

**City Council Meeting
August 3, 2020
6:30 PM – City Hall
Meeting Held Electronically Via Zoom**

Mayor Mark Peterson called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.

Present: Mayor Mark Peterson, Council Members Allyn Thurley, Eileen Moeller, Michelle Alexander, Pamela Eyden, George Borzyskowski and Paul Schollmeier.

Mayor's Comments:

Mayor Mark Peterson congratulated Thad Pool on his retirement from the Police Department, noting that he had served the city for 26 years as police officer, investigator, and sergeant. The Mayor congratulated Mary Burrichter on her retirement, noting that she has served as the City's Finance Director since August 1995.

The Mayor reminded the public to vote in the primary election next week, and noted that the Mayor and 1st Ward seats will be on the ballot.

The Mayor read a certificate of appreciation for Jackie Larson, who has voluntarily made many face masks for the city to distribute to residents.

City Manager's Comments:

City Manager Stephen T. Sarvi announced that he has promoted Jessica Wojahn to Finance Director.

Mr. Sarvi then introduced Sonya Rippe, representing the Minnesota Park and Rec Association. Ms. Rippe announced that the association was presenting the city's Park and Rec Department with an award of excellence for the ice climbing wall.

Public Library Director Lezlea Dahlke presented a report on the services currently being provided to the public during their closure, noting that the last time the library was closed for an extended amount of time was in 1918 and 1919.

3.1 Appointment to the Citizen's Environmental Quality Committee

In a letter to the Council, Mayor Peterson indicated that he was appointing Nicole Ciulla to serve on the Citizen's Environmental Quality Committee. The term would be effective August 4, 2020 and expire on October 8, 2022.

Alexander moved to confirm the appointment. Schollmeier seconded the motion, and it carried with all voting aye.

3.2 Broadway Street Closure Request

The City Clerk received a request from Executive Director Amanda Hedlund, on behalf of Habitat for Humanity Winona-Fillmore Counties, to close East Broadway Street between Chatfield and Wall streets from 4:00 p.m. to 6:00 p.m. on Friday, August 14, 2020 for the purpose of a groundbreaking ceremony for our parcel located at 863 East Broadway Street.

Alexander moved to approve the request. Moeller seconded the motion, and it carried with all voting aye.

3.3 Higher Education Updates

The Presidents of each of the three higher education institutions in the city were invited to provide an update to the Council on their campus planning for the fall semester. Scott Olson of Winona State University, Larry Lundblad of Minnesota State College - Southeast, and Father Burns of Saint Mary's University each gave a report to Council on how their schools will address Covid 19 issues.

5.1 Certification of Completion, Final Estimate, Resolution of Acceptance – 2019 Bituminous & Overlay Project

City Engineer Brian DeFrang presented the Certification of Completion, Final Estimate, Resolution of Acceptance – 2019 Bituminous Mill & Overlay Project performed by Dunn Blacktop of Winona, Minnesota, under its contract with the City of Winona has been completed in compliance with the plans and specifications governing the work and authorizing the final estimate in the amount of \$749,144.75.

The mill and overlay budget will pay \$749,144.75 as this fits within budget and monies in the account.

The following resolution was then presented for the Council's consideration.

Resolution 2020 – 62

WHEREAS, a contract has been let for the following local improvements:

2019 Bituminous Mill & Overlay Project

and

WHEREAS, the original contract price for these improvements is \$798,375.00; and

WHEREAS, the contract has been completed according to the plans and specifications; and

WHEREAS, the final estimate for such improvements is \$749,144.75.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Winona, Minnesota:

1. The City Council hereby accepts the work.
2. The City Council hereby authorizes the final estimate in the amount of \$749,144.75.

Thereupon Borzyskowski moved to waive the reading of the resolution and to adopt same. The motion was seconded by Alexander, and carried with all voting aye. Thereupon the Mayor declared the resolution duly adopted.

5.2 Winona Public Library Youth Services Moisture Repairs Professional Services Contract

Library Director Lezlea Dahlke stated the Winona Public Library has moved into the next phase of the water intrusion project, which involves design development in repairing/sealing interior walls and window wells and then replacing bookshelves in the Youth Services area, as allocated in the 2020 budget.

