

2024
LAND DISTURBANCE ACTIVITY PERMIT APPLICATION
COMMUNITY DEVELOPMENT, CITY OF WINONA, MINNESOTA 55987
P.O. BOX 378 507/457-8250 FAX: 507/457-8212

SITE ADDRESS: _____

<u>Property Owner:</u>	
Company/Individual _____	
Contact Person _____	E-Mail _____
Mailing Address _____	Office Phone _____
City/State/Zip _____	Mobile Phone _____
<u>Applicant:</u>	
Company/Individual _____	
Contact Person _____	E-Mail _____
Mailing Address _____	Office Phone _____
City/State/Zip _____	Mobile Phone _____

Land Disturbance Activity Permit Applications will not be processed without payment of the \$235.00 fee. No permit shall be required for control/removal of invasive plant species and/or noxious weeds by pulling or hand cutting.

Additional required information to be submitted with this application is found on the following pages. A letter will be sent within 15 business days if more information is required to declare the application complete.

Pursuant to City Code Section, 43.02.32 C) 4), this application is required for any nonexempt land disturbance activity that is proposed within any City Bluff Impact or Ridgeline Transition Overlay District. Should the activity relate to any such land that is included within a new subdivision, the Land Disturbance Activity Permit Application will be considered in accordance with preliminary and final plat procedures. In this case, City Council approval of the final plat shall represent approval of the application. Should the activity not be part of a subdivision, the application will be subject to a Planning Commission hearing and approval, with appeal rights to Council.

Current Zoning of Property: _____

Signature of Applicant

Signature of Land Owner
(If different from applicant)

For Staff Use Only		
Date Received: _____	Application # _____	EG-INV- _____
Parcel #: _____	Zoning _____	Receipt # _____
LEGAL DESCRIPTION OF PROPERTY: _____		

Land Disturbance Activity Permit Application Requirements

1. Legal description of property upon which the proposed Land Disturbance Activity will be located.
2. A current topographic map drawn to a scale of 100 feet to the inch, or less, and two foot contour intervals, showing the limits of any Bluff Impact and Ridgeline Transition Overlay District, and location of the planned land disturbance activity. In preparing this map, the applicant shall certify the method used in calculating overlay district limits. Should the City be requested to provide district limits, all such calculations shall be final.
3. A clear and complete description of the proposed disturbance activity, including supporting professional opinions, structural plans, site revegetation, erosion control, stormwater management, project timing or other documentation that defines project scope, anticipated impacts, and mitigation strategies.

If associated with any use listed under Section 43.02.32 C) 6), the applicant shall provide response as to how conditions, pertaining to the use, will be met.

4. If located within a High Potential Burial Ground and Archaeological Site, the application shall include a fully prepared Phase 1 Archaeological Survey, with comments and recommendations received during this document review by Tribal Councils, and State Archaeologist. The survey must be prepared by a qualified professional as defined by MS 138.31, subd. 10, or who is listed on the Minnesota State Historic Preservation Office Archaeological contractors list, and in accordance with Minnesota State Historic Preservation Office protocol. For disturbances not relating to a plat, the scope of the survey shall include all land located within 150 feet of disturbance limits, or at the applicants property line, whichever is less.

High Potential Burial Ground and Archaeological Site Area: An area possessing probable qualities of the existence of unrecorded or unplatted burial grounds and archaeological sites. As defined by the State Archaeologist Predictive location model, for Winona County, this definition shall apply to all lands located within 1000 feet from any Top of Bluff as defined per this ordinance; 500 feet of any public water stream or river, as defined pursuant to City Code Section 43.02.34 D); terraces above flood plains, lower terraces back to the Toes of Bluffs with plain views of rivers and streams; and isolated hilltops with clear views of the surrounding country.

5. A hydrogeology study prepared by a qualified professional, a purpose of this study is to define sensitive surface and ground water features and to address strategies to be undertaken in mitigating proposed impacts from disturbances. At a minimum, the scope of this study must include all land located within 150 feet from the limits of the disturbance activity, or the applicants property line, whichever is less.