facility Development Fee	n/a	$35.00	n/a	n/a	n/a				
Field Development Fee	n/a	$60.00	n/a	n/a	n/a				
Special Programs	n/a	100%	n/a	n/a	n/a				
Late Registration Fee	n/a	$60.00	n/a	n/a	n/a				
Youth Programs									
Programs 0-15 Hours	$10.00	$47.00	$18.00	$14.00	$10.00				
Programs 16-25 Hours	$12.50	$57.00	$22.50	$17.50	$12.50				
Programs 26 or More Hours	Determined by program type.								
Special Programs	25%	100%	45%	35%	25%				

SPECIAL NOTES - Programming

Friendship Center

Adult League Programming

Adult League Programming

Youth Programming

Youth Discounts

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Recreation Fees

MEMBERSHIP/ADMISSION/OTHER	Current Discount Tier III 45%	2020 Per Person	2020 Tier I	2020 Tier II	2020 Tier III	2021 Per Person	2021 Tier I	2021 Tier II	2021 Tier III
Aquatic Center:									
Seasonal Membership	$21.60	$48.00	$31.20	$26.40	$21.60				
Private Swim Lesson	$31.50	$70.00	$45.50	$38.50	$31.50				
10 Punch Pass	n/a	$37.00	n/a	n/a	n/a				
Daily Rate (Youth 5-18 years)	n/a	$4.00	n/a	n/a	n/a				
Daily Rate (19 years and up)	n/a	$5.00	n/a	n/a	n/a				
Daily Group Rate (Youth)	n/a	$3.50	n/a	n/a	n/a				
Daily Group Rate (Adult)	n/a	$4.50	n/a	n/a	n/a				
Locker Rental	n/a	$0.25	n/a	n/a	n/a				
Lake Lodge Recreation Center:									
Annual membership (365 days)	$9.00	$22.00	$15.00	$12.00	$10.00				
Daily rate	n/a	$11.00	n/a	n/a	n/a		n/a	n/a	n/a
Friendship Center Yearly Membership:									
Single	n/a	$33.00	n/a	n/a	n/a		n/a	n/a	n/a
Household	n/a	$55.00	n/a	n/a	n/a		n/a	n/a	n/a
Friendship Center Yearly Wellness Membership:									
Friendship Center Member	n/a	$81.00	n/a	n/a	n/a		n/a	n/a	n/a
Non -Member	n/a	$119.00	n/a	n/a	n/a		n/a	n/a	n/a

Placement of Signs at Franklin anc $25.00, nonrefundable after Council action on request
Placement of Banner across Mank $50.00, nonrefundable after Council action on request

Park Recreation reserves the right to change, adjust, or delete fees for new programs, adjusted programs or any unforeseen expense.

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REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5**	**City Clerk**	**09/21/20**

Item: **Council Chambers Equipment Upgrades**

No. **5.7**

SUMMARY OF REQUESTED ACTION:

The City Clerk has received a quote from EPA Audio Visual, Inc, of Rockford, MN to replace several of the aging systems in the Council Chambers that provide service for the City's Government Access Channel.

The proposal has two separate areas: an integrated presentation system within the Chambers, and the broadcast production area that will feed both of the cable tv companies as well as social media feeds, including the City website, Youtube and Facebook.

In the Chambers, the audio system will be entirely replaced, and additional wireless microphones will be included. Four ceiling speakers will be mounted, rather than the current two. Video presentation will include two 65" monitors on rolling carts for improved viewing of presentations being made in the room. The system will also allow for web conferencing via multiple platforms, such as Zoom and WebEx.

The camera control system, media control, broadcasting and playback systems will all be located in the production room located off of the Chambers.

The proposal also includes project management, installation and training. EPA has worked with cities across the state, including Rochester and Red Wing.

The total estimated costs are $149,862.66, and the current budget includes $150,000 for this project. If the Council concurs, the suggested motion would be to approve the proposal from EPA Audio Visual, Inc, and to authorize the Mayor and City Clerk to execute the city's standard form contract, allowing for minor and technical changes.

Department Approval:	**City Manager Approval:**
Monica Hennessy Mohan	

PROJECT
PROPOSAL

CITY OF
WINONA™
MINNESOTA

This Proposal Compiled for:
Monica Hennessy Mohan
Council Chambers
rev2

University of Minnesota Contract #U140.7

City of Winona
207 Lafayette Street
Winona, MN 55987

epa
AUDIO VISUAL, INC.

7910 State Highway 55
Rockford, MN 55373
763-477-6931 • 800-362-3674
www.epaaudio.com

Project Address:

City of Winona
Monica Hennessy Mohan
207 Lafayette Street
Winona, MN 55987

September 15, 2020

Jay Shearer
EPA Regional Sales Manager

Doug Neumann
Field Engineer / Audio Specialist

Subject: Council Chambers rev2
City of Winona - Monica - Council Chambers - 091520 rev2

Based on the information given and site visit, we have prepared this proposal to install the audio-visual system at the City of Winona. This proposal includes the scope of work, system costs, standard warranty, scheduling, and implementation.

EPA Audio Visual, Inc. is a premier communication technology integration firm. We specialize in design and design/build A/V solutions as well as A/V technology upgrade solutions for integrated multimedia presentation systems, audio systems, distributed media, video conferencing, and portable systems.

Scope of Work

City Council Chambers:

EPA Audio Visual, Inc. will integrate a new presentation and broadcast system at the City of Winona. The following scope details the two (2) separate areas of presentation and broadcast production. Please note that the presentation equipment will also tie into the broadcast equipment.

Presentation System:

Video: The Council Chambers will consist of multiple presentation sources including a laptop connection w/HDMI at the dais for the council, a dedicated PC connection w/HDMI in the production booth, as well as a Barco wireless USB presentation device that can be used anywhere in the room including at the podium and dais. This will allow wireless video presentation from a laptop via USB. The current projector fixed frame screen will remain. The aspect ratio will be scaled to reflect the current widescreen HD standards. Two (2) 65" monitors on rolling carts will be added for support viewing, as well as two (2) 24" monitors at the dais. These monitors will mirror the projector's image and have the ability to be disconnected when not in use.

Soft Conferencing: The users in the space will have the ability to use web conferencing with the system via a USB feed from the system to the dedicated PC in the booth which will allow for audio and video when conducting web conferencing calls such as Zoom, Teams, WebEx, etc. Camera location preset control will be provided on the dais touch panel to assist ease of operation.

Audio: There will be an 18" gooseneck microphone at the dais table and podium for each council member/presenter. Additionally, six (6) wireless microphones (expandable to eight (8) total) will be integrated for use at the expansion council tables for audience use. The wireless microphones will have a charging base with rechargeable batteries. Four (4) new ceiling speakers will be added for sound reinforcement throughout the space. A new amplifier and audio DSP equipment will handle all the audio and microphone equipment. This will be programmed and aligned based on room layout and acoustics. An assisted listening system will be included.

Media Control: A Crestron control system will provide the backbone for simple operation of the space. A 10" touch panel will reside at the council table and will control switching video sources between the hardwired connection and wireless, volume control, mute functions, and microphone levels.

Equipment Rack: A new control console, located in the production booth, will house the equipment for both the presentation and broadcast equipment. A separate document will show these details and new layout.

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Playback/Broadcast System:

EPA will install and integrate a new cable playback/recording/broadcast system and provide initial verification of broadcast with Tightrope Media Systems (TRMS). Additionally, two (2) PTZ cameras shall be installed to provide video from the boardroom for broadcasting and recording with the playback system.

Playback/Recording System: A Tightrope media server will act as the broadcast and playback server for council meetings and provide an interface for inputs and outputs that support the system. Inputs include the council chambers PTZ cameras and presentation video sources. This will replace the current Leightronix scheduling system and act as the new scheduling system to broadcast to Charter Ch. 987 and HBC Ch. 19. An Extron SMP network recorder will also be integrated into the system which will allow for Council Chambers meetings and other events to be recorded and then uploaded to the new Tightrope media server for archiving and playback, as well as serving as an internet streaming service device (i.e. Facebook, YouTube, etc.). The recorder will also be integrated with an option for users to record on-air or off-air. A license for CG Bulletin Board playback will be provided to automatically fall back on during non-live or scheduled broadcasts via the Tightrope media server. A media player with internet radio capability will also be provided for off-air music as well as providing background music for the space.

Training: TRMS on-site training will be provided. The end user will be responsible for scheduling.

Signal Monitoring: New reference video monitors will be provided to monitor the feeds for HBC and Charter, as well as the recorder and new character generator/signage feed.

Camera Control: Camera PTZ controls and functions will be controlled via Vaddio camera controller production system. The user will also have a Vaddio touch monitor to allow for simple switching of the camera presets and feed to the broadcast system and recorder via a preview and program window.

Media Control: A Crestron 10" touch panel will reside in the control booth to control sources and microphones of the chambers from the booth. This panel will mirror the panel located in the chambers and have added functionality specific to the broadcast system control.

Equipment Rack: A new production equipment rack/desk will be integrated in the control booth. This will allow for sufficient desk space for the controller, touch panel, and all auxiliary equipment needed to be accessed by the operator.

Notes:

- *EPA Audio Visual, Inc. will not be responsible for any training support in regards to the provided Tightrope/Cablecast server system. It will be the owner's responsibility to schedule training of this device after installation of the system takes place. Any servicing of the equipment or replacement will be provided by EPA post-installation, taking the equipment warranty periods into account.*
- *For proper configuration of web and/or phone conferencing, access to the owner's preferred conferencing software (Skype, Zoom, etc.) and the audio conference call bridge (if used) will be required during EPA's testing and commissioning. If this support cannot be provided at the time of the scheduled installation, return visit(s) and supplementary installation labor will be incurred, at owner's expense, for the amount of time required to finalize the system.*
- *EPA Audio Visual, Inc. is not responsible for the functionality of existing equipment or faulty infrastructure incorporated into the upgraded system.*
- *Construction and electrical requirements necessary to complete this room are not included in the proposal. A general and electrical contractor may have to be contracted by the owner to provide power requirements necessary for some equipment and its location of installation.*

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System Implementation

EPA provides a turnkey audio visual system, including equipment, materials, testing, training and warranty. Installation includes engineering, labor, and hardware for display, audio, video, control systems, equipment rack, equipment mounting, plates, panels, connectors and cables. The following items are dependent on project requirements:

Application Engineering:

- Meet with the client's representatives to answer questions during proposal and project reviews.
- Develop and review equipment lists and scope of work to ensure functionality of proposed system.
- Advise conduit and electrical requirements when applicable.
- Review architectural, electrical and millwork drawings.
- Recommend or review acoustical changes or requirements.
- Provide speaker placement for proper coverage.

Project Management:

- Meetings with client's technical/contract representatives to answer questions and/or resolve issues.
- Coordinate installation process, system implementation, monitoring and submittal review with client and their contractors.
- Stage equipment and materials at our location.
- Submit owner's manuals and equipment documentation upon request.
- Supervise end user training on systems.

Installation Labor:

- Terminate and label AV system cable that is part of our project.
- Mount/rack AV equipment as specified in the scope of work.
- Adjusting and balancing audio gain settings, equalization and DSP configuration.
- Assure that the system meets design criteria and functions per the scope of work.
- Site clean-up and disposal of packaging, etc. This does not include existing equipment recycling.
- Pricing is based upon standard business hours of 8:00 am until 4:30 pm CST Monday through Friday. Second and third shifts may require additional labor unless a prior agreement has been made.

Exclusions:

- All conduit, high voltage wiring, breakers, relays, boxes, receptacles, etc.
- Building or site construction or demolition.
- Concrete cutting, core drilling etc.
- Sheet rock replacement or repair necessary for implementation of AV system.
- Ceiling tile or grid work removal or replacement.
- All millwork (moldings, trim, etc.).
- Permits (unless specified in contract).
- Painting or refinishing necessary for implementation of AV system.

System Costs

The system costs include the provision of equipment, hardware, cable, connectors, etc., as well as all engineering, project management, and field installation labor necessary to provide a complete operational system as described above.

