

**2022**  
**CONDITONAL USE PERMIT (CUP) APPLICATION:**  
**MINING/EXTRACTION PIT**  
**COMMUNITY DEVELOPMENT, CITY OF WINONA, MINNESOTA 55987**  
**P.O. BOX 378 507/457-8250 FAX: 507/457-8212**

SITE ADDRESS: \_\_\_\_\_

<b><u>Property Owner:</u></b>	
Company/Individual _____	
Contact Person _____	E-Mail _____
Mailing Address _____	Office Phone _____
City/State/Zip _____	Mobile Phone _____
<b><u>Applicant:</u></b>	
Company/Individual _____	
Contact Person _____	E-Mail _____
Mailing Address _____	Office Phone _____
City/State/Zip _____	Mobile Phone _____

**CUP Applications will not be processed without payment of the \$225.00 fee.**

Because of the amount of information needed for the application, at least one pre-application meeting with City staff is required. Contact the City Planning Division at 507-457-8250 to schedule a meeting.

Note that no part of an extraction operation may be located within 2,000 feet of a residential zoning district.

**Additional information required for the CUP application is on following pages. A letter will be sent within 15 business days if more information is required to declare the CUP application complete.**

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of Land Owner  
(If different from applicant)

For Staff Use Only		
Date Received: _____	CUP # _____	EG-INV- _____
Parcel #: _____	Zoning _____	Receipt # _____
LEGAL DESCRIPTION OF PROPERTY: _____		
_____		

# Planning Commission CUP Application Requirements:

## Mining/Extraction Pits

This packet provides the information needed to submit a Conditional Use Permit application for a mine/extraction pit to the City of Winona Planning Commission. Note that no part of an extraction operation may be located within 2,000 feet of a residential zoning district. Because of the amount of information needed for the application, at least one pre-application meeting with City staff is required. Contact the City Planning Division to schedule the meeting (507-457-8250). Below is a list of information recommended for the pre-application meeting:

1. Provide Applicant Information:

- Who is applying? Who is the principal project contact?
- Who will handle the application requirements?

2. Provide a Narrative of the Proposed Use:

- Location of site and conceptual map of proposed operation
- Operations details (equipment used, quantity of extraction, annual extraction rate, years in service, average number of trucks per day, maximum number of trucks per day; hours, days, and months of operation)
- Schedule for extraction
- Materials to be extracted
- Post-Mining reclamation narrative

3. Provide a Narrative of Anticipated Market for Material Extracted

- Where are the materials being transported?
- What routes are planned for transportation?

Following the pre-application meeting/s, an application may be submitted. Below is a summary of the required information for the CUP application:

1. **Responses to General Performance Standards Conditions** - 43.03.12.
2. **Responses to General CUP Requirements** – 43.06.24 D)
3. **Responses to Use Specific Standards for Extraction Pits** - Unified Development Code 43.03.77 D).

After submittal, the application will be forwarded to the Planning Commission and City Council to determine if a discretionary Environmental Assessment Worksheet is appropriate. The determination will be based on the checklist in Attachment A. In addition, state statute may require an EAW/EIS for the project. A requirement for an EAW or EIS will delay further processing of the CUP application by the Planning Commission.

### Attachments

- A) State Environmental Regulations Summary
- B) Moisture Testing Procedure
- C) Fugitive Dust Control Plan Requirements