Staff has received a professional services proposal from OWA Architects for architectural services on the moisture repairs project. The scope of work outlined would provide the necessary documents to proceed with bidding if directed by Council.

Staff recommends entering into a professional services contract with OWA Architects. The proposal and preliminary project phases from OWA Architects is attached for your review.

Alexander moved to approve the agreement and to authorize the City Manager and City Clerk to execute the same. Moeller seconded the motion, and it carried with all voting aye.

5.3 Request for Letter of No Objection for Encroachment into Flood Control Easement

Public Works Director Keith Nelson received a request from the property owner at 586 Prairie Island Road, Mr. Chris Meier, to modify the Winona Flood Control project and

easement. His proposed project is to place landscape block on the river side of the Prairie Island levee, followed by fill material and topped with pavers. This would provide a larger area for a fire pit and gatherings.

This item was withdrawn from the agenda at the request of the petitioner, Mr. Meier.

5.4 Ordinance to License Massage Therapists

Mr. Sarvi was contacted earlier this year by two individuals who operate as massage therapists requesting that the City of Winona require a City license for all those who work as a massage therapist or operate a massage therapy business within the City.

An informational session was held prior to the July 20 Council meeting to review the proposed ordinance. The final draft includes proposed license fees for both the massage therapist and the massage therapy business, and requires that each massage therapist provide credentials with their license application showing that they have been trained in the practice of massage therapy. The ordinance would take effect on January 1, 2021, providing sufficient time for those currently providing these services to become licensed.

Thereupon Borzyskowski moved to introduce the ordinance, and the motion was seconded by Moeller. The motion carried with all voting aye.

5.5 Ordinance to Ban Conversion Therapy

This item was withdrawn from the agenda at the request of staff.

5.6 Renewal of Winona State University Transit Service Agreement

The City Clerk reported that the City of Winona has been providing public transportation between the main Winona State University campus and its west campus and the East Lake apartments for the past decade.

WSU would like to renew the agreement for the 2020-2021 academic year. The routes and terms would be the same as provided for in the previous agreement. As in previous years, WSU will pay 100% of the operating costs for these routes.

Alexander moved to approve the agreement and to authorize the Mayor and City Clerk to execute the same. Schollmeier seconded the motion, and it carried with all voting aye.

5.7 Set Recessed Meeting to Certify Results of City Primary Election

The City Council is requested to hold a recessed meeting of the City Council at 11:00 a.m. on Friday, August 14, 2020, for the purpose of certifying the results of the City Primary Election to be held on Tuesday, August 11, 2020.

Schollmeier moved to set the Recessed Meeting for Friday, August 14, 2020, at 11:00 a.m. Borzyskowski seconded the motion, and it carried with all voting aye.

7.1 Council Concerns

Schollmeier congratulated Mary Burrichter on her retirement, and congratulated Jessica Wojahn on her appointment. He also congratulated the Park & Rec department on their award.

Alexander has received calls asking why the library has not reopened, and asked staff to look for ways to reopen, especially for access to computer services and large print documents. She encouraged everyone to vote in the primary election next week.

Borzyskowski thanked the library staff for the good report, and also noted that he has received many calls about reopening. He also thanked the university presidents for their reports, and congratulated Mary Burrichter and Thad Pool on their retirements from the City.

Moeller also congratulated the two retirees, and appreciated the Mayor's recognition of Jackie Larson. She also thanked the library staff for their reports on the reopening plans, and asked the public to be patient on the reopening.

Thurley noted that the City is unique in having a city library, and that most have county systems in the state. He congratulated Mary Burrichter and Thad Pool, and reminded the public to vote in the primary. Thurley wished his son a happy birthday.

8.1 Consent Agenda

The City Clerk presented the Consent Business Agenda as follows:

- Item No. 8.1: Approval of Minutes – July 20, 2020;
- Item No. 8.2: Ordinance to Annex Bublitz Property; and
- Item No. 8.3: Claim against the City by Kieran McDonnell.

Thurley moved to approve the consent agenda. Moeller seconded the motion, and it carried with all voting aye.

The time being 7:30 p.m. and there being no further business to come before the Council this evening, Borzyskowski moved to recess the meeting until Friday, August 14, at 11:00 a.m. Alexander seconded the motion, and it carried with all voting aye.

Monica Hennessy Mohan
City Clerk

Mark F. Peterson
Mayor