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Video Equipment:

Qty	Brand	Model and Description	$Each	$Extended
1	Hitachi	CP-A301N, Short Throw Projector	Existing	Existing
1	Da-Lite	Fixed Frame Projection Screen (4:3 Format)	Existing	Existing
1	Crestron	DM-RMC-4KZ-100-C, DM 8G+® 4K60 4:4:4 Rx & Room Controller 100 (List: $900, -42%)	522.00	522.00
1	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	9.32
2	Sony	FWD-65X800H, 65" 4K/UHD HDR Pro Bravia Display (List: $1500, -17%)	1,245.00	2,490.00
2	Chief	LPAUB, Large Fusion Manual Height Adjustable AV Cart (List: $1364, -38%)	845.68	1,691.36
2	Crestron	HD-TX-101-C-E, DM Lite HDMI CATx Tx (List: $330, -42%)	191.40	382.80
2	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	18.64
2	Crestron	HD-RX-101-C-E, DM Lite HDMI CATx Rx (List: $330, -42%)	191.40	382.80
2	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	18.64
2	Liberty	EPA-WQ603530, Custom Wall Plate (Monitor Cart - TX/RX Connection) (List: $80.82, -32%)	54.62	109.24
2	Liberty	PC6B015BK, 15' Cat 6 UTP Patch Cable (List: $9.56, -32%)	6.50	13.00
2	Liberty	P024-015-13A, 15' Power Extension Cord (List: $23.45, -32%)	15.95	31.90
2	Samsung	S24E450DL, 23.6" Desktop Monitor (List: $234.59, -25%)	175.94	351.88
1	Crestron	DM-RMC-4KZ-100-C, DM 8G+® 4K60 4:4:4 Rx & Room Controller 100 (List: $900, -42%)	522.00	522.00
1	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	9.32
1	Liberty	HD12S, 1x2 HDMI 2.0 18G DA w/ 4K60 4:4:4 Support (List: $149.78, -32%)	101.85	101.85
2	Liberty	M2-HDSEM-M-15F, 15' Reduced Profile HDMI Cable (List: $23.14, -32%)	15.74	31.48
1	Crestron	DM-MD8X8-CPU3, 8x8 DigitalMedia™ Switcher (List: $4300, -42%)	2,494.00	2,494.00
3	Crestron	DMC-4KZ-HD, HDMI 4K60 4:4:4 HDR Input Card (List: $800, -42%)	464.00	1,392.00
1	Crestron	DMC-4KZ-C, DM 8G+™ 4K60 4:4:4 HDR Input Card (List: $1100, -42%)	638.00	638.00
2	Crestron	DMC-4KZ-CO-HD, 2-Channel DM 8G+™ 4K60 4:4:4 HDR Output Card (List: $1300, -42%)	754.00	1,508.00
2	Crestron	DMC-4KZ-HDO, 2-Channel 4K Scaling HDMI® Output Card (List: $1800, -42%)	1,044.00	2,088.00
1	Miscellaneous	Laptop PC w/HDMI Output (at Dais)	OFE	OFE
1	Crestron	DM-TX-4KZ-100-C-1G-B-T, W.P. 4K DigitalMedia 8G+® Tx 100 (Black) (List: $1000, -42%)	580.00	580.00
1	Extron	26-663-12, 12' Ultra Flexible H.S. HDMI Cable (List: $94, -43%)	53.58	53.58
1	Liberty	DL-ARDD, HDMI Adapter Ring w/DisplayPort, Mini-DisplayPort, USB-C (List: $160.81, -32%)	109.35	109.35
1	Barco	CSE-200, ClickShare 200 w/Base and 2 USB Buttons (at Rack) (List: $1750, -16%)	1,470.00	1,470.00
1	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	10.95
1	Miscellaneous	Dedicated PC w/HDMI Output (at Rack)	OFE	OFE
1	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	10.95
1	Miscellaneous	Presentation / Dedicated PC (Booth Reference Monitor)	Included	Included
1	Marshall	V-MD241, 24", 1920x1080 Monitor with Modular Inputs (List: $2120, -16%)	1,780.80	1,780.80
1	Marshall	MD-HDIx2-A, HDMI Input Module (List: $220, -16%)	184.80	184.80

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1	Crestron	DM-RMC-4KZ-SCALER-C, 4K DM 8G+® Rx/Scaler & Room Controller (List: $1800, -42%)	1,044.00	1,044.00
1	Liberty	M2-HDSEM-M-15F, 15' Reduced Profile HDMI Cable (List: $23.14, -32%)	15.74	15.74
1	Liberty	PC6B025BK, 25' Cat 6 UTP Patch Cable (List: $14.16, -32%)	9.63	9.63

Audio Equipment:

Qty	Brand	Model and Description	$Each	$Extended
9	Shure	MX418S/C, 18" Gooseneck Microphone w/Mute Switch & Mount (List: $294, -29%)	208.74	1,878.66
1	Shure	MX418S/C, 18" Gooseneck Microphone w/Mute Switch & Mount (List: $294, -29%)	208.74	208.74
1	Liberty	EPA-WQ584312, Custom XLR Wallplate (Podium Mic) Male (List: $64.50, -32%)	43.86	43.86
1	Liberty	EPA-WQ584311, Custom XLR Wallplate (Podium Mic) Female (List: $64.50, -32%)	43.86	43.86
1	Liberty	HMIC-025, 25' XLR Male to Female Cable (List: $44.95, -32%)	30.57	30.57
2	Shure	ULXD4Q, Quad Channel Digital Wireless Receiver (List: $6269, -29%)	4,450.99	8,901.98
3	Shure	SBC200-US, Dual-Docking Battery Charger w/ Power Supply (List: $274, -29%)	194.54	583.62
6	Shure	SB900A, Lithium-Ion Rechargeable Battery (List: $118, -29%)	83.78	502.68
6	Shure	ULXD2/B58, Handheld Wireless Microphone Transmitter (List: $693, -29%)	492.03	2,952.18
2	Shure	UA834WB, In-Line Antenna Amplifier (470-902 MHz) (List: $179, -29%)	127.09	254.18
6	Gator	GFW-MIC-0600, Desktop Mic Stand w/ Round Base *Non Contract*	22.00	132.00
6	Gator	GFW-MIC-1200, Standard 12" Round Base Mic Stand *Non Contract*	54.00	324.00
1	Liberty	EPA-WQ584313, Custom XLR Wallplate (Record Feed) (List: $64.82, -32%)	44.08	44.08
1	Shure	MX418D/C, 18" Gooseneck Microphone w/Base (Cardioid) (List: $374, -29%)	265.54	265.54
1	Liberty	HMIC-020, 20' XLR Male to Female Cable (List: $42.95, -32%)	29.21	29.21
1	Liberty	PHX-206F, XLR to Female Phoenix Adapter (Female XLR) (List: $11.45, -32%)	7.79	7.79
1	Biamp	TesiraFORTÉ AVB VT, DSP: 12(AEC) in x 8 out w/ Phone & SIP VoIP	2,358.82	2,358.82
1	Biamp	TesiraFORTÉ AVB CI, DSP: 12(AEC) in x 8 out (List: $3698, -41%)	2,181.82	2,181.82
1	Biamp	TesiraCONNECT TC-5, 5-port AVB Expansion Device (List: $1200, -41%)	708.00	708.00
4	Liberty	PC6B003BK, 3' Cat 6 UTP Patch Cable (List: $3.80, -32%)	2.58	10.32
1	Crown	DCi2|300, 2-Channel 300 Watts per Channel Amplifier (List: $1350, -31%)	931.50	931.50
4	JBL	Control 25-1-WH, Compact Indoor/Outdoor Speaker (White) (List: $195, -28%)	140.40	561.60
4	JBL	MTC-25UB-1-WH, Yolk-type U-bracket (White) (List: $41, -28%)	29.52	118.08
1	JBL	C2PS, Control 2P (Stereo Pair) Powered Monitor Speakers (List: $260, -28%)	187.20	187.20

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1	Williams Sound	WIR TX90 DC, Large Area Two-Channel Infrared Modulator/Emitter (List: $1699, -25%)	1,274.25	1,274.25
6	Williams Sound	WIR RX22-4N, SoundPlus® 4-Channel Infrared Receiver	141.75	850.50
6	Williams Sound	HED 027, Heavy-Duty Folding Headphones (Mono) (List: $22, -25%)	16.50	99.00
6	Williams Sound	NKL 001, Neckloop 18" (Mono) (List: $56, -25%)	42.00	252.00
6	Williams Sound	BAT 026-2, Two 1.2 Volt AA Rechargeable NiMH Batteries (List: $13, -25%	9.75	58.50
3	Williams Sound	CHG 3502, Body-Pack Charger, 2-bay w/Power Supply (List: $74, -25%)	55.50	166.50
3	Williams Sound	IDP 008, ADA Wall Plaque (List: $18, -25%)	13.50	40.50

Video/Production Equipment:

Qty	Brand	Model and Description	$Each	$Extended
1	Miscellaneous	Source Feed from Presentation System to Production System	Included	Included
1	Crestron	DM-RMC-4KZ-SCALER-C, 4K DM 8G+® Rx/Scaler & Room Controller (List: $1800, -42%)	1,044.00	1,044.00
1	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	9.32
1	Liberty	PC6B025BK, 25' Cat 6 UTP Patch Cable (List: $14.16, -32%)	9.63	9.63
1	Miscellaneous	Video Production System	Included	Included
2	Vaddio	999-99600-100W, RoboSHOT™ 12E HDBT OneLINK HDMI System (White) (List: $4905, -18%)	4,022.10	8,044.20
2	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	18.64
2	Liberty	PC6B003BK, 3' Cat 6 UTP Patch Cable (List: $3.80, -32%)	2.58	5.16
1	Vaddio	535-2000-296, RoboSHOT Drop Down Ceiling Mount (List: $361, -15%)	306.85	306.85
1	Vaddio	535-2000-299, Drop Down Coupler Kit (List: $79, -15%)	67.15	67.15
1	Vaddio	999-5660-500, AV Bridge Matrix Production System (List: $10740, -18%)	8,806.80	8,806.80
1	Liberty	PC6B015BK, 15' Cat 6 UTP Patch Cable (List: $9.56, -32%)	6.50	6.50
1	Liberty	PC6B025BK, 25' Cat 6 UTP Patch Cable (List: $14.16, -32%)	9.63	9.63
1	Vaddio	999-80000-027, 27" USB Touch-Screen Multiviewer (List: $2304, -18%)	1,889.28	1,889.28
1	Liberty	E-USBAB-15, 15' 2.0 USB-A to USB-B (List: $14.40, -32%)	9.55	9.55
1	Liberty	PC6B015BK, 15' Cat 6 UTP Patch Cable (List: $9.56, -32%)	6.50	6.50
1	Blackmagic	BMD-CONVNTRM/AB/HSDI, Teranex Mini HDMI to SDI 12G Converter *Non-Contract*	553.00	553.00
1	Blackmagic	BMD-CONVNTRM/YA/SMTPN, Teranex Mini Smart Panel *Non Contract*	96.00	96.00
1	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	9.32
1	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	Miscellaneous	Video Production Server System w/Recording, Scheduling, & Bulletin Board Capability	Included	Included
1	Tightrope	CBL-VIOLITE-600, 2-Channel Video Server (List: $8995, -5%)	8,545.25	8,545.25
16	Tightrope	CBL-SVC-PH-HRLY, One-on-One Online Training (List: $150, -5%)	142.50	2,280.00
1	Tightrope	CBL-CGPLAYER-LIC, Cablecast CG Server License (List: $1400, -5%)	1,330.00	1,330.00
1	Roland	RCC-6-SDI, 6' Black Series SDI Cable *Non Contract*	14.00	14.00
1	Denon	DN-350UI, Internet Radio and Media Player (Music Integration)	245.18	245.18
1	Liberty	Z100AY6FT, 6' 3.5mm to Stereo RCA (List: $9.32, -32%)	6.34	6.34
1	RDL	STD-10K, Passive Audio Divider/Combiner (List: $82.88, -25%)	62.16	62.16
1	Blackmagic	BMD-VHUBSMART6G1212, Smart Videohub 12x12 *Non Contract*	1,533.00	1,533.00

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4	Roland	RCC-6-SDI, 6' Black Series SDI Cable *Non Contract*	14.00	56.00
1	Miscellaneous	Gen-Lock Synchronization for Production System	Included	Included
1	Blackmagic	BMD-CONVMSYNC, Blackburst Sync Generator *Non Contract*	214.00	214.00
3	Roland	RCC-6-SDI, 6' Black Series SDI Cable *Non Contract*	14.00	42.00
1	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	Miscellaneous	Recorder/Streaming Feed - On/Off Air (Digital HD)	Included	Included
1	Extron	60-1324-02, SMP 351 80GB H.264 2-Input Channel Streaming Recording Processor, 3G-SDI (List: $5990, -43%)	3,414.30	3,414.30
1	Blackmagic	BMD-CONVNTRM/AA/SDIH, Teranex Mini SDI 12G to HDMI Converter *Non Contract*	543.00	543.00
1	Blackmagic	BMD-CONVNTRM/YA/SMTPN, Teranex Mini Smart Panel *Non	96.00	96.00
1	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	10.95
1	Miscellaneous	Recorder/Streaming Feed - On/Off Air (Booth Reference Monitor)	Included	Included
1	Marshall	V-MD241, 24", 1920x1080 Monitor with Modular Inputs (List: $2120, -16%)	1,780.80	1,780.80
1	Marshall	MD-3GE, 3G/HD/SDI Input Module with Loop-Through (List: $423, -16%)	355.32	355.32
1	Marshall	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	RDL	STD-10K, Passive Audio Divider/Combiner (List: $82.88, -25%)	62.16	62.16
1	Miscellaneous	HSB Cable Feed (Digital HD)	Included	Included
1	Blackmagic	BMD-CONVNTRM/AA/SDIH, Teranex Mini SDI 12G to HDMI Converter *Non Contract*	543.00	543.00
1	Blackmagic	BMD-CONVNTRM/YA/SMTPN, Teranex Mini Smart Panel *Non	96.00	96.00
1	Roland	RCC-6-SDI, 6' Black Series SDI Cable *Non Contract*	14.00	14.00
1	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	10.95
1	Miscellaneous	Cable Modulator (Digital Feed to HSB)	Existing	Existing
1	Miscellaneous	HSB Cable Feed (Booth Reference Monitor)	Included	Included
1	Marshall	V-MD241, 24", 1920x1080 Monitor with Modular Inputs (List: $2120, -16%)	1,780.80	1,780.80
1	Marshall	MD-3GE, 3G/HD/SDI Input Module with Loop-Through (List: $423, -16%)	355.32	355.32
1	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	Miscellaneous	Charter Cable Feed (Analog SD)	Included	Included
1	Blackmagic	BMD-CONVNTRM/BA/SDIAN, Teranex Mini SDI to Analog 12G Converter *Non Contract*	543.00	543.00
1	Blackmagic	BMD-CONVNTRM/YA/SMTPN, Teranex Mini Smart Panel *Non	96.00	96.00
1	Miscellaneous	Cable Modulator (Analog Feed to Charter)	Existing	Existing
1	Miscellaneous	Charter Cable Feed (Booth Reference Monitor)	Included	Included
1	Marshall	V-MD241, 24", 1920x1080 Monitor with Modular Inputs (List: $2120, -16%)	1,780.80	1,780.80
1	Marshall	MD-3GE, 3G/HD/SDI Input Module with Loop-Through (List: $423, -16%)	355.32	355.32
1	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	20.00
1	Miscellaneous	Post-Production Feed to Presentation System (Digital HD)	Included	Included
1	Blackmagic	BMD-CONVNTRM/AA/SDIH, Teranex Mini SDI 12G to HDMI Converter *Non Contract*	543.00	543.00
1	Blackmagic	BMD-CONVNTRM/YA/SMTPN, Teranex Mini Smart Panel *Non	96.00	96.00
1	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	10.95
1	Miscellaneous	Spare Interconnects (Service)	Included	Included

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3	Roland	RCC-3-SDI, 3' Black Series SDI Cable *Non Contract*	9.00	27.00
3	Roland	RCC-6-SDI, 6' Black Series SDI Cable *Non Contract*	14.00	42.00
3	Roland	RCC-25-SDI, 25' Black Series SDI Cable *Non Contract*	20.00	60.00
3	Liberty	PC6B001BK, 1' Cat 6 UTP Patch Cable (List: $3.04, -32%)	2.07	6.21
3	Liberty	PC6B003BK, 3' Cat 6 UTP Patch Cable (List: $3.80, -32%)	2.58	7.74
3	Liberty	PC6B007BK, 7' Cat 6 UTP Patch Cable (List: $5.70, -32%)	3.88	11.64
3	Liberty	PC6B015BK, 15' Cat 6 UTP Patch Cable (List: $9.56, -32%)	6.50	19.50
3	Liberty	PC6B025BK, 25' Cat 6 UTP Patch Cable (List: $14.16, -32%)	9.63	28.89
3	Liberty	M2-HDSEM-M-03F, 3' Reduced Profile HDMI Cable (List: $13.70, -32%)	9.32	27.96
3	Liberty	M2-HDSEM-M-06F, 6' Reduced Profile HDMI Cable (List: $16.10, -32%)	10.95	32.85
3	Liberty	M2-HDSEM-M-15F, 15' Reduced Profile HDMI Cable (List: $23.14, -32%)	15.74	47.22

Media Control System:

Qty	Brand	Model and Description	$Each	$Extended
1	Crestron	CP3N, 3-Series Control System® Dual LAN (List: $2600, -42%)	1,508.00	1,508.00
2	Crestron	TSW-1060-B-S, 10" Touch Screen (Black) (List: $2400, -42%)	1,392.00	2,784.00
2	Crestron	TSW-1060-TTK-B-S, Wedge Kit for TSW-1060 (Black) (List: $250, -42%)	145.00	290.00
1	Liberty	PC6B015BK, 15' Cat 6 UTP Patch Cable (List: $9.56, -32%)	6.50	6.50
1	Liberty	PC6B025BK, 25' Cat 6 UTP Patch Cable (List: $14.16, -32%)	9.63	9.63
1	Luxul	AMS-2624P, Luxul 26-Port/24 PoE+ (250W) Gigabit Managed Switch (List: $1070, -25%)	802.50	802.50

Equipment Rack:

Qty	Brand	Model and Description	$Each	$Extended
1	Middle Atlantic	BGR-25SA27MDK-GS, BGR Series Presentation Rack (Greystone) (List: $2399, -36%)	1,535.36	1,535.36
4	Middle Atlantic	PD-915R-PL, 9 Outlet 15A Horizontal Power Strip (List: $89.50, -36%)	57.28	229.12
1	Middle Atlantic	PDT-1615C-NS, 16 Outlet 15A Vertical Power Strip (List: $223, -36%)	142.72	142.72
1	Middle Atlantic	LACE-23-OWP, Vertical Lace Strip (List: $233, -36%)	149.12	149.12
4	Middle Atlantic	UFA-8-F1, 1RU 8"D RackShelf w/ 1RU Faceplate (List: $68, -36%)	43.52	174.08
12	Middle Atlantic	VT1, 1 Space Vented Blank Panel (List: $21, -36%)	13.44	161.28
4	Middle Atlantic	VT2, 2 Space Vented Blank Panel (List: $26, -36%)	16.64	66.56
2	Middle Atlantic	IEC-18X4, IEC Power Cord, 18" (Qty: 4) (List: $73, -36%)	46.72	93.44
2	Middle Atlantic	IEC-12X4, IEC Power Cord, 12" (Qty: 4) (List: $68, -36%)	43.52	87.04
2	Middle Atlantic	TW12, Velcro® Cable Strap (Qty: 12) (List: $19, -36%)	12.16	24.32
3	Blackmagic	BMD-CONVNTRM/YA/RSH, Teranex Mini Rack Shelf (Fits 3 Devices)	98.00	294.00
1	Middle Atlantic	VC-4819-DT34, Viewpoint 48"W, 19"D Bay w/34" Desktop (Greystone) (List: $5220, -36%)	3,340.80	3,340.80
2	Middle Atlantic	VC-B24-FD, Viewpoint Rear Cover Panel w/Fan (List: $663, -36%)	424.32	848.64
4	Middle Atlantic	VC-B24-RR10, Viewpoint 10 Space Rack Rails (Front & Rear) (List: $116, -36%)	74.24	296.96

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1	Middle Atlantic	MM3-2X2BLK, Viewpoint Monitor Mount (2x2 Configuration) (List: $497, -36%)	318.08	318.08
1	Middle Atlantic	VC-SP1-19, Viewpoint Side Panel Pair (Greystone) (List: $957, -36%)	612.48	612.48
2	Middle Atlantic	PDT-1615C-NS, 16 Outlet 15A Vertical Power Strip (List: $223, -36%)	142.72	285.44
10	Middle Atlantic	LBP-1A, Horizontal Lacing Strip (List: $49, -36%)	31.36	313.60
4	Middle Atlantic	UFA-8-F1, 1RU 8"D RackShelf w/ 1RU Faceplate (List: $68, -36%)	43.52	174.08
8	Middle Atlantic	EB1, 1 Space Flanged Blank Panel (List: $12, -36%)	7.68	61.44
4	Middle Atlantic	EB2, 2 Space Flanged Blank Panel (List: $16, -36%)	10.24	40.96
2	Middle Atlantic	IEC-18X4, IEC Power Cord, 18" (Qty: 4) (List: $73, -36%)	46.72	93.44
2	Middle Atlantic	IEC-12X4, IEC Power Cord, 12" (Qty: 4) (List: $68, -36%)	43.52	87.04
2	Middle Atlantic	TW12, Velcro® Cable Strap (Qty: 12) (List: $19, -36%)	12.16	24.32

Summary	**$Totals**
Equipment Total:	109,070.66
Installation Materials:	1,650.00
Installation Labor/Project Management:	24,840.00
Custom Programming:	6,642.00
Design/Engineering:	6,560.00
Shipping:	1,100.00
Project Total:	**149,862.66**

**** University of Minnesota Contract #U140.7***
**** Sales Tax not included, if applicable.***
**** Items with an asterisk (*) are non-contract.***
****This proposal is valid for 60 days. Thereafter it is subject to change.***

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Payment Schedule

All payments are due Net-30 days from date of delivery on equipment, with an active account. All others will be required to pay fifty (50) percent upon order and the balance at completion of the project. If there is a delay in scheduling due to room availability, electrical or construction, etc. equipment will be billed at that time. Labor will be billed after final installation and training. Payment(s) can be made in the form of EFT's, Cash, Check or Credit Card. If a Credit Card is used, it must be presented at the time of order. Credit Cards may not be used after a project has been invoiced or after Net-30 or greater terms has been taken.

Remit and Order Address: (All payments must be mailed to address below)

EPA Audio Visual, Inc.
7910 State Hwy 55
Rockford, MN 55373

763-477-4395 – Fax
EPAStaff@epaaudio.com

Standard Warranty

- EPA warrants the audio visual system furnished to be free from defects in workmanship (i.e. cables, connections, structures) failure for a period of one (1) year from the date of acceptance or first beneficial use, whichever occurs first. Warranty service for such defects will be handled in a reasonable and timely manner from the time of notification to EPA by the owner or their agent.
- Warranty applies only to equipment sold on contract through EPA Audio Visual, Inc. and does not include existing or owner furnished equipment.
- EPA will provide a 24-hour support phone number. It will be determined at the time of the call if a service technician will be required to make a service call. If a service call is needed, a service technician will be sent to the owner's location within a reasonable amount of time.
- Warranty period on equipment shall start on the day of installation of equipment.
- Manufacturer's equipment warranties are of varying lengths (usually 90 days to 3 years).
- EPA will warrant equipment for the term established by the manufacturer.
- Warranty does not apply to any product that has been subject to misuse, neglect, accident or operational error.

Implementation Team

Jay Shearer, (763) 477-6931 will serve as your **Account Manager** and will provide primary coordination of systems and equipment recommendations and pricing for the project.

Doug Neumann, (763) 477-6931 will serve as **Project Engineer** and will oversee the various disciplines within the EPA team.

Other members of the EPA technical and administrative staff will be utilized as required for the project.

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Summary

We are confident that our participation in your project will contribute to its success. We appreciate the opportunity to submit this proposal package, and look forward to your authorization to proceed.

Sincerely,

Jay Shearer
Regional Sales Manager
EPA Audio Visual, Inc.

Customer or Authorized Representative:

Your signature below acknowledges you have read and agree to the stated proposed information and authorize EPA Audio Visual, Inc. to proceed with the project.

Signature	Print Name
Title	Date

Project Total: $149,862.66

**** University of Minnesota Contract #U140.7***

**** Sales Tax not included, if applicable.***

**** This proposal is valid for 60 days. Thereafter it is subject to change.***

City of Winona - Monica - Council Chambers - 091520 rev2

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REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5**	**City Clerk**	**09/21/20**

Item: **Salary Increases for the Mayor and City Council**

No. **5.8**

SUMMARY OF REQUESTED ACTION:

The City Charter requirements for increasing the salaries for the Mayor and City Council are as follows:

> 2.09 SALARIES. Each member of the council shall receive a salary, the amount and payment of which shall be established by ordinance. Any salary ordinance must be passed by a five-sevenths majority of all members of the council. No ordinance increasing existing council salaries shall take effect until after the next municipal election.

Therefore Council would need to take action prior to the November 2020 General Election on any proposed increase in Mayor and Council salaries for the next two years. Since this was not discussed during the August budget discussions, staff is looking for direction from the Council on salaries for 2021 and 2022.

The current salaries are $10,778.00 per year for the Mayor, and $ 7,705.00 per year for each Council Member.

If the Council would like to increase the salaries for 2021 and/or 2022, a motion to direct staff to prepare the salary ordinance for the next Council meeting would be in order. This motion would need to include either the base amounts or the percentage increases. If the Council does not wish to increase the salaries for the next two years, a motion to maintain the current salaries would be in order.

Department Approval:	**City Manager Approval:**
Monica Hennessy Mohan	

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**City Engineer**	**9/21/2020**

Item: **Report on Assessment Roll for 2020 Sioux Street Reconstruction**

No. **5.9**

SUMMARY OF REQUESTED ACTION:

Attached are the City Engineer's report, the City Manager's report, and the City Clerk's report on the assessment roll for 2020 Sioux Street Reconstruction Project.

The work is currently being performed and should be completed by the time of the public hearing. The amount being assessed at this time is $59,925.60 and will not increase.

Council is requested to consider the attached resolution which will schedule a public hearing for Monday, October 19, 2020.

Department Approval:	**City Manager Approval:**

RESOLUTION

WHEREAS, the work is currently being performed for the attached assessment roll for local improvements and should be completed prior to the October 19th, 2020 public hearing.

2020 Sioux Street Reconstruction Project

WHEREAS, the City Clerk has notified the Council that such proposed assessment has been completed and filed in her office for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winona, Minnesota:

(1) A hearing shall be held on **Monday, October 19th, 2020**, in the City Hall at **6:30 p.m.** to consider such proposed assessment and, at such time and place, all persons owning property affected by such improvements will be given an opportunity to be heard with reference to each assessment.

(2) The City Clerk hereby is directed to give public notice of such hearing as required by law.

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

Form 17

2020 Sioux Street Reconstruction Project

Winona, Minnesota *September 21st, 2020*

ENGINEER'S REPORT ON ASSESSMENT ROLL FOR LOCAL IMPROVEMENT

To the City Manager and the City Council of the City of Winona, Minnesota:
I herewith submit the assessment roll for the job numbers as referenced above.

Brian DeFrang, City Engineer

CITY MANAGER'S REPORT ON ASSESSMENT ROLL, ETC. FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
I state that I have examined the proposed assessment roll. I recommend the assessments be paid in equal installments in ten (10) years. I recommend an interest rate of seven percent (7%) per annum be charged on each assessment.

Stephen Sarvi, City Manager

REPORT OF CITY CLERK ON COMPUTATION OF ASSESSMENT FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
Pursuant to direction by the Council on resolution number 9, I herewith report that, with the assistance of the City Engineer, I have calculated the proper amount to be specially assessed for the improvements against every assessable lot, piece, or parcel of land, without regard to cash valuation, in accordance with the provisions of Section 429.051, Minnesota Statutes, and that the assessment roll showing the required information is on file in my office.

Monica Hennessy Mohan, City Clerk

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
EDWARD G KRONEBUSCH & KATHERINE J BANNER 408 SIOUX ST WINONA, MN 55987 ***408 SIOUX ST***	32.000.9280 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-003 Block-136 ORIGINAL PLAT SLY 50'	**$1,722.00**	**$275.52**	**$1,997.52**
KENNETH L SIEBENALER 414 SIOUX ST WINONA, MN 55987 ***414 SIOUX ST***	32.000.9320 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-006 Block-136	**$1,722.00**	**$275.52**	**$1,997.52**
AL K HAUSER 409 SIOUX WINONA, MN 55987 ***409 SIOUX***	32.000.9410 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-137 ELY 62' OF NLY 22' OF LOT 4 & SLY 5' LOT 1	**$1,722.00**	**$275.52**	**$1,997.52**
GABRIEL DE LACRUZ 415 SIOUX ST WINONA, MN 55987 ***415 SIOUX ST***	32.000.9480 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-005 Block-137 SLY 48'	**$1,722.00**	**$275.52**	**$1,997.52**
KIM M DOEBBERT 421 SIOUX ST WINONA, MN 55987 ***421 SIOUX ST***	32.000.9510 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-008 Block-137 NLY 48' OF ELY 50'	**$1,722.00**	**$275.52**	**$1,997.52**
DAVIN HECKMAN & CARRIE MCKEE HECKMAN 463 SIOUX ST WINONA, MN 55987 ***463 SIOUX ST***	32.000.9550 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-138 ELY 50' LOTS 1 & 4	**$1,722.00**	**$275.52**	**$1,997.52**

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
AARON D STEINFELDT 469 SIOUX ST WINONA, MN 55987 ***469 SIOUX ST***	32.000.9600 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-008 Block-138 N 1/2	**$1,722.00**	**$275.52**	**$1,997.52**
ALLEN P GAPPA & DIAN F GAPPA 473 SIOUX ST WINONA, MN 55987 ***473 SIOUX ST***	32.000.9610 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-008 Block-138 S 1/2	**$1,722.00**	**$275.52**	**$1,997.52**
LINO RAMIREZ & MARIA I RODREQUEZ-RAMIREZ 477 SIOUX ST WINONA, MN 55987 ***477 SIOUX ST***	32.000.9620 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-009 Block-138	**$1,722.00**	**$275.52**	**$1,997.52**
AMY E KASTELLO & GARY M KASTELLO 30758 COUNTY RD 1 LA CRESCENT, MN 55947 ***452 SIOUX ST***	32.000.9650 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-002 Block-139 WLY 87'	**$1,722.00**	**$275.52**	**$1,997.52**
DANIEL T NISBIT 57 LORRAINE CT WINONA, MN 55987 ***460 SIOUX ST***	32.000.9670 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-003 Block-139 EX: NLY 30'	**$1,722.00**	**$275.52**	**$1,997.52**
STACEY DAVIS 458 SIOUX ST WINONA, MN 55987 ***458 SIOUX ST***	32.000.9680 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-003 Block-139 NLY 30'	**$1,722.00**	**$275.52**	**$1,997.52**
BRENDA L KUEHN 464 SIOUX ST WINONA, MN 55987 ***464 SIOUX ST***	32.000.9700 Sect-22 Twp-107 Range-007 ORIGINAL PLAT Lot-006 Block-139 EX: N 36'	**$1,722.00**	**$275.52**	**$1,997.52**

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
JOSEPH P HENGEL 522 SIOUX ST WINONA, MN 55987 ***522 SIOUX ST***	32.001.1470 Sect-23 Twp-107 Range-007 ORIGINAL PLAT WINONA Lot-007 Block-166 SLY 1/2 ORIGINAL PLAT	**$1,722.00**	**$275.52**	**$1,997.52**
BRIAN E BERGLER & AUBREY L BERGLER 26652 COUNTY RD 9 WINONA, MN 55987 ***520 SIOUX ST***	32.001.1480 Sect-23 Twp-107 Range-007 ORIGINAL PLAT WINONA Lot-007 Block-166 NLY 1/2	**$1,722.00**	**$275.52**	**$1,997.52**
BROOKE M PELOWSKI 507 SIOUX ST WINONA, MN 55987 ***507 SIOUX ST***	32.001.1530 Sect-23 Twp-107 Range-007 ORIGINAL PLAT WINONA Lot-001 Block-167 & NLY 5' LOT 4	**$1,722.00**	**$275.52**	**$1,997.52**
JEFFREY S BOLDUAN & KATIE M BOLDUAN 517 SIOUX ST WINONA, MN 55987 ***517 SIOUX ST***	32.040.1360 Sect-22 Twp-107 Range-007 BOLCOMS ADDITION Lot-007 Block-012 ALL THAT PART OF LOT 5 BLK 167 ORIGINAL PLAT THAT IS DIRECTLY EAST OF LOT 7 BLK 12 BOLCOMS ADDITION EXTENDING TO SIOUX ST & LOT 7 BLK 12	**$1,722.00**	**$275.52**	**$1,997.52**
JAMES PINGRY 521 SIOUX ST WINONA, MN 55987 ***521 SIOUX ST***	32.040.1380 Sect-22 Twp-107 Range-007 BOLCOMS ADDITION Lot-009 Block-012	**$1,722.00**	**$275.52**	**$1,997.52**
CLARENCE E SMITH 523 SIOUX ST WINONA, MN 55987 ***523 SIOUX ST***	32.040.1390 Sect-22 Twp-107 Range-007 BOLCOMS ADDITION Lot-010 Block-012 PT LOT 11 & E 100' LOT 10 BLK	**$1,722.00**	**$275.52**	**$1,997.52**
GEORGE CARRIE & MARY CARRIE 602 SARNIA ST W WINONA, MN 55987 ***602 SARNIA ST W***	32.285.0180 Sect-27 Twp-107 Range-007 KRAMERS ADDITION Lot-023	**$1,722.00**	**$275.52**	**$1,997.52**

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
STEVEN D NAPIERALSKI & JANE M NAPIERALSKI PO BOX 826 WINONA, MN 55987 ***607 SIOUX***	32.320.4740 Sect-27 Twp-107 Range-007 LIMITS Lot-004 Block-012 E 100' X 50' OF FORMER TAYLORS	**$1,722.00**	**$275.52**	**$1,997.52**
JUDITH K BAKER & JANE K BAKER 615 SIOUX ST WINONA, MN 55987 ***615 SIOUX ST***	32.320.4760 Sect-27 Twp-107 Range-007 LIMITS Lot-005 Block-012 FORMER TAYLORS ADD	**$1,722.00**	**$275.52**	**$1,997.52**
ALTERNATE TAXPAYER JUDY K BAKER 615 SIOUX ST WINONA, MN 55987 ***615 SIOUX ST***	32.320.4760			
WILLIAM J HEITMAN JR CINDY K MALOTKE 621 SIOUX ST WINONA, MN 55987 ***621 SIOUX ST***	32.495.0010 Sect-27 Twp-107 Range-007 SUNNYSIDE ADDITION Lot-OL1 LAND IN OL 1	**$1,722.00**	**$275.52**	**$1,997.52**
DELTON R DENZER & JULIE M DENZER 564 SIOUX ST WINONA, MN 55987 ***564 SIOUX ST***	32.505.0220 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-003 Block-005 LOTS 3 & 6 BLK 5	**$1,722.00**	**$275.52**	**$1,997.52**
CHARLES THOMAS ALEXANDER TRUST 1364 SKYLINE DR WINONA, MN 55987 ***566 SIOUX ST***	32.505.0240 Sect-27 Twp-107 Range-007TAYLORS ADDITION Lot-007 Block-005	**$1,722.00**	**$275.52**	**$1,997.52**
ALTERNATE TAXPAYER: CHARLES ALEXANDER & JACQUELINE ALEXANDER 5320 DAWNVIEW TER GOLDEN VALLEY, MN 55422 ***566 SIOUX ST***	32.505.0240			

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
SHERI LEE SIPPOLA 570 SIOUX ST WINONA, MN 55987 ***570 SIOUX ST***	32.505.0260 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-010 Block-005	**$1,722.00**	**$275.52**	**$1,997.52**
CONTRACT FOR DEED: JERRY SCHNEIDER & MARILYN A SCHNEIDER 161 HARRIET ST WINONA, MN 55987 ***570 SIOUX ST***	32.505.0260			
JOSHUA A DVORAK & ASHLEY N PRUKA 557 SIOUX ST WINONA, MN 55987 ***557 SIOUX ST***	32.505.0290 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-004 Block-007	**$1,722.00**	**$275.52**	**$1,997.52**
R SCOTT BRANDES & JENNIFER L BRANDES 575 SIOUX ST WINONA, MN 55987 ***575 SIOUX ST***	32.505.0330 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-009 Block-007	**$1,722.00**	**$275.52**	**$1,997.52**
ALTERNATE TAXPAYER: MARIAN E BRANDES 575 SIOUX ST WINONA, MN 55987 ***575 SIOUX ST***	32.505.0330			
LISA D LAEHN & SHAWN D LAEHN 612 SIOUX ST WINONA, MN 55987 ***612 SIOUX ST***	32.505.0450 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-003 Block-013 S 13' OF W 50' LOT 3 & N 40'	**$1,722.00**	**$275.52**	**$1,997.52**

PRELIMINARY ASSESSMENT ROLL #6671
2020 SIOUX STREET RECONSTRUCTION PROJECT
M.S.A.P 176-137-002 ASSESSMENT FOR NEW WATER SERVICE

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*1 Inch* *Copper Water Service* *$2,200.00 Each*	*Administrative* *Fee*	*Total* *Assessment*
TERRI M HANSEN 622 SIOUX ST WINONA, MN 55987 ***622 SIOUX ST***	32.505.0530 Sect-27 Twp-107 Range-007 TAYLORS ADDITION Lot-010 Block-013	**$1,722.00**	**$275.52**	**$1,997.52**

Dated: September 21, 2020

30 properties

TOTAL: $59,925.60

Brian DeFrang, City Engineer
License #40971

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date:*
No: **5**	**City Engineer**	**09/21/20**

Item: **Resolution Ordering Assessment of Costs – 2020 Sidewalk Replacement Project**

No. **5.10**

SUMMARY OF REQUESTED ACTION:

The assessments are for sidewalk repair.

The attached resolution would order the costs to be assessed. If the Council concurs, a motion to approve the attached resolution would be in order.

Department Approval:	**City Manager Approval:**

RESOLUTION

DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL

2020 SIDEWALK REPLACEMENT PROJECT

WHEREAS, the above Project has been completed and the total cost of the improvement was $27,461.46 which includes $3,787.79 in administrative fees.

NOW, THEREFORE, BE IT RESOLVED

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be $0.00 and the portion of the cost to be assessed against benefited property is declared to be $27,461.46.

2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first installment to be payable on the first Monday of January, 2020, and shall bear interest at the rate of 7 percent per annum from the date of the adoption of the assessment resolution.

3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed to the benefited properties for such improvement, without regard to cash valuation, as provided by law and a copy of the proposed assessment roll shall be available in her office for public inspection.

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**City Engineer**	**9/21/2020**

Item: **Report on Assessment Roll for 2020 Sidewalk Project**

No. **5.11**

SUMMARY OF REQUESTED ACTION:

Attached are the City Engineer's report, the City Manager's report, and the City Clerk's report on the assessment roll for 2020 Sidewalk Project.

The work is currently being performed and should be completed by the time of the public hearing. The amount being assessed at this time is $27,461.46 and will not increase.

There was additional sidewalk added to the project due to homeowner's requests.

Council is requested to consider the attached resolution which will schedule a public hearing for Monday, October 19, 2020 at 6:30 pm.

Department Approval:	**City Manager Approval:**
Brian Dietz	[signature]

RESOLUTION
FOR HEARING ON PROPOSED ASSESSMENT
2020 SIDEWALK REPLACEMENT PROJECT

WHEREAS, pursuant to a Resolution of the Council adopted on September 21st, 2020, the City Clerk was directed to prepare a proposed assessment roll; and

WHEREAS, the City Clerk has notified the Council that such proposed assessment roll has been completed and filed in her office for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Winona, Minnesota:

1. A hearing shall be held at 6:30 p.m. on October 19, 2020 at the Council Chambers of City Hall located at 207 Lafayette Street, Winona, Minnesota, to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer/Finance Director, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Treasurer/Finance Director the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made on or before November 20 or interest will be charged through December 31 of the succeeding year.

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

Form 17

2020 Sidewalk Project

Winona, Minnesota *September 21st, 2020*

ENGINEER'S REPORT ON ASSESSMENT ROLL FOR LOCAL IMPROVEMENT

To the City Manager and the City Council of the City of Winona, Minnesota:
I herewith submit the assessment roll for the job numbers as referenced above.

Brian DeFrang, City Engineer

CITY MANAGER'S REPORT ON ASSESSMENT ROLL, ETC. FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
I state that I have examined the proposed assessment roll. I recommend the assessments be paid in equal installments in ten (10) years. I recommend an interest rate of seven percent (7%) per annum be charged on each assessment.

Stephen Sarvi, City Manager

REPORT OF CITY CLERK ON COMPUTATION OF ASSESSMENT FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
Pursuant to direction by the Council on resolution number 9, I herewith report that, with the assistance of the City Engineer, I have calculated the proper amount to be specially assessed for the improvements against every assessable lot, piece, or parcel of land, without regard to cash valuation, in accordance with the provisions of Section 429.051, Minnesota Statutes, and that the assessment roll showing the required information is on file in my office.

Monica Hennessy Mohan, City Clerk

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
ABRAMSON PROPERTIES LLC 26663 COUNTY RD 17 WINONA, MN 55987 ***54 E 3RD ST***	32.000.1000 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-007 Block-015 ELY 10' OF WLY 20' OF NLY 20'	50	$90.00	5	$15.00	50	$255.00	0	$0.00	$360.00	$57.60	**$417.60**
OFF CENTER PARTNERS 63 3RD ST W WINONA, MN 55987 **50 E 3RD ST**	32.000.1020 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-006 Block-015 SLY 99 1/4' OF WLY 50'	27.5	$49.50	0	$0.00	27.5	$140.25	0	$0.00	$189.75	$30.36	**$220.11**
HOME & COMMUNITY OPTIONS INC 66 3RD ST E *WINONA, MN 55987* ***66 3RD ST E***	32.000.1060 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-009 Block-015 E 7' FRONT & 140' DEEP EAST	45	$81.00	0	$0.00	45	$229.50	0	$0.00	$310.50	$49.68	**$360.18**
ANGELA K HELGET WEDUL & TED M WEDUL 505 STATE ST HOLMEN, WI 54836 ***78 E 3RD ST E***	32.000.1090 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-010 Block-015 ELY 40'	114.5	$206.10	0	$0.00	114.5	$583.95	0	$0.00	$790.05	$126.41	**$916.46**
CREIDIM ROCK HOLDINGS LLC 57 3RD ST E WINONA, MN 55987 **57 3RD ST E**	32.000.1790 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-004 Block-022 E 2/3	75	$135.00	15	$45.00	75	$382.50	0	$0.00	$562.50	$90.00	**$652.50**
VITRUVIUS LLC 702 MANKATO AVE WINONA, MN 55987 **66 W 4TH ST**	32.000.1710 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-010 Block-021 E 46'-6"	33	$59.40	0	$0.00	33	$168.30	0	$0.00	$227.70	$36.43	**$264.13**
CHASE M HOFFMANN & WENDY S HOFFMANN 23901 BURNS VALLEY RD E WINONA, MN 55987 ***51 E 4TH ST***	32.000.2440 Sect-23 Twp-107 Range-007 ORIGINAL PLAT	42	$75.60	0	$0.00	42	$214.20	0	$0.00	$289.80	$46.37	**$336.17**
LEE WILLIAM PROPERTIES LLC 83 WILDRIDGE DR WINONA, MN 55987 ***51 W 4TH ST***	32.000.2500 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-028	30	$54.00	0	$0.00	30	$153.00	0	$0.00	$207.00	$33.12	**$240.12**
CHERYL L HARTERT 1317 5TH ST W WINONA, MN 55987 ***1317 5TH ST W***	32.520.0230 Sect-21 Twp-107 Range-007 UPLAND ADDITION Lot-004 Block-002	63	$113.40	0	$0.00	63	$321.30	0	$0.00	$434.70	$69.55	**$504.25**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
BLUFF CITY PROPERTIES 4 LLC 555 HUFF ST WINONA, MN 55987 ***64 E 5TH ST***	32.000.2480 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-008 Block-027	25	$45.00	0	$0.00	25	$127.50	0	$0.00	$172.50	$27.60	**$200.10**
UNITED STATES POSTAL SERVICE 1720 MARKET ST #2400 ST LOUIS, MO 63155 **67 W 5TH ST**	32.000.2890 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Block-033 NLY 220'	45	$81.00	0	$0.00	0	$0.00	45	$288.00	$369.00	$59.04	**$428.04**
AARON A YOUNG & 77 5TH ST E WINONA, MN 55987 **77 E 5TH ST**	32.000.2900 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-034 ELY 50'	42	$75.60	0	$0.00	42	$214.20	0	$0.00	$289.80	$46.37	**$336.17**
BKG PROPERTIES,LLC 5118 NICKLAUS DR NW ROCHESTER, MN 55901 **55 W 6TH**	32.000.3520 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-040 & LOT 2 BLOCK 40	30	$54.00	0	$0.00	30	$153.00	0	$0.00	$207.00	$33.12	**$240.12**
CHERIE C HARKENRIDER PO BOX 465 WINONA, MN 55987 **63 W 6TH**	32.000.3530 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-002 Block-040 WLY 50'	60	$108.00	6	$18.00	60	$306.00	0	$0.00	$432.00	$69.12	**$501.12**
LIFE ESTATE CHARLOTTE A HARKENRIDER 63 6TH ST W WINONA, MN 55987 **63 W 6TH**	32.000.3530											
HURRICANE CT LLC 724 6TH ST E *WINONA, MN 55987* ***79 W 6TH ST***	32.000.3560 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-005 Block-040	60	$108.00	6	$18.00	60	$306.00	0	$0.00	$432.00	$69.12	**$501.12**
RICK L MCGONIGLE & DIANE W MCGONIGLE 1510 GILMORE VALLEY RD WINONA, MN 55987 **76 E 7TH ST**	32.000.3500 Sect-26 Twp-107 Range-007 ORIGINAL PLAT Lot-009 Block-039 E 15' OF S 76' OF LOT 9, S 76'	102	$183.60	12	$36.00	102	$520.20	0	$0.00	$739.80	$118.37	**$858.17**
SUNRISE-SUNSET RENTALS LLC 22283 COUNTY RD 15 WINONA, MN 55987 **52 W 7TH ST**	32.000.3660 Sect-26 Twp-107 Range-007 ORIGINAL PLAT Lot-009 Block-040 SLY 80' OF E 1/2 & SLY 80' LOT	55	$99.00	0	$0.00	55	$280.50	0	$0.00	$379.50	$60.72	**$440.22**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
SHELBY M HENDERSON 1202 7TH ST W WINONA, MN 55987 **1202 7TH ST W**	32.090.0460 Sect-21 Twp-107 Range-007 CUMMINGS VILA/GOULDS ADD Lot-012 Block-005	30	$54.00	0	$0.00	30	$153.00	0	$0.00	$207.00	$33.12	**$240.12**
WINONA FAMILY PROPERTIES LLC 63 3RD ST W WINONA, MN 55987 **60 E 7TH ST**	32.000.3470 Sect-26 Twp-107 Range-007 ORIGINAL PLAT Lot-007 Block-039 E 36'	27	$48.60	0	$0.00	27	$137.70	0	$0.00	$186.30	$29.81	**$216.11**
DIOCESE OF WINONA 55 8TH ST W WINONA, MN 55987 **55 W 8TH ST**	32.455.0280 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-001 Block-005 LOTS 1 & 4 BLK 5 (PASTORAL CENTER)	108	$194.40	0	$0.00	108	$550.80	0	$0.00	$745.20	$119.23	**$864.43**
DIOCESE OF WINONA 55 8TH ST W WINONA, MN 55987 **402 CENTER ST**	32.455.0440 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-003 Block-006 W 1/2 LOT 2 & NLY 13.25' OF W 1/2 LOT 3	51	$91.80	0	$0.00	51	$260.10	0	$0.00	$351.90	$56.30	**$408.20**
PAUL L JOHNSON 718 MAIN ST WINONA, MN 55987 **77 E 8TH ST**	32.455.0390 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-001 Block-006 ELY 55'	60	$108.00	0	$0.00	60	$306.00	0	$0.00	$414.00	$66.24	**$480.24**
MARY W LIGEZA 361 7TH ST E WINONA, MN 55987 **61 E 8TH ST**	32.455.0430 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-002 Block-006 35' ON 8TH ST X 120' DEEP CO 110' E OF NW COR	51	$91.80	0	$0.00	51	$260.10	0	$0.00	$351.90	$56.30	**$408.20**
BLUFF CITY PROPERTIES 8 LLC C/O KEVIN J BRADY 555 HUFF ST WINONA, MN 55987 **53 W 9TH ST**	32.455.0720 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-001 Block-008 E 1/2 & E 1/2 OF N 40' LOT 4	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
PAUL L JOHNSON 718 MAIN ST WINONA, MN 55987 **63 W 9TH ST**	32.455.0730 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-001 Block-008 W 1/2 LOT 1 & W 1/2 OF N 40' LOT 4 BLK 8 & ELY 10' NLY 50'	36	$64.80	0	$0.00	0	$0.00	36	$230.40	$295.20	$47.23	**$342.43**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
SHERRY L DAHLEN & JONAS B SCHNEIDER 617 CENTER ST WINONA, MN 55987 **617 CENTER ST**	32.310.0450 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-008 Block-018	30	$54.00	0	$0.00	30	$153.00	0	$0.00	$207.00	$33.12	**$240.12**
ERICH D LIPPMAN & ELIZABETH D LIPPMAN 619 CENTER ST WINONA, MN 55987 **619 CENTER ST**	32.310.0460 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-009 Block-018	60	$108.00	0	$0.00	60	$306.00	0	$0.00	$414.00	$66.24	**$480.24** **$0.00**
RANDALL J LISOWSKI & DEBORAH LISOWSKI 621 CENTER ST WINONA, MN 55987 **621 CENTER ST**	32.310.0490 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-012 Block-018	72	$129.60	0	$0.00	72	$367.20	0	$0.00	$496.80	$79.49	**$576.29**
GERALD A BENEDICT & DAWN M BENEDICT 628 CENTER ST WINONA, MN 55987 **628 CENTER ST**	32.310.0880 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-014 Block-023 EX: PRZYBYLSKI	81	$145.80	12	$36.00	81	$413.10	0	$0.00	$594.90	$95.18	**$690.08**
BLUFF CITY PROPERTIES 4 LLC C/O KEVIN J BRADY 555 HUFF ST WINONA, MN 55987 **452 CENTER ST**	32.455.0610 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-002 Block-007 NLY 30'	72	$129.60	0	$0.00	72	$367.20	0	$0.00	$496.80	$79.49	**$576.29**
PAUL L JOHNSON 718 MAIN ST WINONA, MN 55987 **468 CENTER ST**	32.455.0660 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-007 Block-007	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
PETER J THEIN & MICHELLE B THEIN PO BOX 1153 WINONA, MN 55987 **474 CENTER ST**	32.455.0700 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-010 Block-007 WLY 90'	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
MICHAEL W DICKER & BARBARA A DICKER 4903 LAKE SHORE DR E WONDER LAKE, IL 60097 **469 CENTER ST**	32.455.0840 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-008 Block-008 ELY110'	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
BLUFF CITY PROPERTIES 8 LLC C/O KEVIN J BRADY 555 HUFF ST WINONA, MN 55987 **515 CENTER ST**	32.455.1140 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-005 Block-017	30	$54.00	0	$0.00	0	$0.00	30	$192.00	$246.00	$39.36	**$285.36**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
5_2 5_6 LLC 555 HUFF ST WINONA, MN 55987 **516 CENTER ST**	32.455.1320 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-006 Block-018 N 28' OF S 1/2	57	$102.60	0	$0.00	33	$168.30	24	$153.60	$424.50	$67.92	**$492.42**
LEVEE ENTERPRISES LLP 51 4TH ST E #112 WINONA, MN 55987 **58 CENTER ST**	32.000.0321 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-003 Block-010 & LOTS 4 & 5	19.25	$34.65	0	$0.00	19.25	$98.18	0	$0.00	$132.83	$21.25	**$154.08**
GREG KOWLES 631 BARONNE ST NEW ORLEANS, LA 700113 **250 CENTER ST**	32.000.2920 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-002 Block-034 & NLY 5' LOT 3	25	$45.00	0	$0.00	25	$127.50	0	$0.00	$172.50	$27.60	**$200.10**
BLUFF CITY PROPERTIES 1 LLC C/O KEVIN J BRADY 555 HUFF ST WINONA, MN 55987 **270 CENTER ST**	32.000.2970 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-007 Block-034	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
PAUL L JOHNSON 718 MAIN ST WINONA, MN 55987 **417 LAFAYETTE ST**	32.455.0460 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-005 Block-006 NLY 55'	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
MARIO W EINSMAN & SHERYL B EINSMAN 307 8TH ST W **461 LAFAYETTE ST**	32.455.0630 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-005 Block-007 NLY 31'	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
PAUL D MELLING & KATHLEEN C MELLING 465 LAYAYETTE ST WINONA MN 55987 **465 LAFAYETTE ST**	32.455.0640 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-005 Block-007 SLY 29'	24	$43.20	0	$0.00	24	$122.40	0	$0.00	$165.60	$26.50	**$192.10**
PETER J THEIN & MICHELLE B THEIN PO BOX 1153 WINONA MN 55987 **479 LAFAYETTE ST**	32.455.0690 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-009 Block-007 S 31'	24	$43.20	0	$0.00	24	$122.40	0	$0.00	$165.60	$26.50	**$192.10**
BLUFF CITY PROPERTIES 1 LLC 555 HUFF ST WINONA MN 55987 **517 LAFAYETTE ST**	32.455.1290 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-005 Block-018 S1/2	48	$86.40	0	$0.00	48	$244.80	0	$0.00	$331.20	$52.99	**$384.19**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
BRIAN P DONAHUE & MICHELLE L DONAHUE 313 LAFAYETTE ST WINONA MN 55987 **313 LAFAYETTE ST**	32.000.3410 Sect-26 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-039 PARCEL COMMENCING AT SE CORNER	60	$108.00	6	$18.00	60	$306.00	0	$0.00	$432.00	$69.12	**$501.12**
MARIO W EINSMAN & SHERYL B EINSMAN 307 8TH ST W WINONA MN 55987 **326 MAIN ST**	32.000.3570 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-006 Block-040 COM ON ELY LINE OF MAIN ST 40'	108	$194.40	6	$18.00	108	$550.80	0	$0.00	$763.20	$122.11	**$885.31**
JOSEPH T WASZAK 17335 145TH ST W LOCKPORT IL 60441 **600 MAIN ST**	32.310.0380 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-003 Block-018 WLY 100'	108	$194.40	0	$0.00	72	$367.20	36	$230.40	$792.00	$126.72	**$918.72**
CATHERINE L INGVALSON 616 MAIN ST WINONA MN 55987 **616 MAIN ST**	32.310.0470 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-010 Block-018	22	$39.60	0	$0.00	22	$112.20	0	$0.00	$151.80	$24.29	**$176.09**
CHRISTIANS IN ACTION UNIV 402 MAIN ST WINONA MN 55987 **402 MAIN ST**	32.455.0290 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-002 Block-005 WLY 98' (CHURCH)	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
JMS VENTURES LLC 307 8TH ST W WINONA MN 55987 **456 MAIN ST**	32.455.0750 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-002 Block-008 SLY 10' & N 40' LOT 3	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
JAMES H HEARON 468 MAIN ST WINONA MN 55987 **468 MAIN ST**	32.455.0790 SANBORNS ADDITION Lot-006 Block-008 S 1/2, & N 10' LOT 7	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**
WINHAVEN COURT LP 701 FIFTH AVE SUITE 5700 SEATTLE WA 98104 **104 MAIN ST**	32.000.1100 Sect-23 Twp-107 Range-007 ORIGINAL PLAT Lot-001 Block-016 & LOTS 2, 3, & 4 & NLY 40' OF	66	$118.80	0	$0.00	0	$0.00	66	$422.40	$541.20	$86.59	**$627.79**
WINONA WATERS INC 825 SPRINGBROOK DR WINONA, MN 55987 **111 MARKET ST**	32.577.0120 Sect-23 Twp-107 Range-007 WINONA WATERS CONDOMINIUM COMMON ELEMENT	153.42	$276.16	0	$0.00	0	$0.00	153.42	$981.89	$1,258.04	$201.29	**$1,459.33**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner Mailing Address of Owner Property Address	Property ID Number Description of Lot or Parcel	Sidewalk Removal $1.80 (SF)	Sidewalk Removal (Cost)	Concrete Sawing $3.00(LF)	Concrete Sawing (Cost)	Construct 4-Inch $5.10 (SF)	Construct 4-Inch (Cost)	Construct 6-Inch $6.40 (SF)	Construct 6-Inch (Cost)	Subtotal	Administrative Fee (16%)	**Total Assessment**
WOODWORTH FAMILY LLC 902 2ND ST E #100 WINONA, MN 55987 **72 W MILL ST**	32.310.0550 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Block-019 W 109'7" OF SLY 50' SW 1/4	30	$54.00	0	$0.00	30	$153.00	0	$0.00	$207.00	$33.12	**$240.12**
MICHAEL J SWENSON & REBECCA L SWENSON 50 SARNIA ST W WINONA, MN 55987 **50 W SARNIA**	32.310.0500 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION Lot-013 Block-018	66	$118.80	12	$36.00	66	$336.60	0	$0.00	$491.40	$78.62	**$570.02**
MATTHEW K BIESANZ & ELIZABETH Y BIESANZ 75 SARNIA ST E WINONA, MN 55987 **75 SARNIA ST E**	32.310.0700 Sect-27 Twp-107 Range-007 LAKEVIEW ADDITION LOTS 1, 2 & 3 BLK 22	76	$136.80	8	$24.00	76	$387.60	0	$0.00	$548.40	$87.74	**$636.14**
PETZ TRUST BEATRICE L PETZ TRUST 2178 17TH ST NE ROCHESTER, MN 55906 **250 SEBO ST**	32.169.0020 Sect-20 Twp-107 Range-007 GARVIN BROOK 2ND SUBD Lot-002 Block-001	72	$129.60	8	$24.00	72	$367.20	0	$0.00	$520.80	$83.33	**$604.13**
ALTERNATE TAXPAYER BRUCE R PETZ 2178 17TH ST NE ROCHESTER, MN 55906 **250 SEBO ST**	32.169.0020											
ALEXANDER REAL ESTATE LLC 1213 GILMORE AVE #C11 WINONA, MN 55987 **60 E 10TH ST**	32.455.0710 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-010 Block-007 ELY 60'	24	$43.20	0	$0.00	24	$122.40	0	$0.00	$165.60	$26.50	**$192.10**
SHARA PORTER-CASPER & JOEL CASPER 68 10TH ST W WINONA, MN 55987 **68 10TH ST W**	32.455.0820 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-010 Block-008 48' ON 10TH ST X 70' COM 62' FR MAIN ST LOTS 7 & 10 BLK 8	72	$129.60	0	$0.00	72	$367.20	0	$0.00	$496.80	$79.49	**$576.29**
PINGPING ZHANG & KURT BOLSTAD 52 10TH ST W WINONA, MN 55987 **52 10TH ST W**	32.455.0850 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-009 Block-008 ELY 50' EX: TRI PARCEL ON WEST SIDE	36	$64.80	0	$0.00	36	$183.60	0	$0.00	$248.40	$39.74	**$288.14**

PRELIMINARY ASSESSMENT ROLL #6670-REVISED
2020 SIDEWALK REPLACEMENT PROJECT
CITY PROJECT NUMBER: 999-ST-20

Name of Owner *Mailing Address of Owner* *Property Address*	*Property ID Number* *Description of Lot or Parcel*	*Sidewalk Removal $1.80 (SF)*	*Sidewalk Removal (Cost)*	*Concrete Sawing $3.00(LF)*	*Concrete Sawing (Cost)*	*Construct 4-Inch $5.10 (SF)*	*Construct 4-Inch (Cost)*	*Construct 6-Inch $6.40 (SF)*	*Construct 6-Inch (Cost)*	*Subtotal*	*Administrative Fee (16%)*	***Total Assessment***
GUILLERMINA LOPEZ 63 10TH ST W WINONA, MN 55987 **63 10TH ST W**	32.455.1080 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-001 Block-017 W 60'	96	*$172.80*	0	*$0.00*	96	*$489.60*	0	*$0.00*	*$662.40*	*$105.98*	**$768.38**
BLUFF CITY PROPERTIES 3 LLC C/O KEVIN J BRADY 555 HUFF ST WINONA, MN 55987 **62 W 11TH ST**	32.455.1190 Sect-27 Twp-107 Range-007 SANBORNS ADDITION Lot-008 Block-017 WLY 35'	72	*$129.60*	0	*$0.00*	72	*$367.20*	0	*$0.00*	*$496.80*	*$79.49*	**$576.29**
BLUFF CITY PROPERTIES 9 LLC 555 HUFF ST WINONA, MN 55987 **62 E 11TH ST**	32.455.1350 Sect-26 Twp-107 Range-007 SANBORNS ADDITION Lot-007 Block-018 E 75' OF S 10' & E 75' LOT 10	60	*$108.00*	0	*$0.00*	60	*$306.00*	0	*$0.00*	*$414.00*	*$66.24*	**$480.24**
KEVIN J BRADY PO BOX 476 FOUNTAIN CITY, WI 54629 **72 E 11TH ST**	32.455.1370 SANBORNS ADDITION Lot-009 Block-018 M 1/3	30	*$54.00*	0	*$0.00*	30	*$153.00*	0	*$0.00*	*$207.00*	*$33.12*	**$240.12**

64 properties

TOTAL: $27,461.46

Dated: September 21, 2020

Brian DeFrang, City Engineer
License #40971

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business** *No:* **5**	*Originating Department:* **City Engineer**	*Date:* **09/21/20**

Item: **Resolution Ordering Assessment of Costs – 2020 Miscellaneous Utilities**

No. **5.12**

SUMMARY OF REQUESTED ACTION:

The assessments are for water service repair fees, water and sewer access fees, and sidewalk repair fees.

The attached resolution would order the costs to be assessed. If the Council concurs, a motion to approve the attached resolution would be in order.

Department Approval:	**City Manager Approval:**
Brian Dietz	[signature]

RESOLUTION
DECLARING COSTS TO BE ASSESSED AND ORDERING PREPARATION OF PROPOSED ASSESSMENT ROLL

2020 MISCELLANEOUS UTILITIES

WHEREAS, the above Project has been completed and the total cost of the improvement was $530,328.10 which includes $0.00 in administrative fees.

NOW, THEREFORE, BE IT RESOLVED:

1. The portion of the cost of such improvement to be paid by the City is hereby declared to be $0.00 and the portion of the cost to be assessed against benefited property is declared to be $530,328.10.

2. Assessments shall be payable in equal annual installments extending over a period of 10 years, the first installment to be payable on the first Monday of January, 2020, and shall bear interest at the rate of 7 percent per annum from the date of the adoption of the assessment resolution.

3. The City Clerk, with the assistance of the City Engineer, shall forthwith calculate the proper amount to be specially assessed to the benefited properties for such improvement, without regard to cash valuation, as provided by law and a copy of the proposed assessment roll shall be available in her office for public inspection.

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

Form 15

2020 Miscellaneous Utilities

Winona, Minnesota *September 21st, 2020*

CITY MANAGER'S RECOMMENDATION
ON AMOUNTS TO BE ASSESSED FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
I submit the following data for the resolution declaring costs to be assessed and ordering preparation of the proposed assessments for the following local improvements:

The construction costs are:

Water Service Repair Line Fees $16,785.00
Water and Sewer Access Fees $506,193.10
Water and Sewer Access Fees $7,350.00

The distribution of the above costs is as follows:

To be Presently Assessed.....$530,328.10

Total Cost.....$580,768.10

Stephen Sarvi, City Manager

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5.**	**City Engineer**	**9/21/2020**

Item: **Report on Assessment Roll for 2020 Miscellaneous Utilities**

No. **5.13**

SUMMARY OF REQUESTED ACTION:

Attached are the City Engineer's report, the City Manager's report, and the City Clerk's report on the assessment roll for 2020 Miscellaneous Utilities.

The amount being assessed at this time is $530,328.10 and will not increase.

Council is requested to consider the attached resolution which will schedule a public hearing for Monday, October 19, 2020 at 6:30 pm.

Department Approval:	**City Manager Approval:**

RESOLUTION
FOR HEARING ON PROPOSED ASSESSMENT
2020 MISCELLANEOUS UTILITIES

WHEREAS, pursuant to a Resolution of the Council adopted on September 21st, 2020, the City Clerk was directed to prepare a proposed assessment roll; and

WHEREAS, the City Clerk has notified the Council that such proposed assessment roll has been completed and filed in her office for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Winona, Minnesota:

1. A hearing shall be held at 6:30 p.m. on October 19, 2020 at the Council Chambers of City Hall located at 207 Lafayette Street, Winona, Minnesota, to pass upon such proposed assessment. All persons owning property affected by such improvement will be given an opportunity to be heard with reference to such assessment.
2. The City Clerk is hereby directed to cause a notice of the hearing on the proposed assessment to be published once in the official newspaper at least two weeks prior to the hearing, and she shall state in the notice the total cost of the improvement. The City Clerk shall also cause mailed notice to be given to the owner of each parcel described in the assessment roll not less than two weeks prior to the hearing.
3. The owner of any property so assessed may, at any time prior to certification of the assessment to the county auditor, pay the whole of the assessment on such property, with interest accrued to the date of payment, to the City Treasurer/Finance Director, except that no interest shall be charged if the entire assessment is paid within 30 days from the adoption of the assessment. An owner may at any time thereafter, pay to the City Treasurer/Finance Director the entire amount of the assessment remaining unpaid, with interest accrued to December 31 of the year in which such payment is made. Such payment must be made on or before November 20 or interest will be charged through December 31 of the succeeding year.

Dated this _____ day of _____, 2020.

_____
Mark F. Peterson
Mayor

Attest:

_____
Monica Hennessy Mohan
City Clerk

Form 17

2020 Miscellaneous Utilities

Winona, Minnesota *September 21st, 2020*

ENGINEER'S REPORT ON ASSESSMENT ROLL FOR LOCAL IMPROVEMENT

To the City Manager and the City Council of the City of Winona, Minnesota:
I herewith submit the assessment roll for the job numbers as referenced above.

Brian DeFrang, City Engineer

CITY MANAGER'S REPORT ON ASSESSMENT ROLL, ETC. FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
I state that I have examined the proposed assessment roll. I recommend the assessments be paid in equal installments in ten (10) years. I recommend an interest rate of seven percent (7%) per annum be charged on each assessment.

Stephen Sarvi, City Manager

REPORT OF CITY CLERK ON COMPUTATION OF ASSESSMENT FOR LOCAL IMPROVEMENT

To the City Council of the City of Winona, Minnesota:
Pursuant to direction by the Council on resolution number 9, I herewith report that, with the assistance of the City Engineer, I have calculated the proper amount to be specially assessed for the improvements against every assessable lot, piece, or parcel of land, without regard to cash valuation, in accordance with the provisions of Section 429.051, Minnesota Statutes, and that the assessment roll showing the required information is on file in my office.

Monica Hennessy Mohan, City Clerk

ASSESSMENT ROLL #6665

2020 MISCELLANEOUS UTILITIES

Name of Owner *Mailing Address of Owner* *Site Address*	*Property ID Number* *Legal Description*	*Water Line Repair Fee*	*Sewer/Water Access Fees*	*Sidewalk Assessments*	*Total Assessments*
LARRY T ROEMER & JEAN L ROEMER 201 THOMAS LN WINONA, MN 55987 ***201 THOMAS LN***	32.562.0170 SECT 32,TWP 107, RANGE 007 WHISPERING VALLEY SUBDIVISION LOT 12, BLOCK 3 & PART OF OUTLOT C		$ 15,809.31		$15,809.31
BENJAMIN M SCOVILLE & KATRINA N SCOVILLE 206 MICHAELWOOD DR WINONA, MN 55987 ***206 MICHAELWOOD DR***	32.333.0020 SECT 32, TWP 107, RANGE 007 MICHAELWOOD SUBDIVISION LOT 2, BLOCK 1		$ 15,809.31		$15,809.31
MARK E MALAY & VICKIE M MALAY 159 JAY BEE DR WINONA, MN 55987 ***159 JAY BEE DR***	32.334.0020 SECT 32, TWP 107, RANGE 007 MICHAELWOOD 1ST REVISION LOT 2, BLOCK 1 & OUTLOT B		$ 15,809.31		$15,809.31
CRAIG W AMBERG & CYNTHIA L ALTHOFF 164 JAY BEE DR WINONA, MN 55987 ***164 JAY BEE DR***	32.562.0180 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 1, BLOCK 4		$ 15,809.31		$15,809.31
NICHOLAS J LUNDQUIST & MARIA F LUNDQUIST 165 JAY BEE DR WINONA, MN 55987 ***165 JAY BEE DR***	32.334.0010 SECT 32, TWP 107, RANGE 007 MICHAELWOOD 1ST REVISION LOT 1, BLOCK 1 & OUTLOT A		$ 15,809.31		$15,809.31
STEPHEN P RENK & KIMBERLY K RENK 172 JAY BEE DR WINONA, MN 55987 ***172 JAY BEE DR***	32.329.1880 SECT 32, TWP 107, RANGE 007 WINONA TWP ANNEX		$ 15,809.31		$15,809.31
RICK CHRISTENSON & DEBRA CHRISTENSON 160 JAY BEE DR WINONA, MN 55987 ***160 JAY BEE DR***	32.562.0190 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 2, BLOCK 4		$ 15,809.31		$15,809.31
DONALD J ALSUM & MARIANN ALSUM 209 BARBARA CT WINONA, MN 55987 ***209 BARBARA CT***	32.562.0150 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 10, BLOCK 3		$ 15,809.31		$15,809.31
HERBERT W PETER & PAULINE T PETER 211 MICHAELWOOD DR WINONA, MN 55987 ***211 MICHAELWOOD DR***	32.333.0110 SECT 32, TWP 107, RANGE 007 MICHAELWOOD SUBDIVISION LOT 11, BLOCK 1 & OUTLOT C		$ 15,809.31		$15,809.31

ASSESSMENT ROLL #6665

2020 MISCELLANEOUS UTILITIES

Name of Owner *Mailing Address of Owner* *Site Address*	*Property ID Number* *Legal Description*	*Water Line Repair Fee*	*Sewer/Water Access Fees*	*Sidewalk Assessments*	*Total Assessments*
GARRICK G HOLEY & ERIN E HOLEY 218 BARBARA CT WINONA, MN 55987 ***218 BARBARA CT***	32.562.0100 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 5, BLOCK 3		$ 15,809.31		$15,809.31
JOHN V SHERMAN & SUSAN J SHERMAN 124 WILDWOOD DR PO BOX 191 WINONA, MN 55987 ***124 WILDWOOD DR***	32.203.0090 SECT 31, TWP 107, RANGE 007 HIDDEN MEADOW SUBD LOT 4, BLOCK 2		$16,220.00		$16,220.00
JUSTIN R GEIJEK & MACKENZIE L DISTAD 128 WILDWOOD DR WINONA, MN 55987 ***128 WILDWOOD DR***	32.203.0100 SECT 31, TWP 107, RANGE 007 HIDDEN MEADOW SUBD LOT 5, BLOCK 2		$10,220.00		$10,220.00
STEVEN H FLO & ALICE A FLO 112 JAY BEE DR WINONA, MN 55987 ***112 JAY BEE DR***	32.561.0070 SECT 31, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #1 LOT 3, BLOCK 2		$16,220.00		$16,220.00
PATRICK J LANGOWSKI & MICHELLE A PEARSON-LANGOWSKI 115 WILDWOOD DR WINONA, MN 55987 ***115 WILDWOOD DR***	32.504.0010 SECT 31, TWP 107, RANGE 007 SWAIN SUBDIVISION LOT 1, BLOCK 1 & PART		$16,220.00		$16,220.00
CHRISTIAN J MICHENER & MARY S MICHENER 135 JAY BEE DR WINONA, MN 55987 ***135 JAY BEE DR***	32.562.0040 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 2, BLOCK 2		$16,220.00		$16,220.00
NEIL R BROADWATER & JOAN A BROADWATER 109 JAY BEE DR WINONA, MN 55987 ***109 JAY BEE DR***	32.561.0020 SECT 31, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #1 LOT 2, BLOCK 1		$16,220.00		$16,220.00
DENNIS W & SUSAN A STARK REVOCABLE TRUST 138 JAY BEE DR WINONA, MN 55987 ***138 JAY BEE DR***	32.562.0250 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 8, BLOCK 4		$16,220.00		$16,220.00
VALERIE A MAHONEY 131 JAY BEE DR WINONA, MN 55987 ***131 JAY BEE DR***	32.562.0030 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 1, BLOCK 2		$16,220.00		$16,220.00

ASSESSMENT ROLL #6665

2020 MISCELLANEOUS UTILITIES

Name of Owner *Mailing Address of Owner* *Site Address*	*Property ID Number* *Legal Description*	*Water Line Repair Fee*	*Sewer/Water Access Fees*	*Sidewalk Assessments*	*Total Assessments*
DAVID B WICKSTROM & JOAN M WICKSTROM 139 JAY BEE DR WINONA, MN 55987 ***139 JAY BEE DR***	32.562.0050 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 3, BLOCK 2		$16,220.00		$16,220.00
KEVIN J MAHONEY & BONNIE A MAHONEY 146 JAY BEE DR WINONA, MN 55987 ***146 JAY BEE DR***	32.562.0230 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 6, BLOCK 4		$16,220.00		$16,220.00
DONALD P LOUCKS REV TRUST & SHIRLEY A LOUCKS REV TRUST 50 CREST LOK WAY WINONA, MN 55987 ***50 CREST LOK WAY***	32.329.1580 SECT 31, TWP 107, RANGE 007 WINONA TWP ANNEX		$16,220.00		$16,220.00
DAVID JOHN VOGEL 100 JAY BEE DR WINONA, MN 55987 ***100 JAY BEE DR***	32.203.0060 SECT 31, TWP 107, RANGE 007 HIDDEN MEADOW SUBD LOT 1, BLOCK 2		$16,220.00		$16,220.00
PHILLIP P MCLLRATH & JESSICA M MCLLRATH 150 JAY BEE DR WINONA, MN 55987 ***150 JAY BEE DR***	32.562.0220 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 5, BLOCK 4		$16,220.00		$16,220.00
CHARLES A ORR & STEPHANIE J ORR 104 JAY BEE DR WINONA, MN 55987 ***104 JAY BEE DR***	32.561.0050 SECT 31, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #1 LOT 1, BLOCK 2		$16,220.00		$16,220.00
ROBERT L HARDTKE & DIANNE W HARDTKE 108 JAY BEE DR WINONA, MN 55987 ***108 JAY BEE DR***	32.561.0060 SECT 31, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #1 LOT 2, BLOCK 2		$16,220.00		$16,220.00
HARRY A MECHELL & LAUREN J MECHELL 154 JAY BEE DR WINONA, MN 55987 ***154 JAY BEE DR***	32.562.0210 SECT 32, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #2 LOT 4, BLOCK 4		$16,220.00		$16,220.00
DANIEL L MOUNCE 105 JAY BEE DR WINONA, MN 55987 ***105 JAY BEE DR***	32.561.0010 SECT 31, TWP 107, RANGE 007 WHISPERING VALLEY SUBD #1 LOT 1, BLOCK 1		$16,220.00		$16,220.00

ASSESSMENT ROLL #6665

2020 MISCELLANEOUS UTILITIES

Name of Owner *Mailing Address of Owner* *Site Address*	*Property ID Number* *Legal Description*	*Water Line Repair Fee*	*Sewer/Water Access Fees*	*Sidewalk Assessments*	*Total Assessments*
JORDAN NELSON & KENDRA NELSON 121 JAY BEE DR WINONA, MN 55987 ***121 JAY BEE DR***	32.004.0010 SECT 31, TWP 107, RANGE 007 AMDAHL'S ADDITION LOT 1, BLOCK 1		$16,220.00		$16,220.00
WILLIAM L VOEGELE & MARIE C VOEGELE 136 WILDWOOD DR WINONA, MN 55987 ***136 WILDWOOD DR***	32.468.0020 SECT 31, TWP 107, RANGE 007 SCHRAMM'S 1ST ADDITION LOT 2, BLOCK 1		$16,220.00		$16,220.00
PAUL D SANNERUD & PEGGY N SANNERUD 412 11TH ST E WINONA, MN 55987 ***520 CHESTNUT ST***	32.485.0060 SECT 26, TWP 107, RANGE 007 SMITSH ADDITION LOT 7, BLOCK 19, EX:	$10,885.00			$10,885.00
WALNUT CORNER LLC 853 12TH ST E APT 107 WINONA, MN 55987 ***151 E 3RD ST***	32.000.2180 SECT 23, TWP 107, RANGE 007 ORIGINAL PLAT LOT 5, BLOCK 24, W 36'			$7,350.00	$7,350.00
KEVIN J EWERT & LISA A EWERT 1454 SUNNY RIDGE DR WINONA, MN 55987 ***1460 SUNNY RIDGE DR***	32.384.0070 SECT 1, TWP 107, RANGE 007 PLEASANT VALLEY TERRACE #1 LOT 9, EX: EAST 12'		$15,920.00		$15,920.00
JUDY LYNN OEBSER 518 LINCOLN ST WINONA, MN 55987 ***518 LINCOLN ST***	32.040.1350 SECT 22, TWP 107, RANGE 007 BOLCOMS ADDITION LOT 6, BLOCK 12	$5,900.00			$5,900.00
BYRON GARY ELLINGSON & CHARLENE LOUISE ELLINGSON 174 E GARVIN HEIGHTS RD WINONA, MN 55987 ***174 E GARVIN HEIGHTS RD***	32.329.2230 SECT 34, TWP 107, RANGE 007 WINONA TWP ANNEX		$15,000.00		$15,000.00
JOSEPH A HETTINGER & ANN MARIE HETTINGER 413 WOODLAND TRAIL LINDENHURST, IL 60046 ***301 E GARVIN HEIGHTS RD***	32.329.2470 SECT 35, TWP 107, RANGE 007 WINONA TWP ANNEX		$15,000.00		$15,000.00

Dated: September 21, 2020

35 Properties

$530,328.10

Brian DeFrang, City Engineer
License #40971

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5**	**Parks and Recreation**	**09/21/20**

Item: **City Hall Roof Leak**

No. **5.14**

SUMMARY OF REQUESTED ACTION:

The City Hall building recently encountered a roof drain leak. The roof area and the drain have previously been fixed; however, with this most recent event further damage was done to the ceiling and cornice on the first and third floors.

Staff has requested two separate contractors and two separate quotes for this repair project. The total project cost is estimated at $23,000.

The Building Maintenance budget is not able to cover all the costs of this project. Staff is recommending a transfer of up to $23,000 from the Facility Fund to complete this project.

If Council concurs, a motion to approve the Facility Fund transfer of up to $23,000 to the Building Maintenance account to complete the City Hall Repair would be in order.

Department Approval:	**City Manager Approval:**

REQUEST FOR COUNCIL ACTION

Agenda Section: **New Business**	*Originating Department:*	*Date*
No: **5**	**Parks and Recreation**	**09/21/20**

Item: **Bud King Roof Leak & Security Projects**

No. **5.15**

SUMMARY OF REQUESTED ACTION:

The Bud King Ice Arena recently encountered a significant roof leak. During a recent rain event, the Arena had water enter the building in two locations.

Staff has requested a quote to patch a significant portion of the roof where the water was entering the building. The total roof repair is estimated at $13,900.

Further, Staff is recommending that we increase our security at Bud King Ice Arena. We currently have cameras that focus on two locations inside and outside the arena. However, with the expansion of the building we have noticed that several entry points are not secure and should be excluded from public use. Staff is recommending alarming doors and installing keyless entry for the main public access doors. The project is estimated to cost approximately $6,000.00.

Staff is recommending a transfer of up to $19,900 from the Facility Fund to complete the two projects.

If Council concurs, a motion to approve the Facility Fund transfer of up to $19,900 to the Recreation Fund to complete the Bud King Roof Repair and Security enhancements would be in order.

Department Approval:	**City Manager Approval:**

REQUEST FOR COUNCIL ACTION

Agenda Section: **Council Concerns**	*Originating Department:*	*Date:*
No: **7**	**City Clerk**	**09/21/20**
Item: **Council Concerns**		
No. **7.1**		

SUMMARY OF REQUESTED ACTION:

Time is reserved for Council Concerns.

Department Approval:	**City Manager Approval:**
Monica Hennessy Cohen	

REQUEST FOR COUNCIL ACTION

Agenda Section: **Consent Agenda**	*Originating Department:*	*Date:*
No: **8**	**City Clerk**	**09/21/20**

Item: **Consent Agenda**

No. **8.**

SUMMARY OF REQUESTED ACTION:

City Clerk: Item No. 8.1: **Approval of Minutes – September 8, 2020**
Minutes of the September 8, 2020 City Council meeting have been distributed. If the minutes are satisfactory, a motion to approve same would be in order.

City Clerk: Item No. 8.2: **Ordinance Establish a Handicapped Parking Space on the Easterly Side of Lincoln Street**
An ordinance to establish a handicapped parking space on the easterly side of Lincoln Street was introduced at the September 8, 2020 Council meeting. The purpose and effect of the proposed ordinance has been published by law. Accordingly, the ordinance may now be considered for final adoption.

City Clerk: Item No. 8.3: **Ordinance to Establish a Handicapped Parking Space on the Westerly Side of Liberty Street**
An ordinance to establish a handicapped parking space on the westerly side of Liberty Street was introduced at the September 8, 2020 Council meeting. The purpose and effect of the proposed ordinance has been published by law. Accordingly, the ordinance may now be considered for final adoption.

City Clerk: Item No. 8.4: **Claim by the City of Winona**
City of Winona has filed a claim for damage to a light pole on Highway 61. The claim has been forwarded to the League of Minnesota Cities- Insurance Trust, and is on file in the City Clerk's Office.

City Clerk: Item No. 8.5: **Claim by the City of Winona**
City of Winona has filed a claim for damage to a light pole on Huff Street. The claim has been forwarded to the League of Minnesota Cities- Insurance Trust, and is on file in the City Clerk's Office.

City Clerk: Item No. 8.6: **Claim by the City of Winona**
The City of Winona has filed a claim for damage to a park bench. The claim has been forwarded to the League of Minnesota Cities- Insurance Trust, and is on file in the City Clerk's Office.

City Clerk: Item No. 8.7: **Claim against the City by Dan Amundson**
Dan Amundson has filed a claim against the city for damage to his vehicle. The claim has been forwarded to the League of Minnesota Cities- Insurance Trust, and is on file in the City Clerk's Office.

Department Approval:	**City Manager Approval:**
Monica Hennessy Mohan	